

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL
2301 Evergreen Ave, West Sacramento, CA (Library)
Thursday, December 4, 2025
1:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at:
https://www.sacvalleycharter.org/apps/pages/index.jsp?uREC_ID=4426950&type=d&pREC_ID=2683673
2. Members of the public who wish to speak on any agenda items or under the general category of “Oral Communications” will need to attend the meeting in person.
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes* and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes* when the Board discusses that item.

Any person wishing to speak is asked to complete a Request to Speak Form which will be available at the meeting. Speakers are asked to state their full name when it is their turn to speak on an “Oral Communication” or a specific agenda item and adhere to the time limits set forth. *Persons requiring an interpreter shall receive a maximum of six (6) minutes.

3. The following Zoom link is being provided for members of the public who wish to observe the meeting (Zoom attendees will not attend closed session and will remain muted during open session):
Please click the link below to join the Board Meeting as an attendee:
<https://us06web.zoom.us/j/81704460464?pwd=5Db1BtPtxHqbRwrieQC14qt4XPT6LJ.1>
Passcode: 013230
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at:
https://www.sacvalleycharter.org/apps/pages/index.jsp?uREC_ID=4426950&type=d&pREC_ID=2683673

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at 1:12 PM.

B. ROLL CALL

	Present	Absent
Narinder Thandi	_____	<u>X</u> _____
Daljit Ghuman	<u>X</u> _____	_____
Pritam S. Thind	_____	<u>X</u> _____
Tirath Pal Sandhu	<u>X</u> _____	_____
Harjit Singh	<u>X</u> _____	_____

II. OPEN SESSION

III. APPROVED THE MEETING AGENDA as Motioned by T. Sandhu, Seconded by D. Ghuman and approved by a vote of 3 – Ayes, 2 – Absent.

IV. APPROVED THE MEETING MINUTES from the November 12, 2025 Regular Meeting and November 19, 2025 Special Meeting as Motioned by D. Ghuman, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent.

V. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

*Persons requiring an interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest

VI. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION was made.

VII. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS None

VIII. CLOSED SESSION began at approximately 1:15 PM

A. Public Employee: Discipline, Dismissal, Release

B. Conference With Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9: 1 case

C. Conference With Legal Counsel – Existing Litigation (Government Code Section 54957.1)

Significant Exposure to Litigation Pursuant to Section 56956.9(b): 2 cases

IX. RECONVENED TO OPEN SESSION at approximately 2:02 PM

X. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

As announced by D. Ghuman, the board voted 3 – Ayes to zero to terminate the employment of the lead bus driver

XI. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (10 minutes)

1. Reviewed and approved the revenue and expense reports as Motioned by D. Ghuman, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent.
2. Reviewed and approved the 2025-26 First Interim Report and budget revision as Motioned by T. Sandhu, Seconded by H. Singh and approved by a vote of 3 – Ayes, 2 – Absent.
3. Reviewed and approved purchasing 60 Chromebooks, 60 Chrome operating system licenses and three charging/storage carts for dedicated use by and paid for by ELOP for afterschool, intersession (if offered) and summer school not to exceed \$24,000 as Motioned by D. Ghuman, Seconded by H. Singh and approved by a vote of 3 – Ayes, 2 – Absent
4. Approved the renewal subscription for QuickBooks Online Advanced at \$2,970/year as Motioned by D. Ghuman, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent.
5. Approved a CalCard account for the School Secretary with a credit limit of \$15,000 as Motioned by H. Singh, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent.
6. Approved a CalCard account for the Technology Coordinator with a credit limit of \$3,000 as Motioned by D. Ghuman, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent.

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL (45 minutes)

1. Approved closing the Lead Bus Driver position and cancelling the CalCard associated with this position as Motioned by D. Ghuman, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent.
2. Approved closing the Office Technician position and cancelling the CalCard associated with this position as Motioned by T. Sandhu, Seconded by H. Singh and approved by a vote of 3 – Ayes, 2 – Absent.
3. Reviewed and approved the job description for the Clerical Assistant (Punjabi Fluent) with the pay range of \$24.00 - \$28.00/hour, 8 hours a day, 205 days per year as Motioned by D. Ghuman, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent.
4. Reviewed and approved the revised job description for the Assistant Principal/Coordinator of Special Education as Motioned by T. Sandhu, Seconded by D. Ghuman and approved by a vote of 3 – Ayes, 2 – Absent.

5. Reviewed and approved the revised Budget & Accounting Specialist job description as Motioned by D. Ghuman, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent.
6. Tabled the review and approval of the revised 2025-26 Employee Handbook
7. Tabled the review and approval of the revised 2025-26 Certificated Salary Schedule
8. Reviewed and approved the Information Technology Manager job description with a salary range of \$85,000 - \$95,000/year for 205 duty days per year, full-time, exempt and offering the position to the current Technology Coordinator (J. Sidhu) at the starting salary of \$85,000/year to be prorated for the remainder of the 2025-26 fiscal year effective December 16, 2025 as Motioned by T. Sandhu, Seconded by H. Singh and approved by a vote of 3 – Ayes, 2 – Absent.
9. Approved closing the Technology Coordinator position effective December 15, 2025, as Motioned by D. Ghuman, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 2 – Absent

D. PUPIL SERVICES

XII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS

B. CURRICULUM AND INSTRUCTION (5 minutes)

1. Principal's Report: This is a written or verbal update of information which has occurred since the previous Board meeting and may include items such as ongoing efforts for student performance, enrollment, attendance, LCAP advisory/ELAC/site council updates, and meetings with our authorizer and/or YCOE.

C. PERSONNEL

D. PUPIL SERVICES (10 minutes)

1. Update on Transportation Services
2. Update on School Safety

XIII. ITEMS FROM THE BOARD

XIV. ADJOURNMENT

The meeting was adjourned at 2:18 PM as Motioned by D. Ghuman, Seconded by H. Singh and approved by a vote of 3 – Ayes, 2 – Absent.