



CCISD Yearly Board Meeting Planning Calendar

August

- Public Hearing - Budget | Tax Rate | Adopt Budget
- Vendor Bids
- Fleet Insurance (every 3 years)
- Appraisers | Appraisal Calendar
- Employee Handbook

September

- School First Report
- Summer School Report
- Review final budget figures from prior year

October

- Appoint Appraisal District Representative (every 2 years)
- TEA Class size waiver if applicable
- Approve Textbook Committee
- Quarterly Investment Report
- District & Campus Plan Amendments
- Summary of Board Training Credit Hours

November

- Canvass Election Returns
- Reorganization of Board Officers
- Administer Oaths of Office
- Annual Team Training

December

- Superintendent's Self Report

January

- TAPR Public Hearing
- Superintendent's Evaluation & Contract
- Quarterly Investment
- Report Financial Audit
- Report Course Selection Guide
- Annual Performance Report

February

- School Calendar
- Review Team of 8 Self Appraisal
- Teacher of the Year Selection

March

- Textbook Recommendations
- Review Pay Schedules
- Approval of Summer School Program
- Teacher Hiring Schedule | New Position Approval
- Appoint Election Judges, Clerks
- Approve School Calendar | Calendar Waivers

April

- Administrator Contracts
- Teacher, Counselor, Nurse Contracts
- Bids
- Quarterly Investment
- Report 5 year Technology Plan
- Approve Student Dress Code

May

- Program Evaluations & Recommendations
- ESC Contracts | Agreements

- Band Trips, etc.

June

- Bids - Contracts
- Athletic Program Report
- TASB Delegate Appointment if Applicable
- District Improvement Plan (Amendments)
- Engagement of auditor Services
- Student Athletic Insurance
- Property | Casualty | Liability Insurance
- Policy Review

July

- Depository Bank Bids (every 2 years)
- Propose Tax Rate
- Quarterly Investment Report
- Order School Trustee Election
- Campus | District Improvement Plans
- Budget Workshops
- Student Code of Conduct
- Student Handbook Review

Other items: Policy Updates, Program Evaluations; Strategic Planning; Interlocal Agreements