



**STATE OF HAWAII  
HAWAII TEACHER STANDARDS BOARD  
TEACHER EDUCATION COMMITTEE MEETING**

**MINUTES**

Remote Technology via Zoom

650 Iwilei Road, Suite 158  
Honolulu, HI 96817

Friday, August 8, 2025

**PRESENT IN-PERSON:**

Dr. Jonathan Gillentine, Committee Chairperson  
Kristi Miyamae, Ex Officio

**PRESENT ONLINE:**

Dr. Cecily Ornelles, in place of Dr. Jamie Simpson Steele for Dr. Nathan Murata, Committee Vice  
Chairperson

Dale Matsuura  
Dawn Raymond  
Dondra Ozaki, Ex Officio

**EXCUSED:**

Sean Bacon for Keith Hayashi  
Kahele Dukelow for Roy Takumi

**ALSO PRESENT:**

Felicia Villalobos, Board Executive Director  
Steven Harada, Licensing Specialist  
Kaulana Molina, NBCT, Licensing Specialist  
Kris Murakami, Esq., Licensing Specialist  
Dr. Jennifer Padua, Licensing Specialist

**I. CALL TO ORDER**

**A. ROLL CALL TO ESTABLISH QUORUM**

## APPROVED

Committee Chairperson Dr. Jonathan Gillentine called the Hawai'i Teacher Standards Board (HTSB) Teacher Education Committee (Committee) meeting to order at 11:15 a.m.

Committee Chairperson Gillentine shared information regarding procedures for virtual committee meetings, then called roll call and established quorum. Committee Chairperson Gillentine and Ex Officio Committee Member Kristi Miyamae were present in-person. Committee Members Dale Matsuura and Dawn Raymond; Ex Officio Committee Member Dondra Ozaki; and Dr. Cecily Ornelles were present online. Committee Members Sean Bacon and Kahele Dukelow were excused.

Committee Chairperson Gillentine shared information regarding non-public site disclosure. None of the Committee Members participating online had anyone present with them. Committee Chairperson Gillentine shared additional information regarding meeting protocols and procedures.

### **B. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS**

On-time written testimony was submitted. One individual signed up for online public testimony. No one signed up for in-person public testimony.

### **C. ANNOUNCEMENTS**

No announcements were made.

### **D. APPROVAL OF COMMITTEE MINUTES**

The minutes of the March 28, 2025, and April 25, 2025, meetings were approved as written.

## **II. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS**

Dr. Lori Fulton from the University of Hawai'i at Mānoa (UH Mānoa) College of Education (COE) testified online via Zoom on NBI 25-07: The University of Hawai'i at Mānoa American Samoa Completers. She requested the following paragraph be removed or stricken as cited in her written testimony: *"Upon approval of this NBI, UH Manoa COE faculty will need to report this licensure pathway to its accreditor, the Association for Advancing Quality in Educator Preparation (AAQEP). This pathway should also be included in all AAQEP accreditation reviews and reports."*

## **III. ACTION / DISCUSSION ITEMS**

### **A. NBI 25-05: Results and Recommendations from HTSB Annual Educator Preparation Provider Completer Audit School Year 2023-2024**

Committee Chairperson Gillentine introduced NBI 25-05. He explained the process of the audit, the results, recommendations and background. He highlighted additional information provided by the educator preparation providers (EPPs) which included conflict in teaching field, clinical experience in the classroom, verifying clinical experience hours, and the seven listed recommendations as the result of the audit.

Committee Chairperson Gillentine asked the Committee if there were any questions or discussion.

Dr. Ornelles commented on recommendation item 2. She explained potential structural challenges for supporting emergency hire teachers who may not have an available licensed cooperating/mentor teacher. She described that the cooperating/mentor teacher workgroup would be instrumental in gathering multiple perspectives and recommendations that are practical and meaningful for emergency hire teachers to receive support.

Committee Chairperson Gillentine asked the Committee if there were any further questions or discussion. There were no further questions or discussion from the Committee.

Committee Chairperson Gillentine called for a roll call vote on whether or not to recommend NBI 25-05, as written, to the full Board (Board) at the general business meeting scheduled at 1:00 p.m. Committee Chairperson Gillentine and all other Committee Members present voted to recommend.

**ACTION — The Teacher Education Committee voted to recommend NBI 25-05, as written, to the Board, with all Committee Members present voting aye.**

**B. NBI 25-06: Final Completion Pathway for Teach Away-Hawai'i Candidates Affected by Program Closure**

Committee Chairperson Gillentine introduced NBI 25-06. He explained the process and identified Hawai'i Pacific University (HPU), Chaminade University, and UH Mānoa COE as institutions that would assist eligible Teach Away-Hawai'i candidates affected by the closure to complete their teacher licensure program. He highlighted the listed requirements and conditions that the candidates would need to meet to complete their teacher preparation program and receive a recommendation for licensure.

Committee Chairperson Gillentine asked the Committee if there were any questions or discussion.

Dr. Ornelles requested clarification about the supporting institutions and their entrance and application requirements before eligible Teach Away-Hawai'i candidates were accepted into these programs. Committee Chairperson Gillentine deferred to Executive Director Felicia Villalobos. Villalobos clarified that the affected Teach Away-Hawai'i candidates would need to meet the admission and financial requirements of the supporting institutions as written in the NBI. She stated the Committee could add additional language to the NBI if they wanted to. Dr. Ornelles responded that no additional language was needed and thanked Villalobos for the clarification.

Committee Chairperson Gillentine asked the Committee if there were any further questions or discussion.

Ex Officio Committee Member Miyamae asked for the number of candidates affected by the program closure. Committee Chairperson Gillentine deferred to Villalobos. Villalobos responded that there were possibly 13 Teach Away-Hawai'i candidates but was unsure and asked if she could defer to Licensing Specialist Dr. Jennifer Padua. Padua stated that there were 13 Teach Away-Hawai'i candidates affected by the program. She highlighted that these candidates were at different stages of completing their program.

Committee Chairperson Gillentine asked the Committee if there were any further questions or discussion. There were no further questions or discussion from the Committee.

Committee Chairperson Gillentine called for a roll call vote on whether or not to recommend NBI 25-06, as written, to the Board at the general business meeting scheduled at 1:00 p.m. Committee Chairperson Gillentine and all other Committee Members present voted to recommend.

**ACTION — The Teacher Education Committee voted to recommend NBI 25-06, as written, to the Board, with all Committee Members present voting aye.**

**C. NBI 25-07: The University of Hawai'i at Mānoa American Samoa Completers**

Committee Chairperson Gillentine introduced NBI 25-07. He explained the UH Mānoa COE procedures for completers in its American Samoa (AS) Bachelor of Education program. He highlighted information on AS current transcripts, UH Mānoa COE procedures, licensure requirements, how UH Mānoa COE staff would support AS completers, and the inclusion of AS completer information in the Title II report.

Committee Chairperson Gillentine asked the Committee if there were any questions or discussion.

Committee Member Matsuura questioned if AS completers were given a State Approved Teacher Education Program (SATEP) designation before, and if now this was a change in practice to add the SATEP designation on their transcript. Committee Chairperson Gillentine deferred to Villalobos. Villalobos clarified that there was no SATEP designation on the AS completers' transcripts, and those completers were intended to teach in American Samoa. She also stated that when some AS completers moved to Hawai'i, they did not have a transferrable license and were not UH Mānoa COE Hawai'i completers. She stated the AS completers would need to meet Hawaii Administrative Rules (HAR) and any requirements for a Hawai'i license. She mentioned that UH Mānoa COE Hawai'i faculty were present at the meeting and could respond to questions from the Board. Committee Chairperson Gillentine asked Dr. Ornelles if she could provide additional information. Dr. Ornelles recused herself from the discussion and deferred to Dr. Fulton. Dr. Fulton stated there was a period where SATEP designations were annotated on AS completers' transcripts, but transcript annotations were not a current practice. She confirmed that the AS program was a non-licensure program intended to meet the needs of the AS community. She also explained that some AS completers move to Hawai'i, so UH Mānoa COE faculty would like to create a pathway for them to obtain a Hawai'i teacher's license.

Committee Chairperson Gillentine asked the Committee if there were any further questions or discussion.

Ex Officio Committee Member Miyamae asked Dr. Fulton to confirm if this would be an initial license for AS completers and if the completers would be reported to AAQEP. Dr. Fulton stated she was not sure if AS completers were being reported to AAQEP because AS completers were not recommended for licensure. Ex Officio Committee Member Miyamae asked Villalobos to explain if 'SATEP' would be placed on the license and how this would affect AS completers in terms of HTSB requirements. Villalobos responded that HTSB must report program completer data to Title II, so AS completers who obtain an initial Hawai'i license should be counted and reported. She also referred to the NBI, stating that UH Mānoa or HTSB staff could contact AAQEP about reporting this information, then provide an update to the Board.

## APPROVED

Committee Chairperson Gillentine asked the Committee if there were any further questions or discussion. There were no further questions or discussion from the Committee.

Committee Chairperson Gillentine called for a roll call vote on whether or not to recommend NBI 25-07, as written, to the Board at the general business meeting scheduled at 1:00 p.m. Dr. Ornelles voted to abstain. Committee Chairperson Gillentine and all other Committee Members present voted to recommend.

**ACTION — The Teacher Education Committee voted to recommend NBI 25-07, as written, to the Board, with five of six Committee Members present voting aye and one Committee Member present voting to abstain.**

## IV. ADJOURNMENT

Committee Chairperson Gillentine adjourned the Teacher Education Committee Meeting at 11:59 a.m.

**APPROVED**

**List of people who submitted written testimony before the committee meeting**

<b><i>ON-TIME TESTIMONY</i></b>		
<b>NAME</b>	<b>ORGANIZATION</b>	<b>AGENDA ITEM</b>
Lori Fulton, PhD	University of Hawai'i at Mānoa – Professor and Associate Chair, School of Teacher Education	II. NBI 25-07 The University of Hawai'i at Mānoa American Samoa Completers