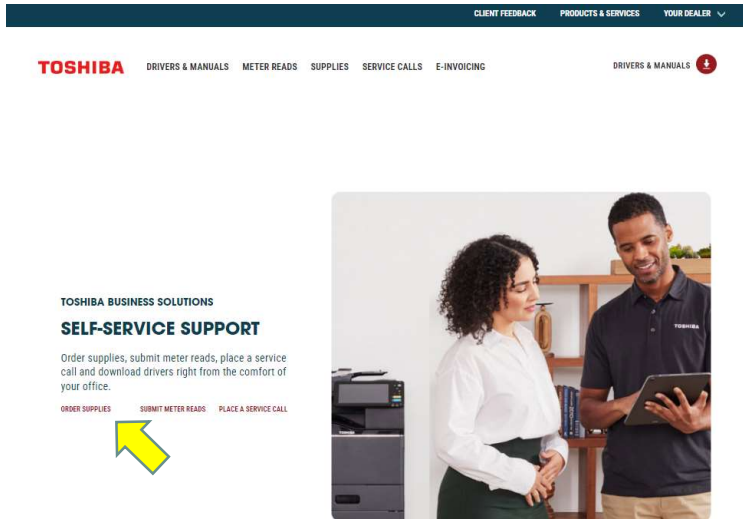


## SUPPLIES

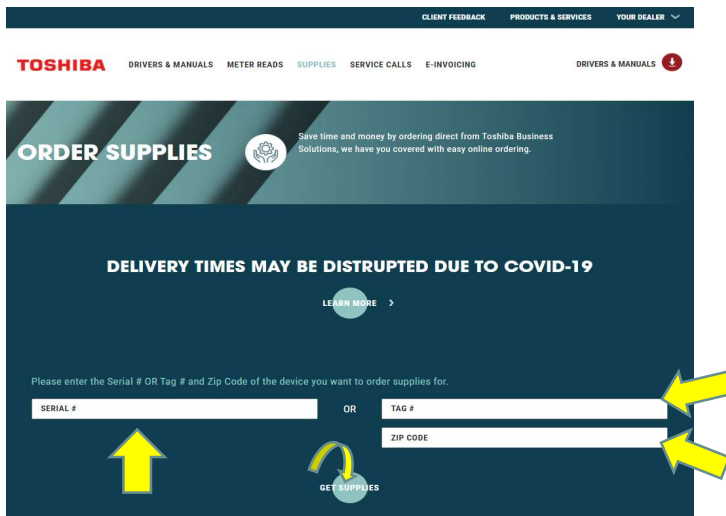
### SUBMIT SUPPLY REQUESTS

To make a supply request online, please follow the instructions below through the Toshiba website.

1. Go to <http://tbs.toshiba.com>
2. Click Order Supplies



3. Enter Serial Number or Enter Tag # off the Toshiba Sticker plus Zip Code. Then Click Get Supplies.



4. Select the Device Supplies and/or Other Supplies by Quantity. Add Notes if required.

Device  
**TOSHIBA ESTUDIO3515AC**

Serial #  
**SCNAJ68641**

Tag #  
**U104519**

Customer  
**LOS ANGELES UNIFIED SCHOOL DISTRICT CA**

Device Supplies

☐ Black Toner  
☐ Cyan Toner  
☐ Magenta Toner  
☐ Yellow Toner

Other Supplies

QTY

Pro...amps

QTY

Staples

QTY

Waste Toner Bottle

Notes

5. Fill out Contact Information and Confirm Shipping Information. The Click Order Supplies.

Contact Information

NAME\*

EMAIL\*

PHONE\*

Billing Information

**4024 CARUTH BLVD UNDEFINED**  
**DALLAS, TX 75225-5403**  
UPDATE BILLING >

Shipping Information

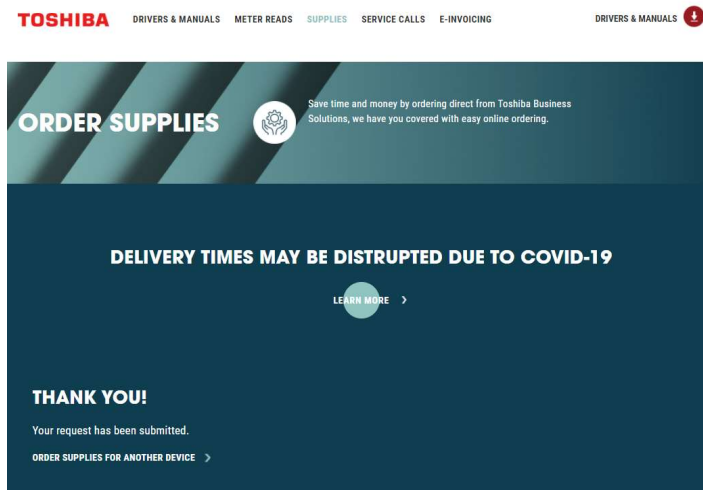
4024 CARUTH BLVD

DALLAS

TX 75225-5403

ORDER SUPPLIES

6. A confirmation page will display shortly after submitting the order. After you will receive an email confirmation.

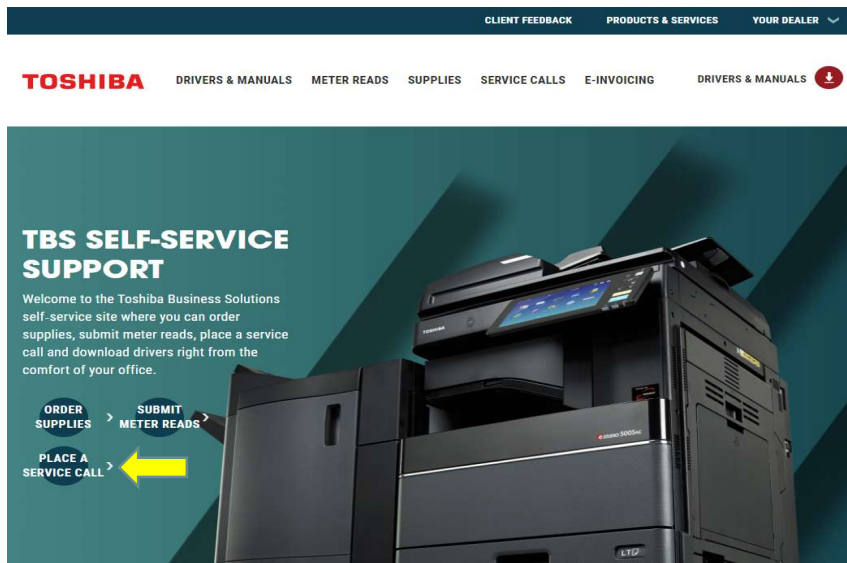


## SERVICE

### SUBMIT A SERVICE REQUEST ONLINE

To make a service request online, please follow the instructions below through the Toshiba website.

1. Go to <http://tbs.toshiba.com>
2. Select Place A Service Call



3. Enter Serial Number or Enter Tag # off the Toshiba Sticker plus Zip Code. Then Click Request Service.

CLIENT FEEDBACK PRODUCTS & SERVICES YOUR DEALER

**TOSHIBA** DRIVERS & MANUALS METER READS SUPPLIES SERVICE CALLS E-INVOICING DRIVERS & MANUALS

## SERVICE CALLS

Need to request service for your systems? Please complete the information below. Our service staff is on call from 8 am to 5 pm Monday through Friday.

Please enter the Serial # OR Tag # and Zip Code of your device.

SERIAL # OR TAG #

ZIP CODE

REQUEST SERVICE

Yellow arrows point to the SERIAL #, TAG #, and ZIP CODE input fields.

4. If an Active Service Call Already Exists, you will need to contact us via phone or email please.

CLIENT FEEDBACK PRODUCTS & SERVICES YOUR DEALER

**TOSHIBA** DRIVERS & MANUALS METER READS SUPPLIES SERVICE CALLS E-INVOICING DRIVERS & MANUALS

## SERVICE CALLS

Need to request service for your systems? Please complete the information below. Our service staff is on call from 8 am to 5 pm Monday through Friday.

Please enter the Serial # OR Tag # and Zip Code of your device.

SERIAL # OR TAG #

ZIP CODE

REQUEST SERVICE

**THERE IS ALREADY AN EXISTING SERVICE CALL REQUEST.**  
**REF# 5633662**

Please contact [tbstxnm.dispatch@tbs.toshiba.com](mailto:tbstxnm.dispatch@tbs.toshiba.com) or 1-800-292-1151 if you have any questions!

[PLACE A SERVICE CALL FOR ANOTHER DEVICE](#)

A yellow arrow points to the ZIP CODE input field.

- Confirm Device Info & Customer is correct. Select Device Status & Reason for Service Call from the dropdown option that best applies. Add additional details for the tech in the Detailed Description field.

CLIENT FEEDBACK PRODUCTS & SERVICES YOUR DEALER



**TOSHIBA** DRIVERS & MANUALS METER READS SUPPLIES SERVICE CALLS E-INVOICING DRIVERS & MANUALS


## SERVICE CALLS

Need to request service for your systems? Please complete the information below. Our service staff is on call from 8 am to 5 pm Monday through Friday.

Device: **ESTUDIO4515AC** Serial #: **SCNHNK53364** Tag #: **MN1568**


Customer: **ST JOHN LUTHERAN SCHOOL**

Device Status\*  Reason for Service Call 

Detailed Description\* 

- Enter Contact Information for the Service Request & verify Address. Then hit Place Service Call.

Detailed Description\*


Contact Information 

NAME\* EMAIL\* PHONE\*

Address Information

36639 COUNTY 4 BLVD UNDEFINED  
GOODHUE, MN 55027-8134

UPDATE ADDRESS >

 PLACE SERVICE CALL

- A confirmation page will display shortly once request is submitted. After you will receive an email confirmation.

## SERVICE CALLS

Need to request service for your systems? Please complete the information below. Our service staff is on call from 8 am to 5 pm Monday through Friday.

**THANK YOU!**

Your request has been submitted.

PLACE A SERVICE CALL FOR ANOTHER DEVICE >

**THERE IS ALREADY AN EXISTING SERVICE CALL REQUEST.**

**REF# 5633662**



## **SUBMIT SERVICE & SUPPLY REQUESTS VIA PHONE**

To make a request via phone, you may call 800-260-6320 OR 949-462-2946.

## **SUBMIT SERVICE & SUPPLY REQUESTS VIA EMAIL**

To make a request via email, you may at [TBSWest.service@tbs.toshiba.com](mailto:TBSWest.service@tbs.toshiba.com) or [TBSWest.supplies@tbs.toshiba.com](mailto:TBSWest.supplies@tbs.toshiba.com)

## **CONTACT US**

If you need additional assistance, please feel free to contact your local Toshiba Support at 800-260-6320 OR 949-462-2946.