



## Board of Education Report

File #: Rep-025-18/19, Version: 1

**ADOPTED BY BOARD  
OCTOBER 2, 2018**

### Approval of Facilities Contract Actions

October 02, 2018

### Procurement Services Division - Facilities Contracts

#### Action Proposed:

Staff proposes that the Board of Education (Board) ratify the Procurement Services Division (PSD) contract actions taken by Facilities Contracts under delegated authority as listed in Attachment "A" including: award of advertised construction contracts; award of job order contract amendments; approval of change orders; completion of contracts; award of informal contracts; award of professional / technical services amendments; and extra services / amendments for architectural and engineering contracts.

#### Background:

Facilities Contracts staff prepares monthly reports for contract actions necessary for the execution of projects approved by the Board and contained in the FSD Strategic Execution Plan (SEP), and for the maintenance and operation of District facilities in accordance with District policies and Board-delegated authority. As described in the November 12, 2013 Board Report #048-13/14 Informative, detailed information is provided on the Facilities Services website.

#### Expected Outcomes:

Approval of these items will allow services provided by these contracts to proceed in support of FSD projects, District policies and goals, and the Board-approved FSD-SEP.

#### Board Options and Consequences:

The Board can approve all actions presented or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in the immediate discontinuance of services. While non-ratification may be legally defensible, it will likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer contractors compete for future procurements.

#### Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Facilities Contracts (Board Report #444-17/18), which the Board exercised on May 08, 2018.

#### Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. All contract actions are Bond funded, except for one (1) contract action on Attachment A, Section L, Item E in the amount of \$23,750 which is funded with already approved General Fund resources.

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**Student Impact:**

The contract actions will help ensure that the students are provided with safe and healthy environments, and up-to-date facilities that promote learning.

**Issues and Analysis:**

There are no policy implications on these agreements.

**Attachments:**

Attachment "A" - Ratification of Facilities Contract Actions Awarded Under Delegated Authority.

**Informatives:**

Informative - Change Order Report for Ratification on the Facilities Contracts October 2, 2018 Board Report, Board Report No. 025-18/19.

**Submitted:**

09/14/18


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OCTOBER 2, 2018**

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RESPECTFULLY SUBMITTED,

APPROVED & PRESENTED BY:

  
AUSTIN BEUTNER  
Superintendent

  
SCOTT S. PRICE, Ph.D.  
Chief Financial Officer  
Office of the Chief Financial Officer

REVIEWED BY:

APPROVED & PRESENTED BY:

  
DAVID HOLMQUIST  
General Counsel

  
Chief Procurement Officer  
Procurement Services Division

☐ Approved as to form.

REVIEWED BY:

**ADOPTED BY BOARD  
OCTOBER 2, 2018**

  
CHERYL SIMPSON  
Director, Budget Services and Financial Planning

☒ Approved as to budget impact statement.

REVIEWED BY:

  
MARK HOVATTER  
Chief Facilities Executive  
☒ Approved as to facilities impact.

**ATTACHMENT A**  
**RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY**

**A. AWARD OF ADVERTISED CONSTRUCTION CONTRACTS** **\$8,504,700**

<u>CONTRACTOR</u>	<u>IDENTIFICATION</u> <u>NO.</u>	<u>SCHOOL / PROJECT</u>	<u>AMOUNT</u>
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Prime Axis General Builder, Inc.	1810161 / 4400006586 <b>Item A</b>	<u>University HS</u> Science Lab Safety Improvements Board Member: <u>Nick Melvoin</u>	\$2,668,000
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**Contract Term:** 08/06/18 through Division of State Architecture (DSA) certification and close-out

Requester: *Greg Garcia, Director*  
*Project Execution*  
*Facilities Services Division*

Willkom, Inc.	1810165 / 4400006690 <b>Item B</b>	<u>Benjamin Franklin HS</u> Boys Gym Building & Structural Seismic Upgrade Board Member: <u>District 5</u>	\$4,688,000
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**Contract Term:** 07/30/18 through DSA certification and close-out

Requester: *Greg Garcia, Director*  
*Project Execution*  
*Facilities Services Division*

Prime Axis General Builder, Inc.	1810173 / 4400006820 <b>Item C</b>	<u>Telfair ES</u> Health Clinic Renovation Board Member: <u>Kelly Gonez</u>	\$1,148,700
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**Contract Term:** 08/17/18 through DSA certification and close-out

Requester: *Greg Garcia, Director*  
*Project Execution*  
*Facilities Services Division*

**JOB ORDER CONTRACT AWARDS** **\$0**

<u>CONTRACTOR</u>	<u>IDENTIFICATION</u> <u>NO.</u>	<u>SCHOOL / PROJECT</u>	<u>AMOUNT</u>
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None

**ADOPTED BY BOARD**  
**OCTOBER 2, 2018**

**ATTACHMENT A**  
**RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY**

**JOB ORDER CONTRACT AMENDMENTS** **\$1,000,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SCHOOL / PROJECT</u>	<u>AMOUNT</u>
Commercial Roofing Systems, Inc.	1830006 / 4400006216 (1830006.01) <b>Item D</b>	Amendment to increase contract capacity of a formally competed contract to provide roofing and waterproofing services District-wide  <b>Contract term including this amendment:</b> 12/15/17 through 12/14/18 Two (2) one-year options remaining  Initial Contract Value: \$500,000 *Amendment No. 1 \$1,000,000 (Executed Date: 07/27/18)  <b>Aggregate Contract Value: \$1,500,000</b>  Requester: Robert Laughton, Director Maintenance & Operations Facilities Services Division	\$1,000,000*

**B. APPROVAL OF CHANGE ORDERS** **\$1,397,952**

	<u>QUANTITY</u>	<u>AMOUNT</u>
i. Construction contract change orders that do not individually exceed 10 percent for August 1 to 15, 2018 (Average Transaction: \$86,660):	2	\$173,319
ii. Construction contract credit change orders for August 1 to 15, 2018:	1	<\$27,250>
iii. Repair and modernization contract change orders that do not individually exceed 15 percent for August 1 to 15, 2018 (Average Transaction: \$26,907):	84	\$2,260,175
iv. Repair and modernization contract credit change orders for August 1 to 15, 2018:	2	<\$1,185,671>
v. Repair and modernization contract change orders that individually exceed 15 percent (but do not exceed 25 percent) for August 1 to 15, 2018, requiring 75 percent approval by the Board:	1	\$177,379

**C. COMPLETION OF CONTRACTS – July 2018** **\$15,539,104**

**D. AWARD OF INFORMAL CONTRACTS (Not Exceeding \$90,200)** **\$935,116**

	<u>QUANTITY</u>	<u>AMOUNT</u>
A & B Letters for August 1 to 15, 2018 (Average Transaction: \$30,165)	31	\$935,116

**E. REJECTION OF BIDS**

<u>BID NO.</u>	<u>SCHOOL/PROJECT</u>	<u>REASON</u>
None		

**F. TERMINATION OF CONTRACTS FOR CONVENIENCE**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SCHOOL / PROJECT</u>
None		

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OCTOBER 2, 2018**

\* Current Ratification

**ATTACHMENT A**  
**RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY**

**G. ASSIGNMENT AND ASSUMPTION OF RIGHTS AND DELEGATION OF DUTIES – ARCHITECTURAL AND ENGINEERING AGREEMENT**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

**H. AWARD OF ARCHITECTURAL AND ENGINEERING CONTRACTS**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

**I. AWARD OF ARCHITECTURAL AND ENGINEERING AMENDMENTS**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

**J. MEMORANDUM OF UNDERSTANDING**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

**K. AWARD OF PROFESSIONAL/TECHNICAL SERVICES CONTRACTS**

**\$0**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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None

**L. AWARD OF PROFESSIONAL/TECHNICAL SERVICES AMENDMENTS**

**\$23,750**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>NOT-TO-EXCEED AMOUNT</u>
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Fairbank, Maslin, Maullin, Metz  
& Associates (FM3)

1890007 / 4400006232  
(1890007.02)

Amendment to increase contract capacity of a formally competed contract for strategic public opinion research and analysis services associated with possible future tax revenue measure

\$23,750\*  
General Funds  
Program 10025

**Item E**

**Contract term including this amendment:**

12/15/17 through 12/31/19

Three (3) one-year options remaining

Initial Contract Value: \$78,000

Amendment No. 1 \$38,500

\*Amendment No. 2 \$23,750

(Executed Date: 08/07/18)

**Aggregate Contract Value: \$140,250**

Requester: Scott S. Price

Chief Financial Officer

Office of the Chief Financial Officer

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OCTOBER 2, 2018**

\* Current Ratification

**ATTACHMENT A**  
**RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY**

**M. AWARD OF GOODS AND SERVICES CONTRACTS****\$0**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>NOT-TO-EXCEED AMOUNT</u>
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None

**N. \* EXTRA SERVICES /AMENDMENTS FOR ARCHITECTURAL AND ENGINEERING CONTRACTS****\$129,350**

CONTRACT NOS. 1820027/4400006246, 1520035/4400003630 and 0620150/4400000280

**Item F****O. NO COST EXTRA SERVICES/AMENDMENTS FOR ARCHITECTURAL AND ENGINEERING CONTRACTS****\$0**

None

<b>ADOPTED BY BOARD OCTOBER 2, 2018</b>
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\* Detailed information is available at <http://www.laschools.org/new-site/contracts/boe-contract-actions/>.



INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Procurement Services Division

**TO:** Jefferson Crain, Board Secretariat **DATE:** September 4, 2018

**FROM:** Judith Reece, Deputy Chief Procurement Officer (Facilities)

**SUBJECT: CHANGE ORDER REPORT FOR RATIFICATION ON THE FACILITIES CONTRACTS OCTOBER 2, 2018 BOARD REPORT, BOARD REPORT NO. 025-18/19**

The following is presented by the Procurement Services Division (PSD) to advise the Board Secretariat of the following change order action which requires a 75% vote approval:

<b>Change Orders individually greater than 15% but less than 25% of the originally awarded contract amount must be approved by Board of Education with 75% majority vote.</b>				
<b>Change order number</b>	<b>Contract Number</b>	<b>School/Project name</b>	<b>Change Order Amount</b>	<b>Change Order Percentage</b>
T-512	1710125	Madison Middle School/ ADA Modification	\$177,379.00	24.33%
<b>Work Description</b> ADA required changes to work. Revised the path of travel at the physical education building, East of Building M and lunch shelter. Additional work at the physical education building included installation of guard rails, constructing the concrete curb, re-constructing footing and wall and demolishing the asphalt walkway along the length of the physical education building. Additional work at East of Building M and lunch shelter included asphalt work, modifying and raising existing drywell, installing top cover for the HVAC condensation drain, replacing two (2) uncovered cleanouts and installing two (2) new cleanouts with garden boxes.				

If you have any questions or require additional information, please contact Judith Reece at (213) 241-1090 or [judith.reece@lausd.net](mailto:judith.reece@lausd.net).

c: Austin Beutner  
Rebecca Kockler  
Vivian Ekchian  
Alma Peña-Sanchez  
David Holmquist  
Diane Pappas  
Frances Gipson  
Nicole Elam-Ellis  
Mark Hovatter

**ADOPTED BY BOARD  
OCTOBER 2, 2018**