

MINUTES

REGULAR MEETING
BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL
2399 Sellers Way, West Sacramento, CA and on-line via Zoom
August 12, 2020
5:00 p.m.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2020.html>.
2. During the continued re-opening phases of the COVID-19 pandemic, members of the public who wish to watch the meeting or to speak on any agenda items or under the general category of “Oral Communications” will be able to join this meeting using the following link: Join Zoom Meeting: <https://us04web.zoom.us/j/2131186781?pwd=Rnd3dXp4bnVyS1hUS0hzbEtTc3MwUT09>
Meeting ID: 213 118 6781 Password: 565820
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and address when it is their turn to speak on an “Oral Communication” or a specific item and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2020.html>

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at 5:23 PM.

B. ROLL CALL

| | Present | Absent |
|-------------------|------------------------------|--------|
| Chamkaur Dhatt | <u>X</u> | _____ |
| Narinder Thandi | <u>X</u> | _____ |
| Darshan Mundy | <u>X</u> | _____ |
| Surjit S. Dhillon | <u>X</u> | _____ |
| Bhajan S. Bhinder | <u>X (joined at 6:02 PM)</u> | _____ |

Also attending: Amrik Singh, Principal and via Zoom Vicky Dali, Fiscal Consultant

II. OPEN SESSION

III. APPROVED THE MEETING AGENDA as Motioned by N. Thandi; Seconded by D. Mundy and approved by vote of 4 – Ayes, 1 – Absent.

IV. APPROVED THE MEETING MINUTES: of the July 15, 2020 Regular Meeting as Motioned by S. Dhillon; Seconded by N. Thandi and approved by vote of 4 – Ayes, 1 – Absent.

V. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring an interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

VI. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

VII. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 minutes)

1. Approved Revenue and Expense Reports as Motioned by D. Mundy; Seconded by S. Dhillon and approved by vote of 4 – Ayes, 1 – Absent.
2. Approve Vice Principal Job Description – tabled to the next meeting
3. Approve Administrative Salary Schedule – tabled to the next meeting

4. Approved 2019-20 EPA Actual Results as Motioned by S. Dhillon; Seconded by N. Thandi and approved by vote of 5 – Ayes, 0 – Noes, 0 – Absent
5. Approve 2020-21 45-Day Budget Revision – tabled to next meeting
6. Approved the federal addendum to the LCAP (a required component of the Consolidated Application/CARS) as Motioned by S. Dhillon; Seconded by C. Dhatt and approved by vote of 5 – Ayes, 0 – Noes, 0 – Absent
7. Approved the Consolidated Application/CARS for federal funding 2020-21 as Motioned by S. Dhillon; Seconded by C. Dhatt and approved by vote of 5 – Ayes, 0 – Noes, 0 – Absent
8. Approved a school-wide plan for Title I funds as Motioned by S. Dhillon; Seconded by C. Dhatt and approved by vote of 5 – Ayes, 0 – Noes, 0 – Absent
9. Approved the agreement for audit services with Harshwal & Company LLP (formerly Patel & Associates) for the June 30, 2020 financial statement audit for \$11,025 as Motioned by N. Thandi; Seconded by C. Dhatt and approved by vote of 5 – Ayes, 0 – Noes, 0 – Absent
10. Approved agreement with New Horizon for sanitizing at 2399 Sellers Way at \$2,000/month until COVID-19 resolves or for the 2020-21 school year, if needed, as Motioned by S. Dhillon; Seconded by N. Thandi and approved by vote of 4 – Ayes, 1 – No, 0 – Absent
11. Approved a Consulting and Service Agreement with Total Education Solutions, Inc., a non-public agency for educational, therapeutic and consulting services for 2019-20 based on the volume, types and frequency of services provided, not to exceed \$100,000 as Motioned by B. Bhinder; Seconded by S. Dhillon and approved by vote of 5 – Ayes, 0 – Noes, 0 – Absent

B. CURRICULUM AND INSTRUCTION

1. Approve one more staff development day for distance learning funded by the Learning Loss Mitigation Funds as Motioned by C. Dhatt; Seconded by N. Thandi and approved by vote of 5 – Ayes, 0 – Noes, 0 – Absent

C. PERSONNEL

D. PUPIL SERVICES

1. Approve Student Care during the day for working parents – No action taken as no parents have requested student care.

VIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (30 minutes)

1. Completed the biennial review of the Conflict of Interest policy and authorized Dr. Singh to sign and submit the Notice to the Yolo County Board of Supervisors by October 1, 2020.
2. Discussed Learning Loss Mitigation Funds in preparation for the September meeting action/certification.

B. CURRICULUM AND INSTRUCTION

1. Principal's Report: This is a presentation of information which has occurred since the previous Board meeting. This also includes ongoing efforts for student performance, enrollment and attendance.
2. Discussed COVID-19 and school re-opening plan, including guidelines from the State and Yolo County.

C. PERSONNEL (10 minutes)

1. Staffing Update – with the goal of not reducing staffing or having layoffs, certain staff were offered positions as instructional assistants to support on-line learning.
2. The Board discussed at length how board member input on employment decisions - specifically hiring and firing - should take place. During the discussion, language from the charter renewal document and approved board policy was emailed to the Board members. The responsibilities and roles of the Board and the Principal were debated. The Board Chairman, or his designee, wants to be included in the interview process and the Principal agrees to continue informing the Board Chairman of interviews to be conducted.

D. PUPIL SERVICES (10 minutes)

1. Update on Transportation Services
2. Update on School Safety
3. El Dorado Charter SELPA update

IX. ITEMS FROM THE BOARD

X. ADJOURNMENT

The meeting was adjourned at 9:18 PM as Motioned by S. Dhillon; Seconded by N. Thandi and approved by vote of 5 – Ayes, 0 – Noes, 0 – Absent.