

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS LOS ANGELES CHAPTER 500 AND LOS  
ANGELES UNIFIED SCHOOL DISTRICT**

California School Employees Association and its Los Angeles Chapter 500 ("CSEA") and the Los Angeles Unified School District ("District") agree to the terms of this Memorandum of Understanding (MOU) regarding the 2022-2023 work years for bargaining unit members represented by CSEA.

1. For the 2022-2023 school year, the required work year for CSEA bargaining unit members on C Basis shall begin on Friday, August 12, 2022.
2. For the 2022-2023 school year, the required work year for CSEA bargaining unit members on C Basis shall end on Monday, June 12, 2023.
3. Monday, December 19, 2022 and Tuesday, December 20, 2022 will be Student Acceleration Days, optional for all C-basis, B-basis, and E-basis employees. C, B, and E basis employees who participate in the Student Acceleration Days will be paid at their regular daily rate, during their regular work hours to perform services at or in support of students at the school sites as needed and as determined by the District.
4. Monday, April 3, 2023 and Tuesday, April 4, 2023 will be Student Acceleration Days, optional for all C-basis, B-basis, and E-basis employees. C, B, and E basis employees who participate in the Student Acceleration Days will be paid at their regular daily rate, during their regular work hours to perform services at or in support of students at the school sites as needed and as determined by the District.
5. October 19, 2022, December 7, 2022, March 15, 2023 and April 19, 2023 will be required, regular days of school/work.
6. December 19 and 20, 2022 and April 3 and 4, 2023 are currently mandatory vacation days for employees on C, B, and E basis.
7. Employees who choose to work on any of the Student Acceleration Days will have the option to request a vacation pay-out for the number of hours worked on the acceleration days, in addition to their regular rate of pay for the hours worked. Alternatively, employees who work the Student Acceleration Days may choose to bank the unused vacation time for later use in addition to their regular rate of pay for the hours worked.
8. To facilitate employees being paid in a timely manner for any hours worked on December 19 and 20, 2022, employees who wish to have the time worked appear on the December 30<sup>th</sup> (classified) or January 6<sup>th</sup> (semi-monthly) pay warrant shall sign a commitment form indicating the dates they plan to work and submit the form to their time keeper no later than November 1, 2022. This form will also include an acknowledgement that the employee must sign, stating that if the hours are not worked, a payroll adjustment will be made in a subsequent pay period to reflect the actual hours worked and avoid an overpayment.

9. Members of the CSEA bargaining unit on C, B or E basis who participate in the Student Acceleration Days will receive 30 minutes of additional pay for planning time for each full day they participate.
10. This agreement is subject to final approval by the LAUSD Board of Education and approval by CSEA and its membership if required.

*Leticia A. Top*

CSEA

DATE

Oct 7, 2022

*Franny Parrish*

CSEA

DATE

Oct 7, 2022

*Alex Moon*

CSEA

DATE

Oct 10, 2022

*Kristen K. Murphy*

LAUSD

DATE

10/10/2022