UNAPPROVED

STATE OF HAWAII
HAWAIʻI TEACHER STANDARDS BOARD
SPECIAL MEETING

MINUTES

Remote Technology via Zoom

650 Iwilei Road, Suite 158
Honolulu, HI 96817

Monday, October 5, 2026

PRESENT IN PERSON:

Dr. Jonathan Gillentine, Board Chair

PRESENT ONLINE:

Dale Matsuura, Board Vice Chair
Leah Aiwohi, Board Member
Deanna D'Olier, Board Member
Judith Hannigan, Board Member
Brad Kusunoki, Board Member
Dr. Komarey Moss, Board Member
Logan Okita, Board Member
Daphne Okunaga, Board Member
Dr. Tammi Oyadomari-Chun for Keith Hayashi, Board Member
Dr. Jamie Simpson Steele for Dr. Nathan Murata, Board Member

EXCUSED:

Kristen Brummel, Board Member
Kahele Dukelow for Roy Takumi, Board Member
Gary Kanamori, Board Member
John Thatcher for Dr. Mark Sung Alapaki Luke, Board Member

STAFF:

Dr. Mitzie Higa, Interim Executive Director
Dr. Jennifer Padua, Licensing Specialist

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I. CALL TO ORDER

A. ROLL CALL TO ESTABLISH QUORUM

Board Chair Dr. Jonathan Gillentine called the Hawai'i Teacher Standards Board ("HTSB") special meeting to order at 10:05 a.m. He welcomed all Board Members, staff, and public participants; he then shared his gratitude to the Board Members and the staff.

Board Chair Dr. Gillentine introduced new Board Member Judith Hannigan, called roll call, and established quorum. Board Chair Dr. Gillentine was present in-person. Board Vice Chair Dale Matsuura and Board Members Leah Aiwohi, Deanna D'Olier, Judith Hannigan, Brad Kusunoki, Dr. Komarey Moss, Logan Okita, Daphne Okunaga, Dr. Tammi Oyadomari-Chun, and Dr. Jamie Simpson Steele were present online. Board Members Kristen Brummel, Kahele Dukelow, Gary Kanamori, and John Thatcher were excused.

Board Vice Chair Matsuura notified Board Chair Dr. Gillentine that a Zoom participant sent a message in the Zoom chat that they were to be the representative for Board Member Thatcher at this special meeting. Board Chair Dr. Gillentine stated that due to a lack of notification to himself or to HTSB staff prior to this meeting, the full board ("Board") could not simply accept this participant as Board Member Thatcher's representative.

Board Chair Dr. Gillentine shared information regarding procedures for virtual board meetings and non-public site disclosure. None of the Board Members participating online had anyone present with them to disclose. Board Chair Dr. Gillentine shared additional information regarding meeting protocols and procedures.

B. PUBLIC TESTIMONY ON SPECIAL MEETING AGENDA ITEMS

No written testimony was submitted. No one signed up for in-person or online public testimony.

C. ANNOUNCEMENTS

There were no announcements.

II. PUBLIC TESTIMONY ON SPECIAL MEETING AGENDA ITEMS

No one signed up for in-person or online public testimony.

III. NEW BUSINESS, COMMITTEE REPORTS, AND PENDING COMMITTEE ACTION

NEW BUSINESS – Committee of the Whole

Board Chair Dr. Gillentine asked that it be noted: "This is a verbal report, oral report. It's not an item for discussion, so we will not entertain questions. These are the instructions given from the Office of Information Practices."

A. Oral Report by Permitted Interaction Group on findings and recommendations for *Executive Director Search and Timeline:* Findings and recommendations.

Board Member Dr. Simpson Steele extended gratitude for all making the meeting and provided the oral report regarding the timeline for hiring the Executive Director ("ED") for HTSB. She mentioned that all activities listed for August and September had been completed,

and that the Permitted Interaction Group ("P.I.G.") is moving forward into October. Board Member Dr. Simpson Steele then stated that there will need to be an additional special meeting to vote on procedures, which will also be the time for questions, discussion, and input. She mentioned that once New Business Item 26-10 ("NBI 26-10") is approved, it will be advertised; she also encouraged anybody with a network to share the finalized advertisement locally as well as nationally. Board Member Dr. Simpson Steele described the work that is to come in the search for applicants and the review of applicants. She then stated that once finalists are selected, in-person interviews and reference checks will be conducted before making final recommendations to the Board. Board Member Dr. Simpson Steele distinguished the difference between Model A Timeline and Model B Timeline and clarified the purpose of the requested $24,000.00 to be utilized in the coordination and logistics of conducting in-person interviews for applicants who are not currently located on Oʻahu. Board Member Dr. Simpson Steele ended the oral report by reiterating the goal of the P.I.G. is to utilize the standards listed in NBI 26-10 to evaluate each candidate to ensure that the best fit who meets the most desired qualifications will uphold the position of ED.

B. NBI 26-10: Permitted Interaction Group Timeline & Action Plan for the Executive Director Search

Board Chair Dr. Gillentine called for a motion for NBI 26-10. (Oyadomari-Chun / Matsuura)

Board Chair Dr. Gillentine briefly reviewed NBI 26-10. He asked if there were any questions or discussion.

Board Vice Chair Matsuura shared that the P.I.G. did consider using a recruiting agency, but it was very expensive and not within the budget.

Board Chair Dr. Gillentine called for a roll call vote on the motion of whether to approve or deny NBI 26-10, as written. The motion carried unanimously with 11 Board Members present voting to approve NBI 26-10, as written:

AYE (11)	Gillentine, Matsuura, Aiwohi, D'Olier, Hannigan, Kusunoki, Moss, Okita, Okunaga, Oyadomari-Chun, Simpson Steele
NAY (0)	
EXCUSED (4)	Brummel, Dukelow, Kanamori, Thatcher

ACTION — NBI 26-10: Permitted Interaction Group Timeline & Action Plan for the Executive Director Search, as written, was adopted by the Board.

Board Chair Dr. Gillentine iterated that this is a different P.I.G. continuing this second phase.

IV. NEXT HTSB MEETING: November 13, 2026

Board Chair Dr. Gillentine stated the next scheduled HTSB board meeting is on November 13, 2026. The details of the agenda would come out prior to the meeting.

Board Member Dr. Oyadomari-Chun stated this action will allow this second P.I.G. to start advertising for the ED position, and that the announcement will be completed and distributed soon for HTSB staff to advertise as well. She mentioned that Board Members will be able to start

inviting people to apply soon and to use their networks to help recruit the right people. She also mentioned that suggestions regarding advertising would be appreciated.

V. ADJOURNMENT

Board Chair Dr. Gillentine adjourned the special meeting at 10:23 a.m.