



**STATE OF HAWAII
HAWAII TEACHER STANDARDS BOARD
BUDGET, PERSONNEL, AND STRATEGIC PLANNING COMMITTEE MEETING**

MINUTES

Remote Technology via Zoom

650 Iwilei Road, Suite 158
Honolulu, HI 96817

Friday, August 30, 2024

PRESENT IN-PERSON:

Sean Bacon for Keith Hayashi, *Committee Vice-Chairperson*
Kim Sanders
Kristi Miyamae, *Ex-officio*

PRESENT ONLINE:

Lokelani Han, *Ex-officio*

EXCUSED:

Justin Mew, *Committee Chairperson*
Kahele Dukelow for Roy Takumi
Elena Farden for Keahi Makaimoku

STAFF:

Felicia Villalobos, Executive Director
Steven Harada, Licensing Specialist
Dr. Mitzie Higa, Licensing Specialist
Tracey Idica, NBCT, Licensing Specialist
Kris Murakami, Esq., Licensing Specialist
Dr. Jennifer Padua, Licensing Specialist

I. CALL TO ORDER

A. ROLL CALL TO ESTABLISH QUORUM

Committee Vice-Chairperson Sean Bacon called the Budget, Personnel, and Strategic Planning Committee Meeting to order at 9:04 a.m.

APPROVED

Committee Vice-Chairperson Bacon shared information regarding procedures for virtual committee meetings, then called roll call and established quorum. Committee Vice-Chairperson Bacon, Committee Member Kim Sanders, and *Ex-officio* Committee Member Kristi Miyamae were present in-person. Committee Chairperson Justin Mew, and Committee Members Kahele Dukelow and Elena Farden were excused. *Ex-officio* Committee Member Lokelani Han was not present at roll call.

Committee Vice-Chairperson Bacon shared information regarding non-public site disclosure. None of the committee members participating had anyone present with them to disclose.

Ex-officio Committee Member Han entered the meeting remotely via Zoom.

Committee Vice-Chairperson Bacon shared additional information regarding meeting protocols and procedures.

B. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS

None

C. ANNOUNCEMENTS

None

D. APPROVAL OF COMMITTEE MINUTES

The minutes of the April 26, 2024, meeting was approved as written.

II. PUBLIC TESTIMONY ON COMMITTEE AGENDA ITEMS

None

III. ACTION / DISCUSSION ITEMS

E. NBI 23-42 Revised: Hawai'i Teacher Standards Board's Revised Budget for 2024-2025

Committee Vice-Chairperson Bacon briefly introduced NBI 23-42 Revised, which includes a possible ten percent budget reduction. He asked the committee to defer this New Business Item ("NBI") at this time to get further clarification regarding the budget reduction.

ACTION — The Budget, Personnel, and Strategic Planning Committee deferred NBI 23-42 Revised. It will still be presented to the full board ("Board") at the General Business Meeting scheduled later at 12:30 p.m.

IV. ADJOURNMENT

Committee Vice-Chairperson Bacon adjourned the Budget, Personnel, and Strategic Planning Committee Meeting at 9:09 a.m.