



Board of Education Report

**ADOPTED BY BOARD
DECEMBER 11, 2018**

File #: Rep-147-18/19, **Version:** 1

Approval of Facilities Contract Actions

December 11, 2018

Procurement Services Division - Facilities Contracts

Action Proposed:

Staff proposes that the Board of Education (Board) ratify the Procurement Services Division (PSD) contract actions taken by Facilities Contracts under delegated authority as listed in Attachment "A" including: award of advertised construction contracts; award of job order contract amendments; approval of change orders; completion of contracts; award of informal contracts; and extra services / amendments for architectural and engineering contracts; and approve the proposed contract actions as listed in Attachment "B" including: approval of professional / technical services contracts.

Background:

Facilities Contracts staff prepares monthly reports for contract actions necessary for the execution of projects approved by the Board and contained in the FSD Strategic Execution Plan (SEP), and for the maintenance and operation of District facilities in accordance with District policies and Board-delegated authority. As described in the November 12, 2013 Board Report #048-13/14 Informative, detailed information is provided on the Facilities Services website.

Expected Outcomes:

Approval of these items will allow services provided by these contracts to proceed in support of FSD projects, District policies and goals, and the Board-approved FSD-SEP.

Board Options and Consequences:

The Board can approve all actions presented or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in the immediate discontinuance of services. While non-ratification may be legally defensible, it will likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer contractors compete for future procurements.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Facilities Contracts (Board Report #444-17/18), which the Board exercised on May 08, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Unless indicated otherwise, all contract actions are Bond funded.

Student Impact:

The contract actions will help ensure that the students are provided with safe and healthy environments, and up-to-date facilities that promote learning.

Issues and Analysis:

There are no policy implications on these agreements.

Attachments:

Attachment "A" - Ratification of Facilities Contract Actions Awarded Under Delegated Authority.

Attachment "B" - Approval of Facilities Contract Actions Not Under Delegated Authority.

Informative:

Informative - Recommendation to Award Contracts: ASM Affiliates (1990003/4400007010), Envicom Corporation (1990004/4400007011), Statistical Research, Inc. dba Altschul Research, Inc. (1990005/4400007012)

Submitted:

11/19/18

<p>ADOPTED BY BOARD DECEMBER 11, 2018</p>
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RESPECTFULLY SUBMITTED,



AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:



SCOTT S. PRICE, Ph.D.
Chief Financial Officer
Office of the Chief Financial Officer

REVIEWED BY:



DAVID HOLMQUIST
General Counsel

APPROVED & PRESENTED BY:



JUDITH REECE
Interim Chief Procurement Officer
Procurement Services Division

☒ Approved as to form.

REVIEWED BY:



CHERYL SIMPSON
Director, Budget Services and Financial Planning

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☒ Approved as to budget impact statement.

REVIEWED BY:



MARK HOVATTER
Chief Facilities Executive

☒ Approved as to facilities impact.

ATTACHMENT A
RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY

A. AWARD OF ADVERTISED CONSTRUCTION CONTRACTS **\$4,727,941**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SCHOOL / PROJECT</u>	<u>AMOUNT</u>
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Ian Thomas Group, Inc.	1910002 / 4400006912	<u>Thomas Starr King MS</u> Seismic Retrofit of Auditorium Board Member: <u>District 5</u>	\$1,725,000
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Item A

Contract Term: 10/15/18 through Division of State Architecture (DSA) certification and close-out

Requester: *Greg Garcia, Director*
Project Execution
Facilities Services Division

Technion Contractors TCI, Inc.	1910003 / 4400006957	<u>Farmdale ES</u> ADA Barrier Removal (Phase 2) Board Member: <u>Mónica García</u>	\$1,084,900
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Item B

Contract Term: 10/22/18 through DSA certification and close-out

Requester: *Greg Garcia, Director*
Project Execution
Facilities Services Division

Best Contracting Services, Inc.	1910006 / 4400006959	<u>Nora Sterry ES</u> Remove & Replace Roofing and Selected HVAC Equipment Board Member: <u>Nick Melvoin</u>	\$905,695
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Item C

Contract Term: 10/24/18 through DSA certification and close-out

Requester: *Robert Laughton, Director*
Maintenance & Operations
Facilities Services Division

Geronimo Concrete, Inc. (SBE)	1910007 / 4400006974	<u>135th St ES</u> ADA Barrier Removal (Phase 2) Board Member: <u>Dr. George J. McKenna III</u>	\$1,012,346
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Item D

Contract Term: 10/25/18 through DSA certification and close-out

Requester: *Greg Garcia, Director*
Project Execution
Facilities Services Division

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DECEMBER 11, 2018

ATTACHMENT A

RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY

JOB ORDER CONTRACT AWARDS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SCHOOL / PROJECT</u>	<u>AMOUNT</u>
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None

JOB ORDER CONTRACT AMENDMENTS

\$1,000,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SCHOOL / PROJECT</u>	<u>AMOUNT</u>
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R Brothers, Inc. (SBE)	1830018 / 4400006226 (1830018.01)	Amendment to increase contract capacity of a formally competed contract to provide TMP ramp installation services District-wide.	\$1,000,000*
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Item E

Contract term including this amendment:

01/11/18 through 01/10/19

Two (2) one-year options remaining

Initial Contract Value: \$350,000

*Amendment No. 1: \$1,000,000

(Executed Date: 10/19/18)

Aggregate Contract Value: \$1,350,000

Requester: *Greg Garcia, Director*
Project Execution
Facilities Services Division

B. APPROVAL OF CHANGE ORDERS

\$1,829,500

	<u>QUANTITY</u>	<u>AMOUNT</u>
i. Construction contract change orders that do not individually exceed 10 percent for October 2018 (Average Transaction: \$14,303):	15	\$214,539
ii. Construction contract credit change orders for October 2018:	1	<\$9,600>
iii. Repair and modernization contract change orders that do not individually exceed 15 percent for October 2018 (Average Transaction: \$13,589):	148	\$2,011,117
iv. Repair and modernization contract credit change orders for October 2018:	4	<\$386,556>
v. Repair and modernization contract change orders that individually exceed 15 percent (but do not exceed 25 percent) for October 2018, requiring 75 percent approval by the Board:	0	\$0

C. COMPLETION OF CONTRACTS – September 2018

25

\$21,280,300

D. AWARD OF INFORMAL CONTRACTS (Not Exceeding \$90,200)

\$947,319

	<u>QUANTITY</u>	<u>AMOUNT</u>
A & B Letters for October 2018 (Average Transaction: \$17,543)	54	\$947,319

* *Current Ratification*

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ATTACHMENT A
RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY

E. REJECTION OF BIDS

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SCHOOL / PROJECT</u>
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None

F. TERMINATION OF CONTRACTS FOR CONVENIENCE

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SCHOOL / PROJECT</u>
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None

**G. ASSIGNMENT AND ASSUMPTION OF RIGHTS AND DELEGATION OF DUTIES –
ARCHITECTURAL AND ENGINEERING AGREEMENT**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

H. AWARD OF ARCHITECTURAL AND ENGINEERING CONTRACTS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

I. AWARD OF ARCHITECTURAL AND ENGINEERING AMENDMENTS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

J. MEMORANDUM OF UNDERSTANDING

\$0

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

K. AWARD OF PROFESSIONAL/TECHNICAL SERVICES CONTRACTS

\$0

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

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**ATTACHMENT A
RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY**

L. AWARD OF PROFESSIONAL/TECHNICAL SERVICES AMENDMENTS	\$0
<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u> <u>DESCRIPTION</u> <u>NOT-TO-EXCEED AMOUNT</u>
None	
M. AWARD OF GOODS AND SERVICES CONTRACTS	\$0
<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u> <u>NOT-TO-EXCEED AMOUNT</u>
None	
N. * EXTRA SERVICES /AMENDMENTS FOR ARCHITECTURAL AND ENGINEERING CONTRACTS	\$66,146
CONTRACT NOS.	1520052/4400003885, 1720046/4400005910
Item F	
O. NO COST EXTRA SERVICES/AMENDMENTS FOR ARCHITECTURAL AND ENGINEERING CONTRACTS	\$0
None	

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** Detailed information is available at <http://www.laschools.org/new-site/contracts/boe-contract-actions/>.*

ATTACHMENT B
APPROVAL OF CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL / TECHNICAL SERVICES CONTRACTS

\$300,000

Staff proposes that the Board of Education authorize the award of three (3) professional services contracts to perform Archaeological & Paleontological Services to qualified firms selected via RFP R-19005. The authority to increase or decrease individual amounts for these formally competed contracts will be limited to the total aggregate amount of \$300,000.

Contract Term: 01/01/19 through 12/31/19

Four (4) one-year options remaining

Requester: *Mark Hovatter*
Chief Facilities Executive
Facilities Services Division

CONTRACTOR

IDENTIFICATION NO.

TOTAL
AGGREGATE
AMOUNT

ASM Affiliates
Envicom Corporation
Statistical Research, Inc. dba Altschul
Research, Inc.

1990003/4400007010
1990004/4400007011
1990005/4400007012

Item G

\$300,000
Aggregate for all
contracts

ADOPTED BY BOARD
DECEMBER 11, 2018

**INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division**

INFORMATIVE

TO: Members, Board of Education
Austin Beutner, Superintendent

DATE: October 19, 2018

FROM: Mark Hovatter, Chief Facilities Executive



**SUBJECT: RECOMMENDATION TO AWARD CONTRACTS
ASM AFFILIATES, INC. (ASM): (AGREEMENT NO.: 1990003/4400007010);
ENVICOM CORPORATION: (AGREEMENT NO. 1990004/4400007011);
STATISTICAL RESEARCH, INC. DBA ALTSCHUL RESEARCH, INC.:
(AGREEMENT NO.: 1990005/4400007012);
TOTAL THREE CONTRACTS' AMOUNT: \$300,000**

Introduction:

This is to provide information regarding the Request to Award a Contract between the Los Angeles Unified School District ("District") and the following firms: ASM Affiliates, Inc., ("ASM"), Envicom Corporation, and Statistical Research, Inc. dba Altschul Research, Inc.; to provide Archaeological and Paleontological Services to support the Facilities Project Execution Branch at various District sites on an "as needed" basis.

Why is this necessary?

Archaeological and paleontological services provide support to Facilities Project Execution construction to ensure compliance with the California Environmental Quality Act (CEQA) and State CEQA guidelines where proposed construction projects may result in potentially significant impacts to archaeological and paleontological resources. Services include providing reconnaissance surveys, monitoring excavations and other earth-moving operations, identifying and cataloging recovered materials, and completing site records. Facilities Project Execution currently manages over 500 active construction projects as well as approximately 250 pre-construction projects as part of its multi-year multi-billion dollar bond funded capital improvement effort. Many of these projects will include excavation and trenching operations that may uncover archaeological and paleontological findings which need to be investigated and resolved.

What would happen if this were not approved?

The District's ability to move swiftly to protect archaeological and paleontological resources in accordance with CEQA and State CEQA guidelines would be at risk for conditions discovered in pre-construction and construction phases if the proposed Contract is not approved. Prompt identification and ongoing monitoring of construction projects are critical to the protection of archaeological and paleontological resources and the timely completion of construction projects according to Board approved schedules.

What are the terms of the proposed agreement?

The terms of the proposed Agreements are as follows: Initial Contract Term 1/1/19 through 12/31/19 with Four (4) One-Year Option Periods. *Note: This is an "as needed" Contract split into three Agreements.* Each Consultant shall be entitled to bill under their Agreement and shall not exceed \$100,000 (One Hundred Thousand Dollars). The total not-to-exceed value of the Three (3) Agreements is \$300,000 (Three Hundred Thousand Dollars).

At this time, we hereby request the approval of the Contract in the not-to-exceed amount of \$300,000 to cover archaeological and paleontological services on behalf of Facilities Project Execution.

If you have any questions or require additional information, please contact Gregory Garcia at (213) 241-4970 or gregory.garcia@lausd.net.

c: Rebecca Kockler
David Holmquist
Hilda Maldonado
Scott Price
Pedro Salcido
Jefferson Crain
Danna Escalante
Krisztina Tokes
Judith Reece
Gregory Garcia

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