

## MINUTES

### REGULAR MEETING BY ZOOM MEETING

#### BOARD OF DIRECTORS SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691  
April 8, 2020  
5:00 p.m.

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2020.html>.
2. During the COVID-19 statewide shelter in place order, members of the public who wish to watch the meeting or to speak on any agenda items or under the general category of “Oral Communications” will be able to join this Zoom meeting using the following link: Join Zoom Meeting <https://us04web.zoom.us/j/463945603?pwd=ZlVpRFhrbjMza1ZTR0l1VFVjTW50UT09> (if a member of the public does not have access internet access, they are urged to contact SVCS School Office at least 24 hours prior to the meeting start time at 916-596-6422 to arrange a location and device to participate)
  - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
  - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and address when it is their turn to speak on an “Oral Communication” or a specific item and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2020.html>

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order at 5:08 PM.

**B. ROLL CALL**

	Present	Absent
Chamkaur Dhatt	<u>X</u>	_____
Narinder Thandi	<u>X (left meeting at 6:23 PM)</u>	_____
Darshan Mundy	<u>X (joined meeting at 5:55 PM)</u>	_____
Surjit S. Dhillon	<u>X</u>	_____
Bhajan S. Bhinder	<u>X (joined meeting at 5:11 PM)</u>	_____

**II. PUBLIC SESSION**

**III. APPROVED THE MEETING AGENDA** as Motioned by S. Dhillon; Seconded by N. Thandi and approved by a Vote of 3 Ayes, 2 Absent.

**IV. APPROVED THE MEETING MINUTES**: March 4, 2020 Special Meeting as Motioned by S. Dhillon; Seconded by C. Dhatt and approved by a Vote of 4 Ayes, 1 Absent. March 11, 2020 Regular Meeting as Motioned by S. Dhillon; Seconded by B. Bhinder and approved by a Vote of 4 Ayes, 1 Absent. March 25, 2020 Special Meeting as Motioned by B. Bhinder; Seconded by S. Dhillon and approved by a Vote of 4 Ayes, 1 Absent.

**V. COMMUNICATIONS**

- A. ORAL COMMUNICATIONS**: Non-agenda items: no individual presentation shall be for more than three (3) minutes\* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. \*Persons requiring and interpreter shall receive a maximum of six (6) minutes.
- B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS**: Board and staff discuss items of mutual interest.

**VI. CONSENT AGENDA ITEMS**: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

**VII. ITEMS SCHEDULED FOR ACTION**

- A. BUSINESS** (10 minutes)
  - 1. Approved the Revenue and Expense Reports as Motioned by S. Dhillon; Seconded by C. Dhatt and approved by a Vote of 4 Ayes, 1 Absent.

2. Proposal to increase cell phone stipends to \$12.50 per payroll for all staff using their personal cell phones to work remotely – no action taken.

**B. CURRICULUM AND INSTRUCTION**

**C. PERSONNEL (10 minutes)**

1. Approve a pay rate increase for an IA who has earned a Bachelor's degree – no action taken.
2. Approved the Technology Coordinator job description with 210 duty days, at a pay rate of \$50,000 annually to be prorated for the remainder of the 2019-20 school year as Motioned B. Bhinder; Seconded by S. Dhillon and approved by a Vote of 4 Ayes, 1 Absent.

**D. PUPIL SERVICES (15 minutes)**

1. Approved Submission of an Application to the El Dorado Charter SELPA, including the Federal Assurances and Agreement for Participation as Motioned B. Bhinder; Seconded by D. Mundy and approved by a Vote of 4 Ayes, 1 Absent.

**VIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

**A. BUSINESS (30 minutes)**

1. COVID-19 update
  - A. Distance Learning for the remainder of the 2019-20 school year
  - B. State funding for SB 117 COVID-19 Response \$4,535
  - C. FEMA funding webinar
  - D. Provided a COVID-19 information report to WUSD
2. WUSD agreed to have SVCS postpone presenting until May
3. First reading of Financial Reserves Board Policy
4. Budgeting for 2020-21 recommend waiting for the May Revise and holding another Regular Meeting close to the end of May for discussion of budget challenges resulting from COVID-19.

**B. CURRICULUM AND INSTRUCTION**

1. Principal's Report: This is a presentation of information which has occurred since the previous Board meeting. This also includes ongoing efforts for student performance, enrollment and attendance update.

**C. PERSONNEL (5 minutes)**

1. Staffing Update – one IA has resigned

**D. PUPIL SERVICES (10 minutes)**

1. Update on Transportation Services – discussed driver duties and responsibilities during distance learning, site closure.
2. Update on School Safety – school areas have been further secured with gates/barriers to limit driving and parking in those areas during the school day.

**IX. ITEMS FROM THE BOARD**

**X. CLOSED SESSION**

**XI. ADJOURNMENT**

The meeting was adjourned at 7:22 PM as Motioned B. Bhinder; Seconded by S. Dhillon and approved by a Vote of 4 Ayes, 1 Absent.