

Sacramento Valley Charter School
Transaction Report
 January 25 - March 10, 2021

Class	Memo/Description	Amount
Total for 8096 - Cash in Lieu of Property Taxes	UNRESTRICTED REVENUE:0000 - Unrestricted:8096 - Cash in Lieu of Property Taxes	\$ 38,512.00
Total for Miscellaneous	UNRESTRICTED REVENUE: Unrestricted:8699-Other Local Income: Miscellaneous	363.08
Total	Donation	<u>\$ 36,875.08</u>

Monday, Mar 08, 2021 09:04:40 AM GMT-8 - Accrual Basis

Sacramento Valley Charter School
Check Detail
February 11 - March 10, 2021

Date	Num	Name	Memo/Description	Amount
02/16/2021	4314	Vicky Dali CPA LLC	Invoice for the month of January	3,255.00
02/16/2021	4315	WageWorks	For Cobra Service	40.00
02/16/2021	4316	Young, Minney & Corr, LLP	For Legal Fee	59.00
02/16/2021	4317	Kuldip K. Bagri	For DOT Exam	50.00
02/16/2021	4318	New Horizon Flooring	Janitorial Service for the month of Febuary	2,000.00
02/16/2021	4319	City of West Sacramento	For Utility Fee	456.04
02/16/2021	4320	Sarbjeet Nijjar	Reimbursement for the Classroom Supplies	30.48
02/16/2021	4321	Amarjit Nijjar	Reimbursement for the Classroom Supplies	40.69
02/16/2021	4322	Great America Financial	For Copier Lease	729.40
02/17/2021	4323	Melvin Krines	For Bus Drivers Training Fees	862.50
02/24/2021	4324	Nadine Ibrahim	Manual Check	977.16
03/01/2021	4325	West Sacramento FARP	False Alarm detect on February 11, 2021	250.00
03/01/2021	4326	Bay Alarm Company	For Security Service	194.11
03/01/2021	4327	MetLife	For ADD & LTD	15.71
03/01/2021	4328	Total Education Solution	For Special Education service - January 2021 CLS/ GUID Admin Time \$600.00 CLS/GUID Service \$800.00 LAS Service \$1750 PSYCH Service \$742.50	3,892.50
03/01/2021	4329	Amazon.Com	For Tool Box & Flag	129.88
03/01/2021	4330	Document Tracking Services	SARC Report	395.00
03/05/2021	4331	Serve 3 Network	For Hybrid Learning 2nd Installment class 7420 For Hybrid Learning 2nd Installment	12,674.46 334.31

13,008.77

03/05/2021	4333 T-mobile	Invoice for the Hotspot Connection Fees	600.00
03/05/2021	4334 Sikh Temple - Rent Payable	Invoice for the month of February 2021	23,362.00
03/08/2021	4332	void	0.00
03/08/2021	4335 Sikh Temple - Rent Payable	Invoice for the month of March 2021	23,362.00

Tuesday, Mar 09, 2021 08:10:27 AM GMT-8

Sacramento Valley Charter School
2020-21 Budget Narrative – 2nd Interim
January 31, 2021

The following narrative is provided to highlight and explain significant components and assumptions that have changed since the 1st Interim Report at Oct. 31, 2020 was approved on December 9, 2020.

Revenue:

LCFF: SVCS applied for and was approved for growth funding. The amount of growth funding has not been announced. LCFF is updated based on the FCMAT LCFF Calculator and reflects the best estimate available at this time based on SVCS current enrollment and attendance rate. EPA payments are late even though the point of EPA in the last economic downturn was to guarantee that at least some State Aid would be on time. The increase in LCFF of \$20,839 is Supplemental funds for Unduplicated Pupils.

Federal Revenue: Removed all Federal Special Education Revenue as SVCS is only likely to spend State Special Ed funds and requested no Federal Special Education funds from El Dorado Charter SELPA for 2020-21. Removed Title I budgeted at \$30,000 with eligibility of \$64,914 until it is cleared for release. Removed Title III LEP eligibility of \$9,838 until SVCS 1) joins a Consortium by March 31, 2021 or 2) the award is revised in April 2021 to exceed \$10,000 and then SVCS becomes direct-funded or 3) no award for 2020-21. Once Title I and III become certain, the funding will be added to the budget and aligned with the allowable costs. Title II funds of \$10,069 are being received and will be used to pay for BTSA new teacher induction and any other allowed teacher professional development if funding exceeds the cost of BTSA. SVCS submitted the required Assurances for ESSER II funding, that is estimated at \$218,195 but the class code(s) and amount have not been provided to schools to know if the budget will be Federal, State or a combination of both as was the case with Learning Loss Mitigation Funds (LLMF). Federal Revenue decrease \$72,229.

Other State Revenue: In addition to the State Aid deferrals, State Special Education is deferred. The Charter School Facility Grant Program SB740 has stated payment dates but we received notice that the CSFA and State Controller's Office are several months late in issuing 2020-21 initial payment, owes SVCS for 2019-20 final payment and will be prorating all payments due to "over subscription" (which is also known as a lack of adequate State budget allocated for full program funding). Decrease \$20,700 for SB740.

Local Revenue: Since the return to site-based instruction continues to be postponed and likely to begin around April 1, 2021, local revenue is minimal with the only \$25,500 property tax exemption and solar power purchase agreement, year-to-date \$5,750 and possibly after school program and transportation for April and May. Increase \$9,400 for PPA and Property Tax Exemption payments.

Expenses:

Certificated: No changes.

Classified: Open position for EL Aid offsets the approved rate increase for Math/Science IA. Based on actual costs to date and reopening not expected until late March or early April, reduced each major category by \$5,000 for a \$20,000 decrease.

Benefits: No significant change – just proportionate \$1,821 reduction for decrease in salaries.

Books and Supplies: Revised to reduce gasoline, food and after school program snacks based on actual needs to date. Decrease \$33,000.

Services and Operating Expenses: Revised contracted student transportation, shopping/delivery services, fieldtrips, etc. Increase postage/phone/internet based on year-to-date actual and expected costs for the rest of the year. Decrease \$13,271.

Other Outgo/Financing Uses: Increase \$2,909 interest on bus loans based on actual allocation to date. Removed \$211,472 PPP loan proceeds since the school has not yet applied for and been granted forgiveness of the loan.

Summary:

Even with a full year of COVID-19 impact, SVCS remains in a good position to serve our scholars for 2020-21 and the future.

The MYP shows SVCS able to meet its current and future obligations for the following two years.

Cash flow and reserve: Based on the extreme delays in paying State Aid, SB740, and Special Education funding, SVCS may need to use some of its \$600,000 operating reserve to get through the State's cash flow mess. Once the deferrals and SB 740 money is received (April – Nov 2021), the Operating Reserve account will be fully restored.

The State of CA budget is far better than when it was adopted; however, the deferrals in 2020-21 have not been waived or revised and the State is still implying that there will be structural deficits in future years. The impact of the Federal \$1.9T aid package is expected to help the State with its budget, which should help schools reopen and possibly allow funds for after school and summer programs. We will keep the Board advised of all significant financial changes at future board meetings especially as the 2021-22 LCAP and Budget are being developed and the Governor releases the May Revise for the State's proposed 2021-22 budget.

Sacramento Valley Charter School

Fiscal Year Budget Cycle	Adopted Budget		45-Day Revise		1st Interim~		2nd Interim	
	6/24/2020		9/9/2020		10/31/2020		1/31/2021	
	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21	2020-21
4000-4999 Books and Supplies	\$ 179,425	\$ 219,425	\$ 199,200	\$ (33,000)	\$ 166,200			
4100 Textbooks	41,725	61,725	41,725	-	41,725			
4200 Other Books/Library	2,500	2,500	2,500	-	2,500			
4300 Materials and Supplies	50,700	70,700	95,000	-	95,000			
4300 Transportation - Gasoline	40,000	40,000	30,000	(20,000)	10,000			
4400 Non-capitalized Furn/Equip (>\$500, <=\$5,000)	2,500	2,500	6,475	-	6,475			
4700 Food	40,000	40,000	22,000	(12,000)	10,000			
4700 After School Program Snacks	2,000	2,000	1,500	(1,000)	500			
5000-5999 Services and Other Operating Expenditures	\$ 800,316	\$ 961,610	\$ 782,737	\$ (13,271)	\$ 769,466			
5200 Travel & Conferences	3,000	3,000	3,000	-	3,000			
5300 Dues & Memberships	4,000	4,000	4,000	-	4,000			
5400 Insurance	48,937	48,937	48,937	-	48,937			
5501 Operations & Housekeeping	33,330	26,665	26,665	-	26,665			
5530 Utilities	15,000	15,000	20,000	-	20,000			
5610 Facility Rent/Lease	280,344	280,344	280,344	-	280,344			
5600 Facility Maintenance and Safety Improvements	7,500	7,500	7,500	-	7,500			
5630 Copier Leases	9,660	9,660	9,660	-	9,660			
5600 Transportation - Bus/Van Maint	35,000	35,000	35,000	-	35,000			
5625 Van Rental for Student Transportation	-	-	-	-	-			
5625 Contracted Student Transportation (Three Drivers)	29,500	29,500	17,000	(12,000)	5,000			
5640 Food Service Shopping & Delivery	4,725	4,725	3,475	(2,475)	1,000			
5800 District Admin Oversight (1% State Aid)	24,390	26,036	26,048	204	26,252			
5800 Nursing Services (screenings) est.	1,500	1,500	1,500	-	1,500			
5800 Accounting Services	33,130	33,130	33,130	-	33,130			
5820 Audit Services	11,025	11,025	11,025	-	11,025			
5800 Fieldtrips	7,500	7,500	7,500	(5,000)	2,500			
5810 Special Education TES	140,000	161,600	100,000	-	100,000			
5820 Learning Loss Mitigation Expenses	-	134,303	10,823	-	10,823			
5820 Title III Placeholder	-	10,410	-	-	-			
5830 Legal Services	8,000	8,000	8,000	-	8,000			
5800 Marketing/Recruiting	6,000	6,000	6,000	-	6,000			
5800 Technology Upgrade	5,000	5,000	33,209	-	33,209			
5800 Technology Support	15,000	15,000	15,000	-	15,000			
5800 Other Contracted Srvc	40,000	40,000	41,146	-	41,146			
5800 Prop 39 Expenses	-	-	-	-	-			
5800 Professional Development	28,775	28,775	24,775	-	24,775			
5900 Postage and Communications	9,000	9,000	9,000	6,000	15,000			

Sacramento Valley Charter School

Fiscal Year Budget Cycle

6000-6999 Capital Outlay

6400 Furniture and Equipment (>\$5,000)
 6500 FF&E Replacement (>\$5,000)
 6900 Depreciation Expense (non-cash)

Total Expenditures

Net Annual Operations

7000-7999 Other Outgo/Other Financing (Sources)Uses

7141 Special Ed. Pro-Rata Share of Unfunded Costs
 7438 Debt Service (bus loan interest 1 bus)
 7438 Debt Service (bus loan interest 3 buses)
 Other (Sources)/Uses (balance of PPP proceeds used in 2020+21)
 Total Other Outgo

Net increase (decrease):

Beginning Balance
 Ending Balance*

Book cash balance at 6/30/2020:
 Bank balance 06/30/2020^
 Bank Balance at 3/6/2021
 Est cash balance at 6/30/2021:

	Adopted Budget 6/24/2020 2020-21	45-Day Revise 9/9/2020 2020-21	1st Interim~ 10/31/2020 2020-21	Difference	2nd Interim 1/31/2021 2020-21
	\$ 117,533	\$ 117,533	\$ 117,533	\$ -	\$ 117,533
	-	-	-	-	-
	-	-	-	-	-
	117,533	117,533	117,533	-	117,533
	\$ 2,950,377	\$ 3,277,514	\$ 2,905,903	\$ (68,092)	\$ 2,837,811
	\$ (4,929)	\$ 61,996	\$ 411,392	\$ 4,952	\$ 416,344
	\$ -	\$ -	\$ -	\$ -	\$ -
	7,122	7,122	7,122	-	7,122
	15,569	15,569	15,569	2,909	18,478
	(211,472)	(211,472)	(211,472)	211,472	-
	\$ (188,781)	\$ (188,781)	\$ (188,781)	\$ 214,381	\$ 25,600
	\$ 183,852	\$ 250,777	\$ 600,173	\$ (209,429)	\$ 390,744
	\$ 1,177,204	\$ 1,283,836	\$ 1,283,836	\$ (4,834)	\$ 1,279,002
	\$ 1,361,056	\$ 1,534,613	\$ 1,884,008	\$ (214,263)	\$ 1,669,746

\$ 992,870
\$ 1,015,037
\$ 1,129,692
\$ 819,097

^ The bank balance at 6/30/2020 includes 1) \$178,300 CSC Advance that was offset in late Sept when the State released the Sept apportionment and 2) \$287,312 PPP loan proceeds that will be used over a 17-week covered period for allowable expenses only.

Sacramento Valley Charter School

Fiscal Year Budget Cycle	2nd Int	MYP	MYP
	2020-21	2021-22	2022-23
Key Budget and Financial Variables			
Enrollment	284.00	280.00	280.00
Estimated School P2 ADA	262.42	267.00	267.00
Unduplicated Count - EL/FRLE	239.00	230.00	230.00
A. Revenues:			
State (using FCMAT LCFF Calculator)			
Base Grade Span (includes CiL & EPA)	2,146,317	\$ 2,265,434	\$ 2,342,284
Supplemental and Concentration	478,843	517,063	543,456
PY Adj to Cil, EPA, State Aid	-	-	-
Subtotal - State Revenue	<u>\$2,625,160</u>	<u>\$2,782,497</u>	<u>\$2,885,740</u>
Federal (Spec Ed, ConApp, OTO)	174,322	85,000	85,000
Other State (Lottery, MBG, SB740 CSFGP)	415,673	394,425	394,425
Local (bus, fund raising, donations, after school)	39,000	70,000	70,000
Total Revenue	<u>\$ 3,254,155</u>	<u>\$ 3,331,922</u>	<u>\$ 3,435,165</u>
B. Expenditures:			
1000-1999 Certificated Personnel Salaries	\$1,056,404	\$1,169,381	\$1,190,381
1100 Teachers (all)	900,454	941,581	961,581
1100 3 P.D. days, 21 teachers @ \$160/day + 50 hours@\$20/hr	10,370	10,600	10,600
1100.01 Substitutes	19,200	19,200	19,200
1100.02 LT Subs at \$199/day	-	-	-
1100.03 Substitutes for PD	2,880	3,000	3,000
1100 Teacher-in-Charge Stipend	2,000	2,500	2,500
1100 Hard-to-Fill Position (Math+Science) Stipends	2,000	3,000	3,000
1300 Asst Principal @ 210 days/yr	-	70,000	71,000
1300 Principal @ 210 days/yr	119,500	119,500	119,500
2000-2999 Classified Personnel Salaries	\$450,261	\$527,682	\$538,236
2100 Instructional Aides/EL, hourly (rates/hours vary, 180 days)	148,542	127,602	130,154
2200 Non-Certificated Support (drivers, food srvc, tech)	163,981	241,000	245,820
2400 School Office/Clerical (all)	98,936	109,080	111,262
2900 Other Classified (RM, After School)	38,802	50,000	51,000
3000-3999 Employee Benefits	\$277,947	\$305,212	\$316,116
3300 OASDI and Medicare	118,273	133,219	135,696
3400 Health & Welfare	118,624	128,241	135,936
3500 State Unemployment	22,134	22,134	22,134
3600 Worker's Compensation	18,916	21,618	22,350
4000-4999 Books and Supplies	\$166,200	\$200,900	\$215,538
4100 Textbooks	41,725	61,500	61,500
4200 Other Books/Library	2,500	5,000	5,000
4300 Materials and Supplies (incl. after school)	95,000	41,900	52,738
4300 Transportation - Fuel	10,000	45,000	48,000
4400 Non-capitalized Furn/Equip (>\$500, <\$5,000)	6,475	5,000	5,000
4700 Food	10,000	40,000	40,800
4700 After School Program Snacks	500	2,500	2,500
5000-5999 Services and Other Operating Expenditures	\$769,466	\$818,710	\$837,065
5200 Travel & Conferences	3,000	3,000	3,000
5300 Dues & Memberships	4,000	4,000	4,000
5400 Insurance	48,937	50,160	51,414
5501 Operations & Housekeeping	26,665	40,000	41,000
5530 Utilities	20,000	15,000	15,000
5610 Facility Rent/Lease	280,344	291,109	299,784
5600 Facility Maintenance	7,500	8,000	8,200
5630 Copier Leases	9,660	9,660	9,660

Sacramento Valley Charter School

Fiscal Year Budget Cycle	2nd Int	MYP	MYP
	2020-21	2021-22	2022-23
5600 Transportation - Bus/Van Maint	35,000	41,500	41,500
5625 Van Rental for Student Transportation	-	-	-
5625 Contracted Student Transportation (Three Drivers)	5,000	29,500	30,100
5640 Food Service Shopping & Delivery	1,000	4,725	5,000
5800 District Admin Oversight (1% State Aid)	26,252	27,825	28,857
5800 Nursing Services (screenings) est.	1,500	1,575	1,654
5800 Accounting Services	33,130	33,130	33,130
5820 Audit Services	11,025	12,025	12,025
5800 Fieldtrips	2,500	9,500	9,500
5810 Special Education Contract Services	100,000	100,000	100,000
5820 Learning Loss Mitigation - other services	10,823	-	-
5820 Title III Placeholder	-	-	-
5830 Legal Services	8,000	8,000	10,000
5800 Marketing/Recruiting	6,000	8,000	10,000
5800 Technology Upgrade	33,209	5,000	5,000
5800 Technology Support	15,000	15,000	15,000
5800 Other Contracted Srvc (ADP, banking, tech, licenses, driver train	41,146	62,000	63,240
5800 Professional Development	24,775	25,000	25,000
5900 Postage and Communications	15,000	15,000	15,000
6000-6999 Capital Outlay	\$117,533	\$116,163	\$93,926
6400 Furniture and Equipment (>\$5,000)	-	-	-
6500 FF&E Replacement (>\$5,000)	-	-	-
6900 Depreciation Expense (non-cash)	117,533	116,163	93,926
Total Expenditures	\$2,837,811	\$3,138,048	\$3,191,262
 Net Annual Operations	 \$416,344	 \$193,874	 \$243,903
 7000-7999 Other Outgo/Other Financing Uses			
7141 Special Ed. Pro-Rata Share of Unfunded Costs	\$ -	\$ -	\$ -
7438 Debt Service (bus loan interest 1 bus)	7,122	5,108	2,965
7438 Debt Service (bus loan interest 3 buses)	18,478	11,771	7,871
Other (Sources)/Uses	-	-	-
Total Other Outgo	\$ 25,600	\$16,879	\$10,836
 Net increase (decrease):	 390,744	 176,995	 233,067
Beginning Balance	1,279,002	1,669,746	1,846,741
Ending Balance	\$ 1,669,746	\$ 1,846,741	\$ 2,079,808

2020-21 Second Interim

		July	August	September	October	November	December	January	February	March	April	May	June	EST ACCRLS @ 6/30/21	TOTAL	BUDGET (Ck Flg)
A. BEGINNING CASH		991,008	1,414,070	1,376,732	1,528,986	1,292,354	1,284,631	1,195,734	1,136,797	1,130,173	1,137,178	1,064,273	897,294			
B. RECEIPTS																
Revenue Limit:																
State Aid, incl. EPA		83,649	83,649	273,926	150,568	150,568	150,568	150,568	123,358	224,914	32,144	31,726	123,358	566,050	2,135,046	2,135,046
Other																
Cash In Lieu of Prop Tax																
Federal Revenues																
8100-8299																
8300-8599																
8910-8929																
All Other Financing Sources																
TOTAL RECEIPTS		85,225	113,357	487,465	208,669	189,743	102,496	230,021	180,564	311,370	239,352	130,110	202,501	763,263	3,254,155	3,254,155
C. DISBURSEMENTS																
1000-1999																
Classified Salaries		5,619	58,595	90,113	92,419	95,132	99,580	98,058	97,855	105,089	105,089	105,089	103,766		1,056,404	1,056,404
2000-2999		5,793	18,370	31,618	36,838	37,567	33,274	21,475	34,007	58,000	58,000	58,000	57,319		450,281	450,281
3000-3999		16,378	16,288	21,235	22,381	21,388	20,859	24,843	24,979	26,020	28,000	28,000	27,566		277,947	277,947
4000-4999		7,128	9,427	22,120	22,680	8,447	27,269	3,524	2,444	15,500	15,500	15,500	15,500		166,200	166,200
5000-5999		42,109	37,143	43,631	39,078	26,552	50,788	130,177	17,043	89,066	95,068	80,000	75,000		769,466	769,466
6000-6999																
7000-7499																
7600-7629																
7630-7699		2,410	2,425	2,381	2,282	2,286	2,195	2,204	2,160	2,000	1,900	1,800	1,547		25,600	25,600
All Other Financing Uses - Bus Loans																
TOTAL DISBURSEMENTS		79,437	142,248	211,098	215,678	191,392	233,965	280,281	178,488	295,665	303,557	288,389	280,698	44,982	2,745,877	2,745,877
D. BALANCE SHEET TRANSACTIONS																
9200-9299		58,446														
Prepaid Expenditures		58,446														
9200-9299		581,402														
Accounts Receivable		581,402														
9400-9499		(42,103)														
Fixed Asset Addition		(42,103)														
9500-9599		276,605														
Accounts Payable		276,605														
9640		178,300														
Repayment of CSC Funding Advance		178,300														
9640		93,485														
Principal Reduction on Buses		93,485														
Audit Adj																
TOTAL BALANCE SHEET TRANSACTIONS		417,274	(8,446)	(134,113)	(183,243)	(6,074)	42,572	(8,677)	(8,700)	(8,700)	(8,700)	(8,700)	0	0	(1,218)	0
E. NET INCREASE/DECREASE		423,062	(37,337)	152,254	(236,632)	(7,723)	(88,897)	(58,937)	(6,624)	7,005	(72,905)	(166,979)	(78,197)	718,281	508,278	508,278
F. ENDING CASH		1,414,070	1,376,732	1,528,986	1,292,354	1,284,631	1,195,734	1,136,797	1,130,173	1,137,178	1,064,273	897,294	819,097			

NOTE: The reconciling item from the budget to cash flow is for the PPP cash already included in the beginning balance above net the estimated June payroll, benefits, utilities and 25% of rent. The PPP balance will be used for payroll, benefits, utilities and an estimated 35% of rent until the funds are used up or 24 weeks, whichever occurs first.

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP**

Charter School Name: Sacramento Valley
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2020-21

This charter school uses the following basis of accounting:

- Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	FY 2020-21			Totals for 2021-22	Totals for 2022-23
		Unrestricted	Restricted	Total		
A. REVENUES						
1. Revenue Limit Sources						
LCFF State Aid - Current Year	8011	1,641,614.00	0.00	1,641,614.00	2,022,296.00	2,122,691.00
EPA	8012	493,432.00		493,432.00	261,533.00	262,513.00
State Aid - Prior Years	8019	0.00		0.00		
Tax Relief Subventions (for rev. limit funded schools)	8020-8039					
County and District Taxes (for rev. limit funded schools)	8040-8079					
Miscellaneous Funds (for rev. limit funded schools)	8080-8089					
Revenue Limit Transfers (for rev. limit funded schools):						
PERS Reduction Transfer	8092					
Charter Schools Funding in lieu of Property Taxes	8096	490,114.00	0.00	490,114.00	498,668.00	500,536.00
Other Revenue Limit Transfers	8091, 8097					
Total, Revenue Limit Sources		2,625,160.00	0.00	2,625,160.00	2,782,497.00	2,885,740.00
2. Federal Revenues						
No Child Left Behind	8290	0.00	0.00	0.00	0.00	0.00
Special Education - Federal	8181, 8182	0.00	0.00	0.00	0.00	0.00
Child Nutrition - Federal	8220	0.00	0.00	0.00	0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	174,322.00	174,322.00	85,000.00	85,000.00
Total, Federal Revenues		0.00	174,322.00	174,322.00	85,000.00	85,000.00
3. Other State Revenues						
Charter Schools Categorical Block Grant	8480	0.00	0.00	0.00		
Special Education - State	StateRevSE	0.00	153,600.00	153,600.00	153,600.00	153,600.00
All Other State Revenues	StateRevAO	38,484.00	223,589.00	262,073.00	240,825.00	240,825.00
Total, Other State Revenues		38,484.00	377,189.00	415,673.00	394,425.00	394,425.00
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	39,000.00	0.00	39,000.00	70,000.00	70,000.00
Total, Local Revenues		39,000.00	0.00	39,000.00	70,000.00	70,000.00
5. TOTAL REVENUES						
		2,702,644.00	551,511.00	3,254,155.00	3,331,922.00	3,435,165.00
B. EXPENDITURES						
1. Certificated Salaries						
Teachers' Salaries	1100	893,386.00	43,518.00	936,904.00	979,881.00	999,881.00
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00		
Certificated Supervisors' and Administrators' Salaries	1300	119,500.00	0.00	119,500.00	189,500.00	190,500.00
Other Certificated Salaries	1900	0.00	0.00	0.00		
Total, Certificated Salaries		1,012,886.00	43,518.00	1,056,404.00	1,169,381.00	1,190,381.00
2. Non-certificated Salaries						
Instructional Aides' Salaries	2100	71,525.52	77,016.48	148,542.00	127,602.00	130,154.00
Non-certificated Support Salaries	2200	149,199.02	14,781.98	163,981.00	241,000.00	245,820.00
Non-certificated Supervisors' and Administrators' Sal.	2300	0.00	0.00	0.00		
Clerical and Office Salaries	2400	92,196.08	6,739.92	98,936.00	109,080.00	111,262.00
Other Non-certificated Salaries	2900	31,065.62	7,736.38	38,802.00	50,000.00	51,000.00
Total, Non-certificated Salaries		343,986.24	106,274.76	450,261.00	527,682.00	538,236.00

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP**

Charter School Name: Sacramento Valley
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2020-21

Description	Object Code	FY 2020-21			Totals for 2021-22	Totals for 2022-23
		Unrestricted	Restricted	Total		
3. Employee Benefits						
STRS	3101-3102	0.00	0.00	0.00		
PERS	3201-3202	0.00	0.00	0.00		
OASDI / Medicare / Alternative	3301-3302	106,273.00	12,000.00	118,273.00	133,219.00	135,696.00
Health and Welfare Benefits	3401-3402	116,618.12	2,005.88	118,624.00	128,241.00	135,936.00
Unemployment Insurance	3501-3502	20,634.00	1,500.00	22,134.00	22,134.00	22,134.00
Workers' Compensation Insurance	3601-3602	16,916.00	2,000.00	18,916.00	21,618.00	22,350.00
OPEB, Allocated	3701-3702	0.00	0.00	0.00		
OPEB, Active Employees	3751-3752	0.00	0.00	0.00		
PERS Reduction (for revenue limit funded schools)	3801-3802	0.00	0.00	0.00		
Other Employee Benefits	3901-3902	0.00	0.00	0.00		
Total, Employee Benefits		260,441.12	17,505.88	277,947.00	305,212.00	316,116.00
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	29,005.00	12,720.00	41,725.00	61,500.00	61,500.00
Books and Other Reference Materials	4200	2,500.00	0.00	2,500.00	5,000.00	5,000.00
Materials and Supplies	4300	55,040.54	49,959.46	105,000.00	86,900.00	100,738.00
Noncapitalized Equipment	4400	2,757.52	3,717.48	6,475.00	5,000.00	5,000.00
Food	4700	7,951.28	2,548.72	10,500.00	42,500.00	43,300.00
Total, Books and Supplies		97,254.34	68,945.66	166,200.00	200,900.00	215,538.00
5. Services and Other Operating Expenditures						
Subagreements	5100	0.00	0.00	0.00	0.00	0.00
Travel and Conferences	5200	3,000.00	0.00	3,000.00	3,000.00	3,000.00
Dues and Memberships	5300	4,000.00	0.00	4,000.00	4,000.00	4,000.00
Insurance	5400	48,937.00	0.00	48,937.00	50,160.00	51,414.00
Operations and Housekeeping Services	5500	36,952.47	9,712.53	46,665.00	55,000.00	56,000.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	148,946.00	189,558.00	338,504.00	384,494.00	394,244.00
Professional/Consulting Services and Operating Expend.	5800	173,953.66	139,406.34	313,360.00	307,056.00	313,407.00
Communications	5900	13,020.10	1,979.90	15,000.00	15,000.00	15,000.00
Total, Services and Other Operating Expenditures		428,809.23	340,656.77	769,466.00	818,710.00	837,065.00
6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only)						
Sites and Improvements of Sites	6100	0.00	0.00	0.00		
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00		
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00		
Equipment	6400	0.00	0.00	0.00		
Equipment Replacement	6500	0.00	0.00	0.00		
Depreciation Expense (for full accrual only)	6900	117,533.00	0.00	117,533.00	116,163.00	93,926.00
Total, Capital Outlay		117,533.00	0.00	117,533.00	116,163.00	93,926.00
7. Other Outgo						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00		
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00		
All Other Transfers	7280-7299	0.00	0.00	0.00		
Debt Service:						
Interest	7438	25,600.00	0.00	25,600.00	16,879.00	10,836.00
Principal	7439	0.00	0.00	0.00		
Total, Other Outgo		25,600.00	0.00	25,600.00	16,879.00	10,836.00
8. TOTAL EXPENDITURES		2,286,509.93	576,901.07	2,863,411.00	3,154,927.00	3,202,098.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		416,134.07	(25,390.07)	390,744.00	176,995.00	233,067.00

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP**

Charter School Name: Sacramento Valley
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2020-21

Description	Object Code	FY 2020-21			Totals for 2021-22	Totals for 2022-23
		Unrestricted	Restricted	Total		
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		416,134.07	(25,390.07)	390,744.00	176,995.00	233,067.00
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	1,088,120.49	195,714.00	1,283,834.49	1,669,744.49	1,846,739.49
b. Adjustments to Beginning Balance	9793, 9795	(4,834.00)	0.00	(4,834.00)		
c. Adjusted Beginning Balance		1,083,286.49	195,714.00	1,279,000.49	1,669,744.49	1,846,739.49
2. Ending Fund Balance, June 30 (E + F.1.c.)		1,499,420.56	170,323.93	1,669,744.49	1,846,739.49	2,079,806.49
Components of Ending Fund Balance (Optional):						
Reserve for Revolving Cash (equals object 9130)	9711	0.00	0.00	0.00	0.00	0.00
Reserve for Stores (equals object 9320)	9712	0.00	0.00	0.00	0.00	0.00
Reserve for Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00	0.00	0.00
Net Investment in Capital Assets	9796	0.00	0.00	0.00	0.00	0.00
General Reserve	9730	0.00	0.00	0.00	0.00	0.00
Legally Restricted Balance	9740	0.00	170,323.93	170,323.93	170,323.93	170,323.93
Designated for Economic Uncertainties	9770	0.00	0.00	0.00	0.00	0.00
Other Designations	9775, 9780	600,000.00	0.00	600,000.00	600,000.00	600,000.00
Undesignated / Unappropriated Amount	9790	2,099,420.56	(0.00)	2,099,420.56	2,276,415.56	2,509,482.56

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report Certification**

Charter School Name: Sacramento Valley Charter
(continued) Charter School
CDS #: 57-72694-0124875
Charter Approving Entity: Washington Unified School District
County: Yolo
Charter #: 1338
Fiscal Year: 2020-21

To the entity that approved the charter school:
(x) 2020-21 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Charter School Official
(Original signature required)
Print Name: Amrik Singh Title: Principal

To the County Superintendent of Schools:
(x) 2020-21 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)
Print Name: _____ Title: _____

For additional information on the Second Interim Report, please contact:

For Approving Entity:

Norma Gonzales
Name
Int. Assoc. Supt. of Admin. Services
Title
916-375-7600 ext. 1011
Phone
ngonzales@wusd.k12.ca.us
E-mail

For Charter School:

Vicky Dali, CPA
Name
Consultant
Title
916-996-3943
Phone
vdali@sacvalleycharter.org
E-mail

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary**

Charter School Name: Sacramento Valley
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2019-20

Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	2nd Interim vs. 1st Interim Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. Revenue Limit Sources						
LCFF State Aid - Current Year	8011	1,667,185.00	920,138.00	1,641,614.00	(25,571.00)	-1.53%
EPA	8012	493,432.00	123,358.00	493,432.00	-	0.00%
State Aid - Prior Years	8019	-	-	-	-	-
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	-	-	-	-	-
County and District Taxes (for rev. limit funded schools)	8040-8079	-	-	-	-	-
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	-	-	-	-	-
Revenue Limit Transfers (for rev. limit funded schools):						
PERS Reduction Transfer	8092	-	-	-	-	-
Charter Schools Funding in Lieu of Property Taxes	8096	444,154.00	240,699.00	490,114.00	45,960.00	10.35%
Other Revenue Limit Transfers	8091, 8097	-	-	-	-	-
Total, Revenue Limit Sources		2,604,771.00	1,284,195.00	2,625,160.00	20,389.00	0.78%
2. Federal Revenues						
No Child Left Behind	8290	30,000.00	-	-	(30,000.00)	(100%)
Special Education - Federal	8181, 8182	41,360.00	-	-	(41,360.00)	(100%)
Child Nutrition - Federal	8220	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	175,191.00	164,253.00	174,322.00	(869.00)	-0.50%
Total, Federal Revenues		246,551.00	164,253.00	174,322.00	(72,229.00)	-29.30%
3. Other State Revenues						
Charter Schools Categorical Block Grant	8480	-	-	-	-	-
Special Education - State	StateRevSE	153,600.00	-	153,600.00	-	0.00%
All Other State Revenues	StateRevAO	282,773.00	(27,473.94)	262,073.00	(20,700.00)	-7.32%
Total, Other State Revenues		436,373.00	(27,473.94)	415,673.00	(20,700.00)	-4.74%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	29,600.00	6,022.53	39,000.00	9,400.00	31.76%
Total, Local Revenues		29,600.00	6,022.53	39,000.00	9,400.00	31.76%
5. TOTAL REVENUES						
		3,317,295.00	1,426,996.59	3,254,155.00	(63,140.00)	-1.90%
B. EXPENDITURES						
1. Certificated Salaries						
Teachers' Salaries	1100	936,904.00	474,733.12	936,904.00	-	0.00%
Certificated Pupil Support Salaries	1200	-	-	-	-	-
Certificated Supervisors' and Administrators' Salaries	1300	119,500.00	64,784.08	119,500.00	-	0.00%
Other Certificated Salaries	1900	-	-	-	-	-
Total, Certificated Salaries		1,056,404.00	539,517.20	1,056,404.00	-	0.00%
2. Non-certificated Salaries						
Instructional Aides' Salaries	2100	152,205.00	94,839.10	148,542.00	(3,663.00)	-2.41%
Non-certificated Support Salaries	2200	168,981.00	39,423.64	163,981.00	(5,000.00)	-2.96%
Non-certificated Supervisors' and Administrators' Sal.	2300	-	-	-	-	-
Clerical and Office Salaries	2400	103,936.00	42,044.92	98,936.00	(5,000.00)	-4.81%
Other Non-certificated Salaries	2900	43,802.00	8,626.81	38,802.00	(5,000.00)	-11.42%
Total, Non-certificated Salaries		468,924.00	184,934.47	450,261.00	(18,663.00)	-3.98%
3. Employee Benefits						
STRS	3101-3102	-	-	-	-	-
PERS	3201-3202	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	119,738.00	54,784.67	118,273.00	(1,465.00)	-1.22%
Health and Welfare Benefits	3401-3402	118,624.00	66,857.32	118,624.00	-	0.00%
Unemployment Insurance	3501-3502	22,134.00	7,113.80	22,134.00	-	0.00%
Workers' Compensation Insurance	3601-3602	19,150.00	14,626.02	18,916.00	(234.00)	-1.22%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
PERS Reduction (for revenue limit funded schools)	3801-3802	-	-	-	-	-
Other Employee Benefits	3901-3902	-	-	-	-	-
Total, Employee Benefits		279,646.00	143,381.81	277,947.00	(1,699.00)	-0.61%
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	41,725.00	34,189.66	41,725.00	-	0.00%
Books and Other Reference Materials	4200	2,500.00	2,150.90	2,500.00	-	0.00%
Materials and Supplies	4300	125,000.00	56,873.36	105,000.00	(20,000.00)	-16.00%
Noncapitalized Equipment	4400	6,475.00	4,833.50	6,475.00	-	0.00%
Food	4700	23,500.00	2,548.72	10,500.00	(13,000.00)	-55.32%
Total, Books and Supplies		199,200.00	100,596.14	166,200.00	(33,000.00)	-16.57%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary**

Charter School Name: Sacramento Valley
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2019-20

Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	2nd Interim vs. 1st Interim Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	-	-	-	-	
Travel and Conferences	5200	3,000.00	-	3,000.00	-	0.00%
Dues and Memberships	5300	4,000.00	2,879.64	4,000.00	-	0.00%
Insurance	5400	48,937.00	36,702.00	48,937.00	-	0.00%
Operations and Housekeeping Services	5500	56,165.00	22,306.06	46,665.00	(9,500.00)	-16.91%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	352,979.00	171,039.53	338,504.00	(14,475.00)	-4.10%
Professional/Consulting Services and Operating Expend.	5800	308,656.00	128,496.97	313,360.00	4,704.00	1.52%
Communications	5900	9,000.00	8,055.89	15,000.00	6,000.00	66.67%
Total, Services and Other Operating Expenditures		782,737.00	369,480.09	769,466.00	(13,271.00)	-1.70%
6. Capital Outlay						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for full accrual only)	6900	117,533.00	117,532.81	117,533.00	-	0.00%
Total, Capital Outlay		117,533.00	117,532.81	117,533.00	-	0.00%
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Debt Service:						
Interest	7438	22,691.00	16,191.43	25,600.00	2,909.00	12.82%
Principal	7439	-	-	-	-	
Total, Other Outgo		22,691.00	16,191.43	25,600.00	2,909.00	12.82%
8. TOTAL EXPENDITURES		2,927,135.00	1,471,633.95	2,863,411.00	(63,724.00)	-2.18%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		390,160.00	(44,637.36)	390,744.00	584.00	0.15%
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	211,472.00	-	-	(211,472.00)	(100%)
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		211,472.00	-	-	(211,472.00)	(100%)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		601,632.00	(44,637.36)	390,744.00	(210,888.00)	-35.05%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	960,926.00	960,926.00	1,283,834.49	322,908.49	33.60%
b. Adjustments to Beginning Balance	9793, 9795	184.00	184.00	(4,834.00)	(5,018.00)	-2727.17%
c. Adjusted Beginning Balance		961,110.00	961,110.00	1,279,000.49		
2. Ending Fund Balance, June 30 (E + F.1.c.)		1,562,742.00	916,472.64	1,669,744.49		
Components of Ending Fund Balance (Optional):						
Reserve for Revolving Cash (equals object 9130)	9711	-	-	-	-	
Reserve for Stores (equals object 9320)	9712	-	-	-	-	
Reserve for Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
Net Investment in Capital Assets	9796	-	-	-	-	
General Reserve	9730	-	-	-	-	
Legally Restricted Balance	9740	328,109.00	37,139.74	170,323.93	(157,785.07)	-48.09%
Designated for Economic Uncertainties	9770	-	-	-	-	
Other Designations	9775, 9780	600,000.00	600,000.00	600,000.00	-	0.00%
Undesignated / Unappropriated Amount	9790	634,633.00	279,332.90	899,420.56	264,787.56	41.72%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley
 (continued) Charter School
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2020-21

This charter school uses the following basis of accounting:
 Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

A. REVENUES	Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
			Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
1. Revenue Limit Sources											
	LCFF State Aid - Current Year	8011	1,667,185.00		1,667,185.00	920,138.00		920,138.00	1,641,614.00		1,641,614.00
	Education Protection Account (EPA)	8012	493,432.00		493,432.00	123,358.00		123,358.00	493,432.00		493,432.00
	State Aid - Prior Years	8019									
	Tax Relier Subventions (for rev. limit funded schools)	8020-8039									
	County and District Taxes (for rev. limit funded schools)	8040-8079									
	Miscellaneous Funds (for rev. limit funded schools)	8080-8089									
	Revenue Limit Transfers (for rev. limit funded schools):										
	PERS Reduction Transfer	8092									
	Charter Schools Funding in Lieu of Property Taxes	8096	444,154.00		444,154.00	240,699.00		240,699.00	490,114.00		490,114.00
	Other Revenue Limit Transfers	8091, 8097									
	Total, Revenue Limit Sources		2,604,771.00		2,604,771.00	1,284,195.00		1,284,195.00	2,625,160.00		2,625,160.00
2. Federal Revenues											
	No Child Left Behind	8290		30,000.00	30,000.00						
	Special Education - Federal	8181, 8182		41,360.00	41,360.00						
	Child Nutrition - Federal	8220									
	Other Federal Revenues	8110, 8280-8299		175,191.00	175,191.00						
	Total, Federal Revenues			246,551.00	246,551.00						
3. Other State Revenues											
	Charter Schools Categorical Block Grant	8480									
	Special Education - State	StateRevSE	38,477.00	153,600.00	153,600.00	3,982.05					
	All Other State Revenues	StateRevAO	38,477.00	397,896.00	282,773.00	3,982.05	(31,455.99)	(27,473.94)	38,484.00	153,600.00	153,600.00
	Total, Other State Revenues				436,373.00		(31,455.99)	(27,473.94)	38,484.00	377,189.00	415,673.00
4. Other Local Revenues											
	All Other Local Revenues	LocalRevAO	29,600.00		29,600.00	6,022.53		6,022.53	39,000.00		39,000.00
	Total, Local Revenues		29,600.00		29,600.00	6,022.53		6,022.53	39,000.00		39,000.00
5. TOTAL REVENUES											
			2,672,848.00	644,447.00	3,317,295.00	1,294,199.58	132,797.01	1,426,996.59	2,702,644.00	551,511.00	3,254,155.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley
(continued) Charter School
CDS #: 57-72694-0124875
Charter Approving Entity: Washington Unified School District
County: Yolo
Charter #: 1338
Fiscal Year: 2020-21

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
B. EXPENDITURES										
1. Certified Salaries										
Teachers' Salaries	1100	906,904.00	30,000.00	936,904.00	452,205.73	22,527.39	474,733.12	893,366.00	43,518.00	936,904.00
Certified Pupil Support Salaries	1200	-	-	-	-	-	-	-	-	-
Certified Supervisors and Administrators' Salaries	1300	119,500.00	-	119,500.00	64,784.08	-	64,784.08	119,500.00	-	119,500.00
Other Certified Salaries	1900	-	-	-	-	-	-	-	-	-
Total, Certified Salaries		1,026,404.00	30,000.00	1,056,404.00	516,989.81	22,527.39	539,517.20	1,012,866.00	43,518.00	1,056,404.00
2. Non-certificated Salaries										
Instructional Aides' Salaries	2100	112,205.00	40,000.00	152,205.00	22,822.62	72,016.48	94,839.10	71,525.52	77,016.48	148,542.00
Non-certificated Support Salaries	2200	158,981.00	10,000.00	168,981.00	24,641.66	14,781.98	39,423.64	149,199.02	14,781.98	163,981.00
Non-certificated Supervisors and Administrators' Sal.	2300	-	-	-	-	-	-	-	-	-
Clerical and Office Salaries	2400	97,936.00	6,000.00	103,936.00	35,305.00	6,738.92	42,044.92	92,196.08	6,738.92	98,936.00
Other Non-certificated Salaries	2900	41,302.00	2,500.00	43,802.00	890.43	7,736.38	8,626.81	31,065.62	7,736.38	38,802.00
Total, Non-certificated Salaries		410,424.00	58,500.00	468,924.00	83,659.71	101,274.76	184,934.47	343,986.24	106,274.76	450,261.00
3. Employee Benefits										
STRS	3101-3102	-	-	-	-	-	-	-	-	-
PERS	3201-3202	-	-	-	-	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	115,738.00	4,000.00	119,738.00	45,313.93	9,470.74	54,784.67	106,273.00	12,000.00	118,273.00
Health and Welfare Benefits	3401-3402	118,624.00	-	118,624.00	65,851.44	1,005.88	66,857.32	116,618.12	2,005.88	118,624.00
Unemployment Insurance	3501-3502	22,134.00	-	22,134.00	6,530.52	1,283.28	7,813.80	20,634.00	1,500.00	22,134.00
Workers' Compensation Insurance	3601-3602	18,550.00	600.00	19,150.00	13,072.30	1,553.72	14,626.02	16,916.00	2,000.00	18,916.00
OPERA, Allocated	3701-3702	-	-	-	-	-	-	-	-	-
OPERA, Active Employees	3751-3752	-	-	-	-	-	-	-	-	-
PERS Reduction (for revenue limit funded schools)	3801-3802	-	-	-	-	-	-	-	-	-
Other Employee Benefits	3901-3902	-	-	-	-	-	-	-	-	-
Total, Employee Benefits		275,046.00	4,600.00	279,646.00	130,068.19	13,313.62	143,381.81	260,441.12	17,505.88	277,947.00
4. Books and Supplies										
Approved Textbooks and Core Curricula Materials	4100	29,005.00	12,720.00	41,725.00	27,654.59	6,535.07	34,189.66	29,005.00	12,720.00	41,725.00
Books and Other Reference Materials	4200	2,500.00	-	2,500.00	2,150.90	-	2,150.90	2,500.00	-	2,500.00
Materials and Supplies	4300	79,000.00	46,000.00	125,000.00	6,913.90	49,959.46	56,873.36	55,040.54	49,959.46	105,000.00
Noncapitalized Equipment	4400	1,475.00	5,000.00	6,475.00	1,116.02	3,717.48	4,833.50	2,757.52	3,717.48	6,475.00
Food	4700	21,700.00	1,800.00	23,500.00	2,548.72	2,548.72	5,097.44	7,991.28	2,548.72	10,500.00
Total, Books and Supplies		133,680.00	65,520.00	199,200.00	37,835.41	62,760.73	100,596.14	97,254.34	68,945.66	166,200.00
5. Services and Other Operating Expenditures										
Subagreements for Services	5100	-	-	-	-	-	-	-	-	-
Travel and Conferences	5200	3,000.00	-	3,000.00	2,879.64	-	2,879.64	3,000.00	-	3,000.00
Dues and Memberships	5300	4,000.00	-	4,000.00	36,702.00	-	36,702.00	4,000.00	-	4,000.00
Insurance	5400	48,937.00	-	48,937.00	12,593.53	9,712.53	22,306.06	36,952.47	9,712.53	46,665.00
Operations and Housekeeping Services	5500	46,665.00	9,500.00	56,165.00	17,039.53	9,712.53	26,752.06	148,946.00	189,585.00	338,504.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	142,721.00	210,258.00	352,979.00	49,159.63	79,337.34	128,496.97	173,953.66	139,406.34	313,360.00
Professional/Consulting Services and Operating Expend.	5800	175,447.00	133,209.00	308,656.00	6,075.99	1,979.90	8,055.89	13,020.10	1,979.90	15,000.00
Communications	5900	9,000.00	-	9,000.00	278,450.32	91,029.77	369,480.09	428,809.23	340,656.77	769,466.00
Total, Services and Other Operating Expenditures		429,770.00	352,967.00	782,737.00	278,450.32	91,029.77	369,480.09	428,809.23	340,656.77	769,466.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley _____
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2020-21

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)										
Land and Land Improvements	6100-6170			-			-			-
Buildings and Improvements of Buildings	6200			-			-			-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			-			-			-
Equipment	6400			-			-			-
Equipment Replacement	6500			-			-			-
Depreciation Expense (for full accrual only)	6900	117,533.00		117,533.00	117,532.81		117,532.81	117,533.00		117,533.00
Total, Capital Outlay		117,533.00	-	117,533.00	117,532.81	-	117,532.81	117,533.00	-	117,533.00
7. Other Outgo										
Tuition to Other Schools	7110-7143			-			-			-
Transfers of Pass-through Revenues to Other LEAs	7211-7213			-			-			-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			-			-			-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			-			-			-
All Other Transfers	7281-7299			-			-			-
Debt Service:										
Interest	7438	22,691.00		22,691.00	16,191.43		16,191.43	25,600.00		25,600.00
Principal	7439			-	16,191.43		16,191.43	25,600.00		25,600.00
Total, Other Outgo		22,691.00		22,691.00	16,191.43		16,191.43	25,600.00		25,600.00
8. TOTAL EXPENDITURES		2,415,548.00	511,587.00	2,927,135.00	1,180,727.68	290,906.27	1,471,633.95	2,286,509.93	576,901.07	2,863,411.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)		257,300.00	132,860.00	390,160.00	113,471.90	(158,109.26)	(44,637.36)	416,134.07	(25,390.07)	390,744.00
D. OTHER FINANCING SOURCES / USES										
1. Other Sources	8930-8979	211,472.00		211,472.00			-			-
2. Less: Other Uses	7630-7699			-			-			-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			-			-			-
4. TOTAL OTHER FINANCING SOURCES / USES		211,472.00		211,472.00			-			-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		468,772.00	132,860.00	601,632.00	113,471.90	(158,109.26)	(44,637.36)	416,134.07	(25,390.07)	390,744.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley
 (continued) Charter School
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 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
F. FUND BALANCE, RESERVES										
1. Beginning Fund Balance										
a. As of July 1	9791	765,861.00	195,065.00	960,926.00	765,861.00	195,065.00	960,926.00	1,088,120.49	195,714.00	1,283,834.49
b. Adjustments to Beginning Balance	9793, 9795		184.00	184.00		184.00	184.00	(4,834.00)	-	(4,834.00)
c. Adjusted Beginning Balance		765,861.00	195,249.00	961,110.00	765,861.00	195,249.00	961,110.00	1,083,286.49	195,714.00	1,279,000.49
2. Ending Fund Balance, June 30 (E + F.1.c.)		1,234,633.00	328,109.00	1,562,742.00	879,332.90	37,139.74	916,472.64	1,489,420.56	170,323.93	1,659,744.49
Components of Ending Fund Balance (Optional):										
Reserve for Revolving Cash (equals object 9130)	9711			-			-			-
Reserve for Stores (equals object 9320)	9712			-			-			-
Reserve for Prepaid Expenditures (equals object 9330)	9713			-			-			-
Net Investment in Capital Assets	9796			-			-			-
General Reserve	9730		328,109.00	328,109.00		37,139.74	37,139.74		170,323.93	170,323.93
Legally Restricted Balance	9740			-			-			-
Designated for Economic Uncertainties	9770			-			-			-
Other Designations	9775, 9780	600,000.00		600,000.00	600,000.00		600,000.00			600,000.00
Undesignated / Unappropriated Amount	9790	634,633.00	-	634,633.00	279,332.90	-	279,332.90	889,420.56	-	889,420.56

SVCS | 2021-2022 INSTRUCTIONAL CALENDAR

JULY 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Purple No School
Green Minimum Day
Blue First/Last Day

JANUARY 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

14 Minimum Day
17 M.L. King Day
 19 days

AUGUST 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

10 Meet and Greet
12 First Day of School
27 Minimum Day
 14 days

FEBRUARY 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

18 Lincoln's Birthday
21 President's Day
28 End of 2nd Trimester Report Cards
 18 days

SEPTEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 Labor Day
23-24 Minimum Day (Pre-conference Parent-Teacher Meetings)
 21 days

MARCH 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

18 Minimum Day
 23 days

OCTOBER 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

15 Minimum Day
 21 days

APRIL 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 - 11 Spring Break
 15 days

NOVEMBER 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

5 End of 1st Trimester Report Cards
11 Veterans Day
18-19 No School for Students (Parent-Teacher Conferences)
22-26 Thanksgiving Recess
 14 days

MAY 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13 Minimum Day
30 Memorial Day
 21 days

DECEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

20- Jan 3 Winter Recess
 13 days

JUNE 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

1 Last Day of School
 Minimum Day
 End of 3rd Trimester Report Cards
 1 day

SVCS 2021-2022 EMPLOYEE CALENDAR

<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="7">JULY 2021</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </tbody> </table>	JULY 2021							S	M	T	W	Th	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<p>Purple Green Blue Yellow Orange</p> <p>No School Minimum Day First/ Last Day Teacher Workday PD</p>	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="7">JANUARY 2022</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	JANUARY 2022							S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>14 Minimum Day 17 M.L. King Day</p> <p>19 days</p>
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March 06, 2021

To the Board of Directors
Sacramento Valley Charter School
2399 Sellers Way
West Sacramento, CA 95691-3046

We are pleased to confirm our understanding of the services we are to provide Sacramento Valley Charter School (the "Charter School") for the year ended June 30, 2020. We will audit the financial statements of the Charter School, which comprises the statement of financial position, and the related statement of activities and the cash flows as of and for the year ended June 30, 2020.

We have also been engaged to report on supplementary information that accompanies the Charter School's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Supplementary schedules required by the *2019-20 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and *2018-19 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel, and will include tests of accounting records of the Charter School and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Charter School's financial statements. Our reports will be addressed to the Board of Directors of Sacramento Valley Charter School. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Charter School is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Charter School's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements, proposed adjusting journal entries, and related notes of the Charter School in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements. Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to, include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

As per Federal and State Laws, we don't require, nor do we request, demand, collect, or desire any Personal Identifying Information ("PII"). PII includes but is not limited to individual's' first name (or first initial) and last name combined with other types of personal information, such as Social Security Number; home addresses; online identifiers; passport numbers; bank or credit card numbers; clearances; biometrics; date of birth; birth place; age; mother's maiden name; medical, criminal, and financial records; educational transcripts; email addresses, phone numbers; birth marks, professional designation, employment history, social media account information; driver's license numbers, any other similar and unique personal identifiers, etc. As such, do not provide our firm, staff, employees, consultants, contractors, managers, admin staff, third-party service providers with any of the aforementioned PII as we will not be perusing the records provided to us to identify and purge such records.

By your signature below, you acknowledge and agree that Harshwal & Company LLP is not responsible for "sanitizing" or "scrubbing" its workpapers in an attempt to identify and delete PII, and as such is not liable were such information to be retained by us or inadvertently accessed by third parties.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, proposed adjusting journal entries, and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, proposed adjusting journal entries, and related notes and that you have reviewed and approved the financial statements, proposed adjusting journal entries, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Subpoena and Other Release of Documents

As a result of our services to you, we may be required or requested to provide information or documents to you or a thirdparty pursuant to a subpoena, court order or other administrative or legal process in connection with governmental regulations or activities, or a legal, arbitration or administrative proceeding, in which we are not a party.

You agree that our efforts in complying with such requests or demands will be deemed a part of this engagement and Harshwal & Company, LLP shall be entitled to additional compensation for our time and reimbursement for our outofpocket expenditures (including legal fees) in complying with such request or demand.

Limitation on Liability

In no event will either party be liable to the other for any special, indirect, incidental, or consequential damages in connection with or otherwise arising out of this agreement, even if advised of the possibility of such damages. In no event shall either party be liable for exemplary or punitive damages arising out of or related to this agreement.

Engagement Administration, Fees, and Other

We have our technical resources and audit software in the cloud. We may from time to time, and depending on the circumstances, use third party service providers within and outside of the United States in serving your account. As required by Section 54.1 (b) of the California Code of Regulations, Title 16, confidential information provided by you to our firm, may be disclosed to persons, outside of the United States in connection with the services provided. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Charter School; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection. Our report on the financial statements must be associated only with the financial statements that were the subject of our engagement. You may make copies of our report, but only if the entire financial statements (including related footnotes and supplementary information, as appropriate) are reproduced and distributed with our report. You agree not to reproduce or associate our report with any other financial statements, or portions thereof, that are not the subject of this engagement.

The audit documentation for this engagement is the property of Harshwal & Company LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to management or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Harshwal & Company LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Your Sacramento Valley Charter School records are the primary records for your operations and comprise the backup and support for the results of this engagement. Our records and files, including our engagement documentation whether kept on paper or electronic media, are our property and are not a substitute for your own records. Our firm policy calls for us to destroy our engagement files and all pertinent engagement documentation after a retention period of seven years (or longer, if required by law or regulation), after which time these items will no longer be available. We are under no obligation to notify you regarding the destruction of our records. We reserve the right to modify the retention period without notifying you. Catastrophic events or physical deterioration may result in our firm's records being unavailable before the expiration of the above retention period.

Except as set forth above, you agree that Harshwal & Company LLP may destroy paper originals and copies of any documents, including, without limitation, correspondence, agreements, and representation letters, and retain only digital images thereof.

Mr. Sanwar Harshwal is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Fieldwork for audit will be determined with the Name of the client's management based on the availability of accounting records and supporting documentation. Our scheduling depends on your completion of the year-end closing and adjusting process prior to our arrival to begin the fieldwork. We may experience delays in completing our services due to your staff's unavailability or delays in your closing and adjusting process. You understand our fees are subject to adjustment if we experience these delays in completing our services.

Certain engagement personnel who are not licensed as certified public accountants may provide services during this engagement.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$11,576 for the audit fiscal year.

Our ability to provide services in accordance with our estimated fees depends on the quality, timeliness and accuracy of the Board of Directors's records, and, for example, the number of general ledger adjustments required as a result of our work. To assist you in this process, we will provide you with an Audit Preparation Letter that identifies the key work you will need to perform in preparation for the audit. We will also need your accounting staff to be readily available during the engagement to respond in a timely manner to our requests. Lack of preparation, poor records, general ledger adjustments and/or untimely assistance will result in an increase of our fees.

To keep fees at a minimum and provide the reports to you on a timely basis, we are planning on significant assistance from your personnel. In this regard, we will furnish you with a list of schedules and data to facilitate our work. We understand that all records, documentation, and information we request in connection with our audit will be made available to us. Your preparation of schedules and providing supporting evidence requested timely is imperative for us to perform our audit procedures in the most efficient manner possible. If audit related accounting assistance is required to reconcile accounts, these fees will be billed separately at our standard hourly rates. We will obtain your concurrence before we begin such services significantly beyond the scope of the audit.

In the future, you may decide that you need the services of one or more full-time employee. At that time, we could assist you in identifying individuals, our fees for which would then be agreed upon in a separate engagement letter. However, because of the knowledge that our staff have or will obtain of your organization, you may wish to hire one or more of them. If this should occur, please notify us immediately so that we may avoid any potential independence issues. Also if this should occur, we will charge you a recurring fee of one hundred percent (100%) of the annual gross salary or wages (on an annualized basis) offered to our employee to compensate us for the loss of our valued and extensively trained employee(s). Such amount shall be paid within thirty (30) days following the date of such notification.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

The Board of Directors acknowledges that the following unexpected circumstances will result in an increase of our fees:

- Failure to prepare for the audit as evidenced by accounts and records that have not been subject to normal year-end closing and reconciliation procedures;
- Failure to complete the audit preparation work by the applicable due dates; Significant unanticipated transactions, audit issues, or other such circumstances;
- Delays causing scheduling changes or disruption of fieldwork;
- After audit or post fieldwork circumstances requiring revisions to work previously completed or delays in resolution of issues that extend the period of time necessary to complete the audit;
- Issues with the prior audit firm, prior year account balances or report disclosures that impact the current year engagement; and
- An excessive number of audit adjustments.

Unexpected circumstances are also defined as fire, destruction or disappearance of records, discovery of fraud, or similar situations beyond our control or knowledge.

We will endeavor to advise you in the event these circumstances occur, however we may be unable to determine the impact on the estimated fee until the conclusion of the engagement.

At the time of execution of this engagement letter, federal, state and local governments have restricted travel due to the current situation around of COVID -19. Due to the impact of COVID-19, we have placed restrictions on our employee travel having employee and client’s health into consideration. We acknowledge and agree that any delays or workarounds due to the situation surrounding COVID-19 may increase the cost of the services described herein. Any such change in the cost of these services will be discussed prior to the completion of the project.

The proposed fee does not include any additional charges incurred due to COVID-19. The impact of COVID-19 is presently unknown and may result in additional compliance procedures, funding, or organizational problems, which may require additional time to address. Any additional time would be billed as per our standard hourly rates.

Our Standard billings for the services set forth in this Engagement Letter, rendered on an estimated basis in accordance with the enclosed Schedule of Standard Billings:

<u>Standard Descriptions/Events</u>	<u>Applicable Percentage</u>
Engagement letter sign and obtained audit preparation request	20 Percent
Meeting/Fieldwork/Testwork started	40 Percent
Draft report started	40 Percent

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. Any invoices left unpaid beyond 30 days will be charged a 1.5% late fee per month, added to the then outstanding balance. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

This engagement letter may be terminated by either party, with or without cause, upon ten (10) days' written notice. In such event, we will stop providing services hereunder except on work, mutually agreed upon in writing, necessary to carry out such termination. In the event of termination, (a) you shall pay us for services provided and expenses incurred through the effective date of termination, (b) we will provide you with all finished reports that we have prepared pursuant to this engagement, and (c) neither party shall be liable to the other for any damages that occur as a result of our ceasing to render services.

In the interest of facilitating our services to you, we may communicate by facsimile transmission or send electronic mail over the Internet. Such communications may include information that is confidential. We employ measures in the use of electronic communications designed to provide reasonable assurance that data security is maintained. While we will use our best efforts to keep such communications secure in accordance with our obligations under applicable laws and professional standards, you recognize and accept we have no control over the unauthorized interception of these communications once they have been sent. Unless you issue specific instructions to do otherwise, we will assume you consent to our use of electronic communications to your representatives and other use of these electronic devices during the term of this engagement letter as we deem appropriate.

The proposed fee estimate is contingent upon the Charter School having performed the following functions and sending us copies to review at least two weeks prior to us performing the audit fieldwork:

- 1) Submitting trial balances and general ledger to us in an electronic format.
- 2) Completing all steps and sending us copies of the requested information on the audit preparation guide, which we will provide.
- 3) All material balance sheet accounts need to be reconciled and scheduled. Prepare reconciliations of all checking (payroll and accounts payable, etc.) accounts, savings accounts and investment accounts on a monthly basis and send us copies of the year end reconciliations.
- 4) Providing us electronic copies of your payroll and accounts payable check registers for the fiscal year under audit.

We appreciate the opportunity to be of service to Sacramento Valley Charter School and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,
Harshwal & Company LLP



Sanwar Harshwal
(Managing Partner)

RESPONSE:

This letter correctly sets forth the understanding of Sacramento Valley Charter School.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

Date: 03/10/2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Sacramento Valley Charter School

Number of schools:

1

Enrollment:

282

Superintendent (or equivalent) Name:

Dr. Amrik Singh

Address:

2399 Sellers Way

Phone Number:

9165966422

City

West Sacramento

Email:

asingh@sacvalleycharter.org

Date of proposed reopening:

04/01/2021

County:

Yolo

Current Tier:

Red

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Charter

Grade Level (check all that apply)

<input type="checkbox"/> TK	<input checked="" type="checkbox"/> 2 nd	<input checked="" type="checkbox"/> 5 th	<input checked="" type="checkbox"/> 8 th	<input type="checkbox"/> 11 th
<input checked="" type="checkbox"/> K	<input checked="" type="checkbox"/> 3 rd	<input checked="" type="checkbox"/> 6 th	<input type="checkbox"/> 9 th	<input type="checkbox"/> 12 th
<input checked="" type="checkbox"/> 1 st	<input checked="" type="checkbox"/> 4 th	<input checked="" type="checkbox"/> 7 th	<input type="checkbox"/> 10 ^t	

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening, per the [Guidance on Schools](#).

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

X

I, Dr. Amrik Singh, Principal, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH Guidance on Schools. For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Yes

X

Stable group structures (where applicable): How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Students will be kept in stable groups, ruling out cross contamination during instruction, lunch, and recess

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Students will attend school as group A or Group B. Group A will attend school physically on Mondays/Wednesday and virtually on Tuesdays/Thursdays. Group B will attend school on Tuesdays/Thursdays and virtually on Mondays/Wednesdays. Fridays will be reserved for students with high needs. All other students will attend classes virtually from home on Fridays.

If you have departmentalized classes, how will you organize staff and students in stable groups?

For grades 6th-8th, students will not move from one room to another at the end of a class period, only teachers will be moving between classrooms following the class schedules. All individuals will adhere to the COVID-19 Safety plan to mitigate any potential to exposure.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Electives will be taught on a hybrid platform, eliminating exposure between instructor and student.

X

Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

There will be a check-in station at the front entrance of the school.

X

Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced for staff and students.

We are requiring staff and students to wear face coverings while on school grounds in order to protect themselves and others. If students or staff do not have a mask, the school will provide a disposable surgical mask to them prior to entering campus. We have both child-sized and adult masks available. All staff will be required to wear a face shield if they are working within 6 feet of students.

X

Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

All staff and students will be encouraged to self-check each day for temperature and/or symptoms before reporting to the school sites; all students and staff will undergo multiple temperature checks daily. Symptom checks will also apply to any vendors, contractors, or others when entering the establishment. We will ensure the temperature/symptom screener avoids close contact with workers to the extent possible. If any individual has a temperature of 100.4 degrees or more, they will not be allowed onto the campus. If someone exhibits symptoms during the day, we have established designated isolation rooms for them to occupy while waiting for transport from the school.

Students and staff may not come on campus if they meet the following conditions or have any of the following symptoms:

Close contact with a person with COVID-19 or positive COVID-19 test.

If you think you or your child have been exposed to COVID-19, contact your healthcare provider.

Symptoms of COVID-19:

- Fever (100.0 °F or higher WITHOUT medication)
- Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or Body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Transportation

If a student or staff member forgets their face covering, the bus driver will have a supply of adult and child-sized surgical masks for them to wear.

- If a student answers “yes” to any of the screening questions or has a temperature equal to or greater than 100.4 degrees, they will not be allowed to attend school or work.
- In accordance with state law, if an adult does not accompany the student at the bus stop, the student will board the bus and sit in a location that the fewest number of people will pass, always maintaining at least 6 feet of distance whenever possible and wearing a face covering. For example, if being picked up with a group, they will board last and exit first. Upon arrival to campus, they will immediately be escorted to the designated isolation room. The health aide, nurse, or other designated staff will call home immediately for pick up. If an adult accompanies the student, they will not be allowed to board the bus.
- Bus drivers will seat students at least 6 feet apart on the bus whenever possible.
- Students will be seated starting from the back of the bus to reduce the number of students walking past each other.

- Bus drivers will follow CDC and CDE guidelines for the appropriate ventilation and sanitation of the bus.

X

Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

SVCS has already implemented a variety of protocols to adhere to strict school-specific guidelines from the California Department of Education (CDE), California Department of Public Health (CDPH), Yolo County Public Health, and Yolo County Office of Education (YCOE). Hygiene practices will be reviewed regularly with staff and students. We will teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff. We have added hand sanitizer stations to high traffic areas on all campuses. Hand sanitizer will be placed at all offices, breakrooms, and copy machine rooms. SVCS will continue to follow the CDPH guidelines and will continue collaborating with the Yolo County Public Health for current guidance on health measures.

SVCS has developed plans to teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff. The plans describe how the school will teach students and remind them to:

- Use a tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow
- Wash their hands before and after eating; after coughing or sneezing; after being outside; and before and after using the restroom
- Wash their hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels (or single-use cloth towels) to dry hands thoroughly
- Use fragrance-free hand sanitizer when hand washing is not practicable.

SVCS has adequate supplies on hand to support healthy hygiene behaviors, including soap, tissues, no-touch trash cans, face coverings, and hand sanitizers with 60 percent ethyl alcohol for staff and children who can safely use hand sanitizer. All drinking fountains will be inaccessible to students.

Hand hygiene

When to perform hand hygiene:

- Anytime there is a change in location (on arrival to and from school, the classroom, the bus, the playground, etc.)
- Before and after you put on your PPE or assist a student with their PPE. • After you touch or adjust your PPE, after you touch another person, after you touch a soiled object or surface, and after you clean or sanitize.
- Before and after you eat or assist someone to eat.
- Before and after you use the bathroom or assist someone in the bathroom.
- Before and after taking/giving a medication or performing a health procedure.
- Before and after blowing your nose.

• How to perform hand hygiene:

<https://www.cdc.gov/cdctv/healthyliving/hygiene/what-you-need-know-about-handwashing.html>

Eating and drinking

- When students or staff need to eat or drink, they should be at least 6 feet away from all other people.
- Wash your hands, remove your face covering completely, and place it on a clean paper towel.
- Wash your hands again before eating or drinking.
- Wash your hands after eating. Put your face covering back on, and then wash your hands again.
- Bottled water will be provided to rooms as students will not use drinking fountains.
- All meals will be provided on a grab and go basis and not need to be eaten at the school site or under the supervision of staff.

Designated isolation room

- The isolation room should have easily-to-clean seats spaced at least 6 feet apart. There should be tape or

other marking on the floor beneath the seats to indicate where the seats should be.

- Windows and doors should be left open to increase ventilation.
 - While a staff member does not have to sit in the room, a staff member must supervise any students who are in the room.
 - If a student is ill at school, a staff member should either escort the student or call the office to let them know why the student is coming to the office. Do not depend on the student to inform the office why they are there.
- The student will sit in the designated isolation room on campus.
-The designated staff member should wear a face shield over their face covering.
-Staff will check the student's temperature and ask about any symptoms. They will ask if the student has been around someone who is ill.
-Staff will wash their hands prior to and after working with the student.
-Staff will contact the parent, guardian, or emergency contact to pick the student up ASAP. Inform them when the student can return to school. There are no exceptions to the CDC protocol.

First aid

First aid situations, to the degree possible, should be handled by the student and in the classroom to prevent office congregation and possible cross exposure. The following recommendations are made:

- All staff, including support staff, are certified in first aid or at least one staff per classroom.
- All classrooms are stocked with first aid supplies. To the extent possible, students provide self-care with staff direction and physical distancing.
- Teachers should provide a face covering to students in the classroom who report not feeling well before sending them to the office.
- Students are triaged over the phone, only those with valid health concerns are sent for additional treatment to the office.

X

Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

The principal will perform contact tracing and will notify the County Health Department of any positive cases and close contacts.

Public Health Order Concerns in West Sacramento can be reported using one of the following methods:

- Contacting Code Enforcement via telephone at 916-617-4925
- Reporting via West Sac Connect: cityofwestsacramento.org/westsacconnect
- Reporting via the Yolo County Shelter in Place Feedback Portal: <https://survey123.arcgis.com/shelterinplaceconcern>

X

Physical Distancing: How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: feet

Minimum feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

Not all the classrooms have these dimensions and in some, 4 ft may be the minimum as practical.

We will encourage physical distancing throughout the day as possible. Schedules will be developed to reduce numbers of students and adults in common areas during breaks, lunches, and lower large gatherings. Classrooms will utilize space by spreading desks and tables around the room and using vacant classrooms and outdoor spaces, as available. Rooms will be marked for physical distancing, similar to grocery stores. Lastly, trifold desk shields have been placed in every classroom available for every desk and student.

Conduct all staff meetings, professional development training and education, and other activities involving staff with physical distancing measures in place, or virtually, where physical distancing is a challenge.

Minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.

Classroom furniture has been rearranged to maintain 6-feet between students, as practicable.

Adequate supplies are available for each student to minimize sharing of high-touch materials to the extent practicable.

X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

All SVCS staff has access to safety protocols as does the school community and the overall public. Before students return to campus for In-Person Instruction, the principal and office will go over the checklist of safety procedures directly with each staff and conduct walk-thrus of each classroom. In addition, SVCS will provide parents pertinent information regarding transition of students coming onto campus to go over all student and safety procedures.

Links will be available on the school website for parents to access for more information on procedures and protocols, such resources are available 24/7

X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Any staff member who has been exposed to an individual with COVID-19 will be referred to their healthcare provider and/or other clinic for testing. While awaiting test results, the individual will be instructed to quarantine at home, and isolate as much as possible from household members per current health guidance. Anyone with symptoms of COVID-19 will not be allowed on site while symptomatic; they will be referred to their healthcare provider or other clinic for follow-up direction. Staff will be required to test negative before returning to work on site.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

If exposed, staff will be required to test negative or quarantine for a period of 14 days before returning to work on site.

Testing of Students: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Currently, SVCS does not have a planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:

Identification and Reporting of Cases: At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with Reporting Requirements.

All confirmed and suspected cases of COVID-19 are reported directly to the principal, or to the SVCS office, which reports to the principal. These cases are then reported with corresponding details to the Yolo County Health Department per guidelines

Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

As soon as the principal/SVCS office are notified of positive COVID cases, the principal shall commence contact tracing to determine close contacts, as defined by current guidelines (as of 2/4/21, those include any who came within six (6) feet of the COVID-positive individual for fifteen (15) or more cumulative minutes within a twenty-four (24) hour period). Any close contacts of COVID-19 cases on site will be immediately contacted by the principal verbally and sent home with a written follow-up notification, and the SVCS office will follow up with those individuals. If a positive case is identified, all staff and community members who have been on site will be notified of the case and last date of exposure to the site. No identifying information will be given.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Over the course of the 2020-21 school year, Sacramento Valley Charter School has consulted with parents, certificated staff, and classified staff to prepare students and staff for a return to school so that safety and instructional measures could effectively be put in place on campus.

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

Weekly Staff meetings are held to address any and all issues or to consult faculty in making schoolwide decisions. For specific data gathering purposes, electronic surveys are sent out to faculty and families.

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases Yolo. County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)

Note: This checklist was amended on January 29th to delete language regarding the need to submit this checklist to a County Office of Education. The CSP does not need to be submitted to the County Office of Education as part of the public health guidance, though the County Office of Education may request the CSP as part of other processes.

COVID-19 Prevention Program (CPP) Sacramento Valley Charter School

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Date: 03/10/2021

Authority and Responsibility

Principal/Superintendent has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the Appendix A: Identification of COVID-19 Hazards form.
- Evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the Appendix B: COVID-19 Inspections form as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

- Review applicable orders/guidance from the State of California, Cal/OSHA, and the local health

department related to COVID-19 hazards and prevention.

- Require temperature checks at entry
- Ask questions about exposure
- Provision of sanitizer and mask
- Maintain a six foot distance between
- Site administrators conduct walk-throughs to identify hazards and ensure proper precautions are in place. Maintenance supervisors may be consulted.

Employee Participation

Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by:

Regular temperature check and questions are asked to get preliminary information if employees were exposed to someone infected with COVID-19.

Employee Screening

We screen our employees by:

- Performing temperature upon entry to any using non-contact thermometers.
- Post signs reminding employees to wear masks and social distance at all times.
- Requiring masks to be worn at all times during screenings.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the Appendix B: COVID-19 Inspections form, and corrected in a timely manner based on the severity of the hazards, as follows:

The severity of the hazard will be documented and corrected plan will be accordingly devised and implemented. The follow up meetings will ensure if the correction goals have been achieved or not.

Controls of COVID-19 Hazards

Physical Distancing

Where possible, we ensure at least six feet of physical distancing at all times in our workplace by:

Teachers work from home and only office staff comes to work. They maintain all precautions so that the spread could be stopped.

Individuals will be kept as far apart as possible when there are situations where six feet of physical distancing cannot be achieved.

Face Coverings

We provide clean, undamaged face coverings and ensure they are properly worn by employees over the nose and mouth when indoors, and when outdoors and less than six feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department.

Face coverings are made available to all employees, visitors and students. Before they enter the building, hand sanitizers are placed outside and a face mask is also available at the door.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room.
- While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
- Employees wearing respiratory protection in accordance with CCR Title 8 section 5144 or other safety orders.
- Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.
- Specific tasks that cannot feasibly be performed with a face covering, where employees will be kept at least six feet apart.

Any employee not wearing a face covering, face shield with a drape or other effective alternative, or respiratory protection, for any reason, shall be at least six feet apart from all other persons.

Engineering controls

We implement the following measures for situations where we cannot maintain at least six feet between individuals:

Face covering and protective sheets are necessary for the staff if they have to interact in less than six feet distance.

We maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or natural ventilation systems by:

Cleaning and disinfecting

We implement the following cleaning and disinfection measures for frequently touched surfaces:

Deep cleaning is carried out daily. Janitor uses disinfecting fumes at the end of the day. Door handles, furniture, and other objects are disinfected everyday.

Should we have a COVID-19 case in our workplace, we will implement the following procedures:

During outbreaks, employees won't share any equipment, desk, writing materials and instruments. Deep cleaning occasionally will be carried out through out the day.

Shared tools, equipment and personal protective equipment (PPE)

PPE must not be shared, e.g., gloves, goggles and face shields.

Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools must also not be shared, to the extent feasible. Where there must be sharing, the items will be disinfected between uses by:

Every employee has an assigned place that is not shared by others.

Sharing of vehicles will be minimized to the extent feasible, and high-touch points (for example, steering wheel, door handles, seatbelt buckles, armrests, shifter, etc.) will be disinfected between users.

Hand sanitizing

In order to implement effective hand sanitizing procedures, we:

Personal protective equipment (PPE) used to control employees' exposure to COVID-19

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

When it comes to respiratory protection, we evaluate the need in accordance with CCR Title 8 section 5144 when the physical distancing requirements are not feasible or maintained. [reference section 3205(c)(E) for details on required respirator and eye protection use.]

We provide and ensure use of eye protection and respiratory protection in accordance with section 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

Investigating and Responding to COVID-19 Cases

This will be accomplished by using the Appendix C: Investigating COVID-19 Cases form.

Employees who had potential COVID-19 exposure in our workplace will be:

- Contacted verbally and through written communication notifying them of exposure via close contact.

System for Communicating

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- Who employees should report COVID-19 symptoms and possible hazards to, and how:

Dr. Amrik Singh, Principal

- That employees can report symptoms and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.

- Where testing is not required, how employees can access COVID-19 testing:

Employees can be tested at Yolo County Testing centers in West Sacramento. The information can be accessed at the following link: <https://lhi.care/covidtesting> or call 888-634-1123

- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.

Contact tracing will be determined to isolate the exposed employees. All other cleaning measures will be put in place too frequently.

- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.

Training and Instruction

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards.
 - Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
 - The fact that:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
 - Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
 - The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, to be effective.
 - The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
 - Proper use of face coverings and the fact that face coverings are not respiratory protective equipment - face coverings are intended to primarily protect other individuals from the wearer of the face covering.
 - COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
-
- Other trainings for specific employee classifications will be provided on an as-needed basis.

Appendix D: COVID-19 Training Roster will be used to document this training.

Exclusion of COVID-19 Cases

Where we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees with COVID-19 exposure from the workplace for 14 days after the last known COVID-19 exposure to a COVID-19 case.
- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever we've demonstrated that the COVID-19 exposure is work related. This will be accomplished by

During work related Exposure, employees will continue to avail themselves of benefits

- Providing employees at the time of exclusion with information on available benefits.

Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Use the **Appendix C: Investigating COVID-19 Cases** form to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.
- Report any COVID-19 positive cases to the school office.

Return-to-Work Criteria

- COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:
 - At least 24 hours have passed since a fever of 99.5 or higher has resolved without the use of fever-reducing medications.
 - COVID-19 symptoms have improved.
 - At least 10 days have passed since COVID-19 symptoms first appeared.
- COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
- A negative COVID-19 test will not be required for an employee to return to work.
- If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.

Principal

1/26/2021

Title of Owner or Top Management Representative

Signature

Date

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person Conducting the Evaluation: .

Date: .

Name(s) of Employees and Authorized Employee Representative that Participated:

Enter Name(s)

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

Appendix B: COVID-19 Inspections

Date: .

Name of Person Conducting the Inspection: .

Work Location Evaluated: .

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/Partitions
Ventilation (amount of fresh air and filtration maximized)
Additional room air filtration

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Administrative			
Physical distancing
Surface cleaning and disinfection (frequently enough and adequate supplies)
Hand washing facilities (adequate numbers and supplies)
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)
Gloves
Face shields/goggles
Respiratory protection

Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Date: .

Name of Person Conducting the Investigation: .

Employee (or non-employee*) name:	.	Occupation (if non-employee, why they were in the workplace):	.
Location where employee worked (or non-employee was present in the workplace):	.	Date investigation was initiated:	.
Was COVID-19 test offered?	.	Name(s) of staff involved in the investigation:	.
Date and time the COVID-19 case was last present in the workplace:	.	Date of the positive or negative test and/or diagnosis:	.
Date the case first had one or more COVID-19 symptoms:	.	Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	.

Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):	.
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Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:			
All employees who may have had COVID-19 exposure and their authorized representatives.	Date:		
	Names of employees that were notified:		
Independent contractors and other employers present at the workplace during the high-risk exposure period.	Date:		
	Names of individuals that were notified:		
What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?		What could be done to reduce exposure to COVID-19?	
Was local health department notified?		Date:	

*Should an employer be made aware of a non-employee infection source COVID-19 status.

Appendix D: COVID-19 Training Roster

Date: .

Name of Person Conducting the Training: .

Employee Name	Signature

Additional Consideration #1

Multiple COVID-19 Infections and COVID-19 Outbreaks

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

- We will provide COVID-19 testing to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
 - All employees in our exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local health department.
 - After the first two COVID-19 tests, we will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in our workplace for a 14-day period.
 - We will provide additional testing when deemed necessary by Cal/OSHA.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases and Return to Work Criteria** requirements, and local health officer orders if applicable.

Investigation of workplace COVID-19 illness

We will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 investigation, review and hazard correction

In addition to our CPP **Identification and Evaluation of COVID-19 Hazards and Correction of COVID-19 Hazards**, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
 - Our COVID-19 testing policies.
 - Insufficient outdoor air.
 - Insufficient air filtration.
 - Lack of physical distancing.
- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.
 - When otherwise necessary.

- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. We will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.
 - Respiratory protection.

Notifications to the local health department

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in our workplace, we will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- We will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

Additional Consideration #2

Major COVID-19 Outbreaks

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

We will provide twice a week COVID-19 testing, or more frequently if recommended by the local health department, to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees' working hours.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any relevant local health department orders.

Investigation of workplace COVID-19 illnesses

We will comply with the requirements of our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 hazard correction

In addition to the requirements of our CPP **Correction of COVID-19 Hazards**, we will take the following actions:

- In buildings or structures with mechanical ventilation, we will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- We will determine the need for a respiratory protection program or changes to an existing respiratory protection program under CCR Title 8 section 5144 to address COVID-19 hazards.
- We will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

Notifications to the local health department

We will comply with the requirements of our **Multiple COVID-19 Infections** and **COVID-19 Outbreaks-Notifications to the Local Health Department**.

Additional Consideration #3

COVID-19 Prevention in Employer-Provided Housing

Assignment of housing units

We will ensure that shared housing unit assignments are prioritized in the following order:

- Residents who usually maintain a household together outside of work, such as family members, will be housed in the same housing unit without other persons.
- Residents who work in the same crew or work together at the same worksite will be housed in the same housing unit without other persons.
- Employees who do not usually maintain a common household, work crew, or worksite will be housed in the same housing unit only when no other housing alternatives are possible.

Physical distancing and controls

We will ensure:

- The premises are of sufficient size and layout to permit at least six feet of physical distancing between residents in housing units, common areas, and other areas of the premises.
- Beds are spaced at least six feet apart in all directions and positioned to maximize the distance between sleepers' heads. For beds positioned next to each other, i.e., side by side, the beds will be arranged so that the head of one bed is next to the foot of the next bed. For beds positioned across from each other, i.e., end to end, the beds will be arranged so that the foot of one bed is closest to the foot of the next bed. Bunk beds will not be used.
- Maximization of the quantity and supply of outdoor air and increase filtration efficiency to the highest level compatible with the existing ventilation system in housing units.

Face coverings

We will provide face coverings to all residents and provide information to residents on when they should be used in accordance with state or local health officer orders or guidance.

Cleaning and disinfection

We will ensure that:

- Housing units, kitchens, bathrooms, and common areas are effectively cleaned and disinfected at least once a day to prevent the spread of COVID-19. Cleaning and disinfecting shall be done in a manner that protects the privacy of residents.
- Unwashed dishes, drinking glasses, cups, eating utensils, and similar items are not shared.

Screening

We will encourage residents to report COVID-19 symptoms to:

Principal

COVID-19 testing

We will establish, implement, and maintain effective policies and procedures for COVID-19 testing of occupants who had a COVID-19 exposure, who have COVID-19 symptoms, or as recommended by the local health department.

Isolation of COVID-19 cases and persons with COVID-19 exposure

We will:

- Effectively isolate COVID-19 exposed residents from all other occupants. Effective isolation will include providing COVID-19 exposed residents with a private bathroom, sleeping area, and cooking and eating facility.
- Effectively isolate COVID-19 cases from all occupants who are not COVID-19 cases. Effective isolation will include housing COVID-19 cases only with other COVID-19 cases, and providing COVID-19 case occupants with a sleeping area, bathroom, and cooking and eating facility that is not shared by non-COVID-19-case occupants.
- Keep confidential any personal identifying information regarding COVID-19 cases and persons with COVID-19 symptoms, in accordance with our CPP **Investigating and Responding to COVID-19 Cases**.
- End isolation in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any applicable local or state health officer orders.

Additional Consideration #4

COVID-19 Prevention in Employer-Provided Transportation to and from Work

Assignment of transportation

We will prioritize shared transportation assignments in the following order:

- Employees residing in the same housing unit will be transported in the same vehicle.
- Employees working in the same crew or worksite will be transported in the same vehicle.
- Employees who do not share the same household, work crew or worksite will be transported in the same vehicle only when no other transportation alternatives are possible.

Physical distancing and face coverings

We will ensure that the:

- Physical distancing and face covering requirements of our CPP **Physical Distancing** and **Face Coverings** are followed for employees waiting for transportation.
- Vehicle operator and any passengers are separated by at least three feet in all directions during the operation of the vehicle, regardless of the vehicle's normal capacity. Vehicle operator and any passengers are provided and wear a face covering in the vehicle as required by our CPP **Face Coverings**.

Screening

We will develop, implement, and maintain effective procedures for screening and excluding drivers and riders with COVID-19 symptoms prior to boarding shared transportation.

Cleaning and disinfecting

We will ensure that:

- All high-contact surfaces (door handles, seatbelt buckles, armrests, etc.) used by passengers are cleaned and disinfected before each trip.
- All high-contact surfaces used by drivers, such as the steering wheel, armrests, seatbelt buckles, door handles and shifter, are cleaned and disinfected between different drivers.
- We provide sanitizing materials, training on how to use them properly, and ensure they are kept in adequate supply.

Ventilation

We will ensure that vehicle windows are kept open, and the ventilation system set to maximize outdoor air and not set to recirculate air. Windows do not have to be kept open if one or more of the following conditions exist:

- The vehicle has functioning air conditioning in use and the outside temperature is greater than 90 degrees Fahrenheit.
- The vehicle has functioning heating in use and the outside temperature is less than 60 degrees Fahrenheit.
- Protection is needed from weather conditions, such as rain or snow.
- The vehicle has a cabin air filter in use and the U.S. EPA Air Quality Index for any pollutant is greater than 100.

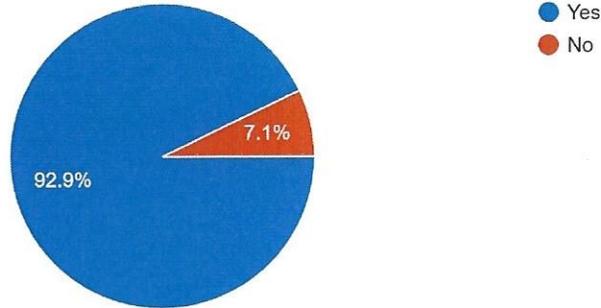
Hand hygiene

We will provide hand sanitizer in each vehicle and ensure that all drivers and riders sanitize their hands before entering and exiting the vehicle. Hand sanitizers with methyl alcohol are prohibited.

March Reopening Staff Survey Report

1. Have you recieved any dose of the COVID-19 Vaccine?

28 responses



3. Assuming appropriate schools safety measures are in place, what is your preference for returning to school in April?

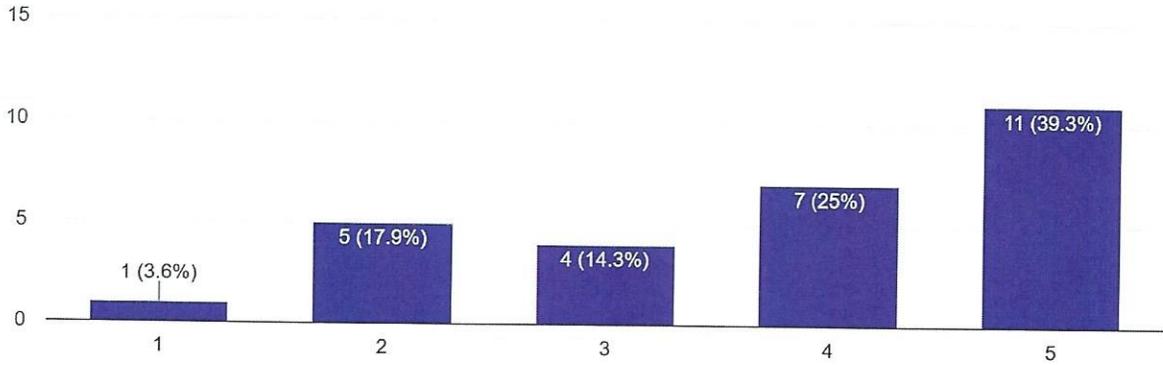
28 responses



March Reopening Staff Survey Report

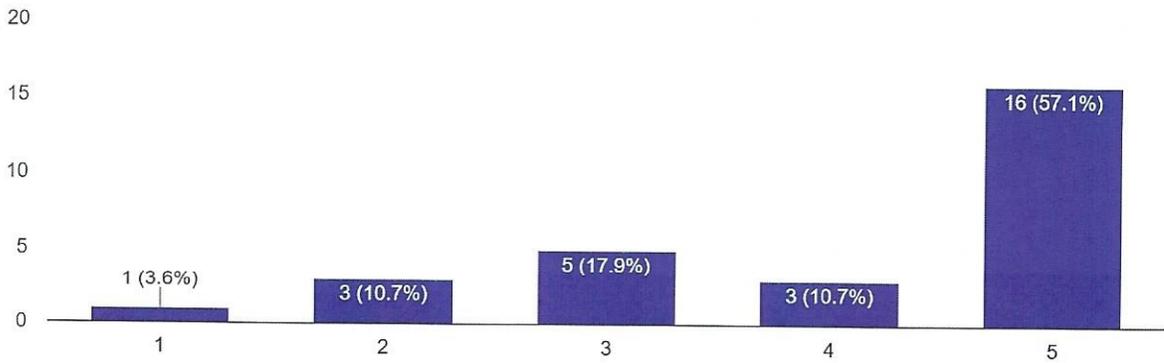
4. If in-person learning resumes in April, how concerned are you about accessing personal protective equipment for classrooms?

28 responses



5. If in-person learning resumes in April, how concerned are you about accessing cleaning materials for classrooms?

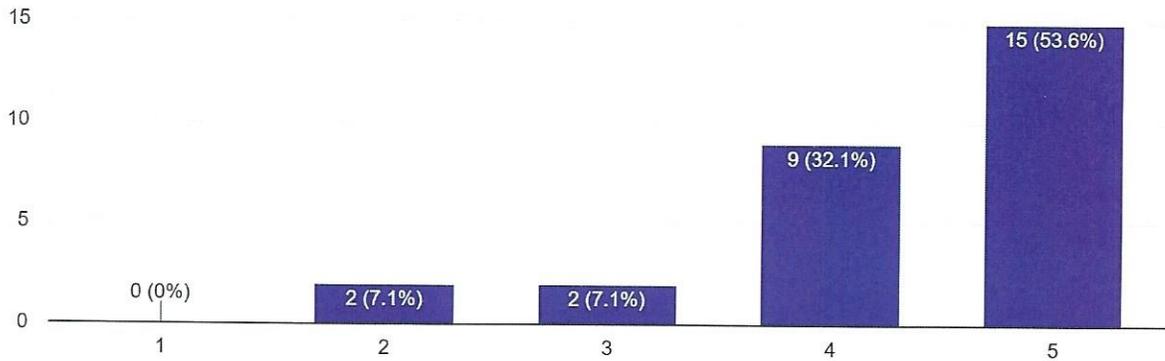
28 responses



March Reopening Staff Survey Report

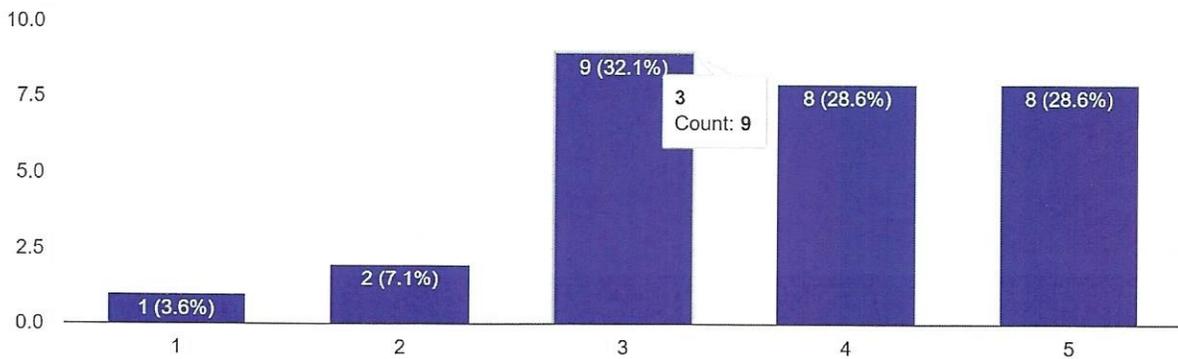
6. During distance learning, how helpful were your school leaders in resolving challenges?

28 responses



7. During distance learning, how valuable did you find the professional development resources that were offered?

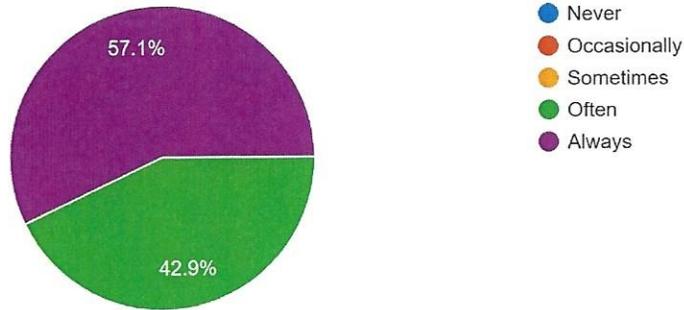
28 responses



March Reopening Staff Survey Report

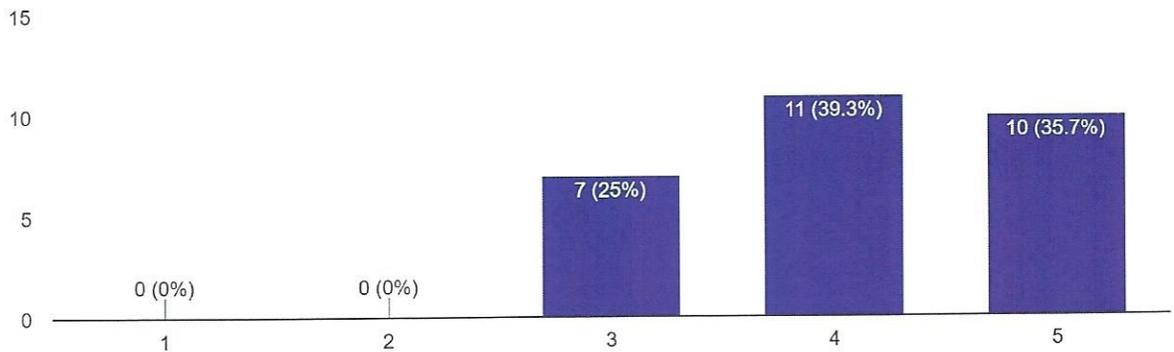
8. During distance learning, how often did you have access to the technology needed to complete your work.

28 responses



9. During distance learning, typically how engaged were your students?

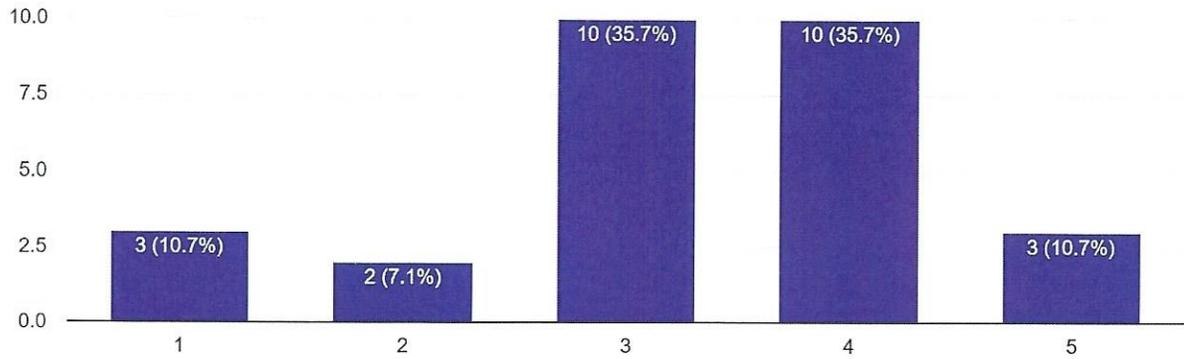
28 responses



March Reopening Staff Survey Report

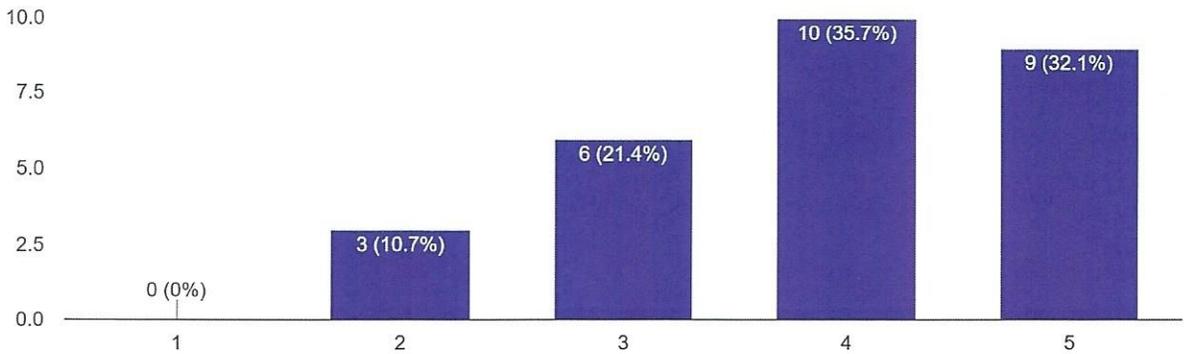
11. How connected do you feel to your colleagues right now?

28 responses



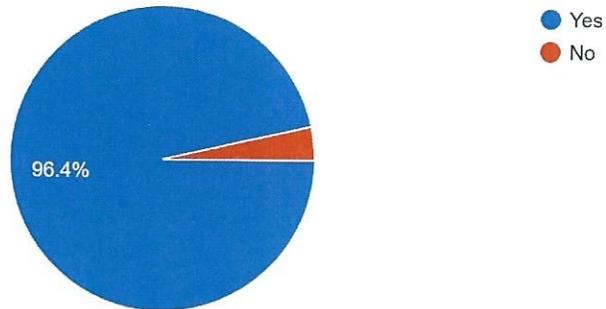
13. During distance learning, how concerned were you about your students' social-emotional well-being?

28 responses

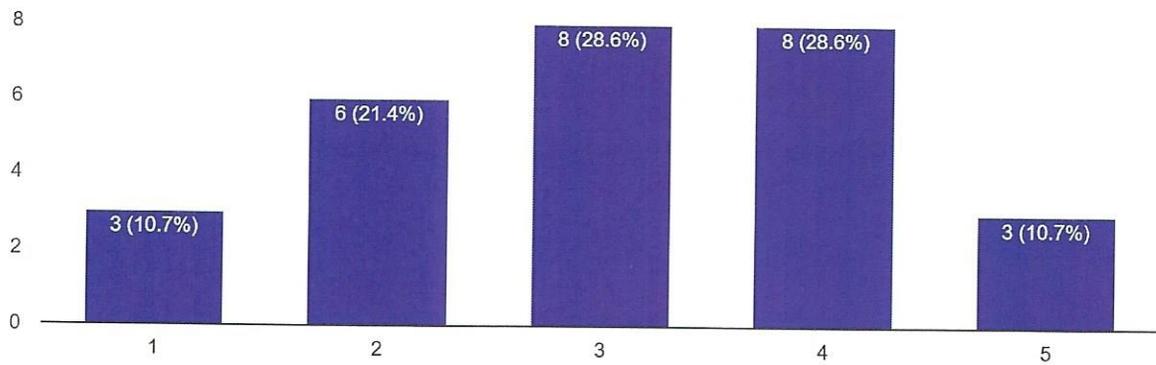


March Reopening Staff Survey Report

14. Do you have a colleague whom you can count on to help you no matter what?
28 responses



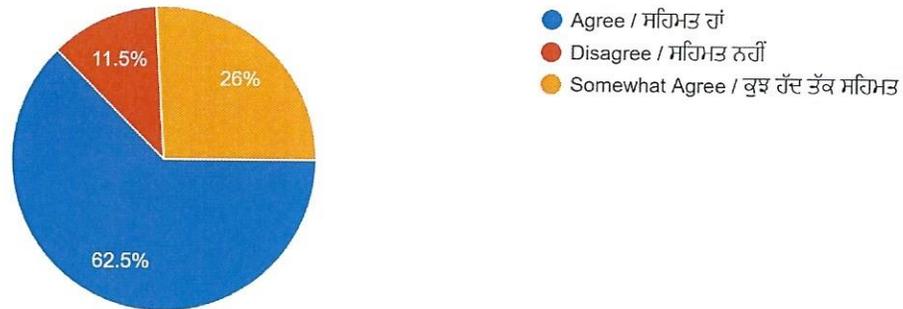
15. My comfort level in physically returning to my work site is
28 responses



March Reopening Parent Survey Report

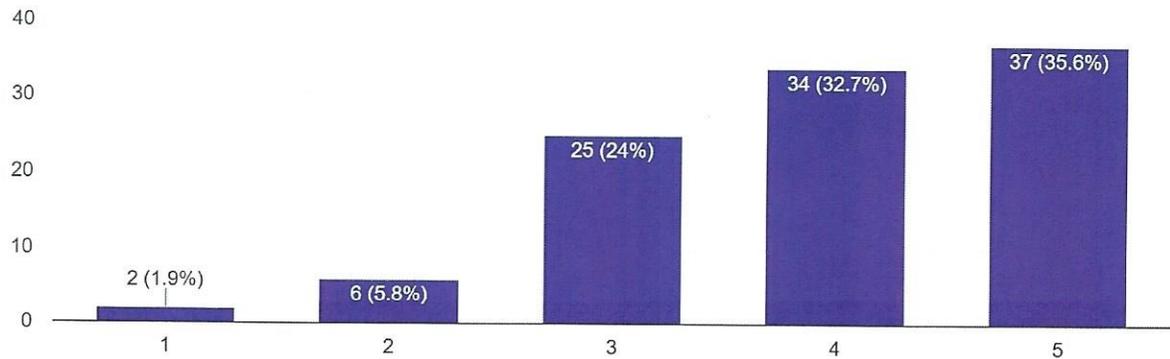
1. From the beginning of the school year (August 13, 2020), distance learning has been successful.
ਸਕੂਲ ਸਾਲ ਦੇ ਸ਼ੁਰੂ ਤੋਂ (13 ਅਗਸਤ, 2020), ਦੂਰੀ ਸਿੱਖਣ ਵਿੱਚ ਸਫਲਤਾ ਮਿਲੀ ਹੈ।

104 responses



2. On a scale of 1-5, how engaged has your child been during distance learning? 1-5 ਦੇ ਪੈਮਾਨੇ ਤੇ, ਤੁਹਾਡੇ ਬੱਚੇ ਨੇ ਦੂਰੀ ਸਿੱਖਣ ਦੇ ਦੌਰਾਨ ਕਿੰਨੀ ਕੁ ਦਿਲਚਸਪੀ ਲਈ ?

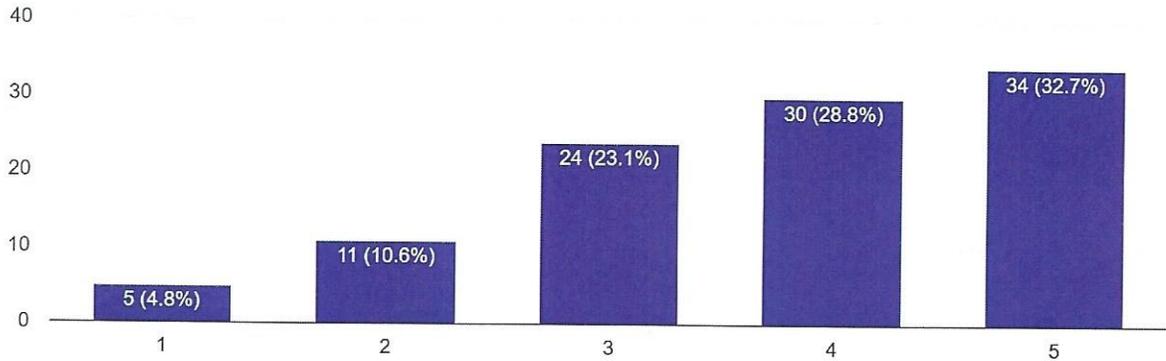
104 responses



March Reopening Parent Survey Report

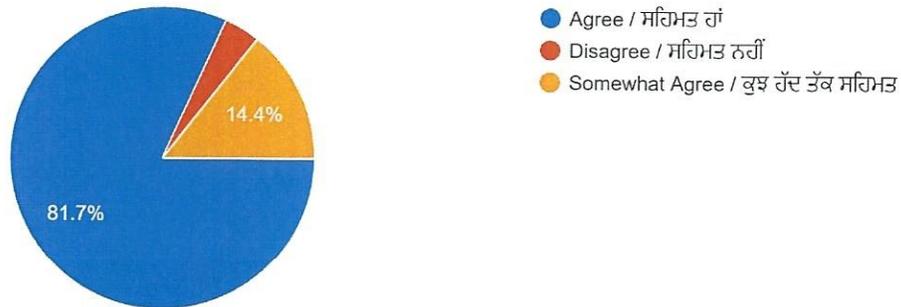
3. On a scale of 1-5, how confident are you that your child is making sufficient academic progress during distance learning? 1-5 ਦੇ ਪੈਮਾਨੇ 'ਤੇ, ਤੁਹਾਨੂੰ ਕਿੰਨਾ... ਬੱਚਾ ਦੂਰੀ ਸਿੱਖਣ ਦੇ ਦੌਰਾਨ ਕਾਫ਼ੀ ਵਿੱਦਿਅਕ ਤਰੱਕੀ ਕਰ ਰਿਹਾ ਹੈ?

104 responses



4. During distance learning, communication from SVCS has been clear. ਦੂਰੀ ਦੀ ਸਿਖਲਾਈ ਦੇ ਦੌਰਾਨ, ਐਸਵੀਸੀਐਸ ਦੁਆਰਾ ਸੰਦੇਸ਼ ਸਪਸ਼ਟ ਕੀਤਾ ਗਿਆ ਹੈ।

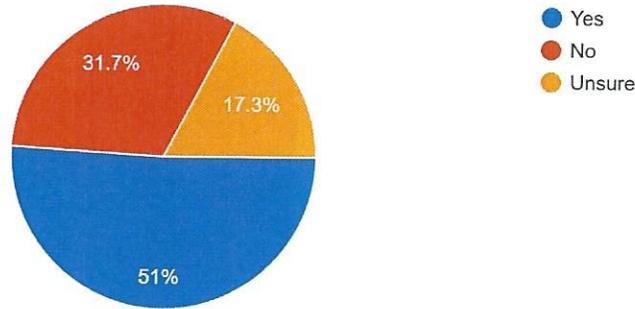
104 responses



March Reopening Parent Survey Report

5. Are you considering keeping your child home for the 2020-2021 school year and continuing with Distance Learning? ਕੀ ਤੁਸੀਂ ਆਪਣੇ ਬੱਚੇ ਨੂੰ 2020-2021 ਸ...ਣ ਅਤੇ ਡਿਸਟੈਂਸ ਲਰਨਿੰਗ ਜਾਰੀ ਰੱਖਣ ਬਾਰੇ ਵਿਚਾਰ ਕਰ ਰਹੇ ਹੋ?

104 responses



6. If students can physically return to school in April with health and safety measures in place, which option do you prefer? ਜੇ ਵਿਦਿਆਰਥੀ ਅਪ੍ਰੈਲ ਵਿਚ ...ਵਾਪਸ ਆ ਸਕਦੇ ਹਨ, ਤਾਂ ਤੁਸੀਂ ਕਿਹੜਾ ਵਿਕਲਪ ਪਸੰਦ ਕਰਦੇ ਹੋ?

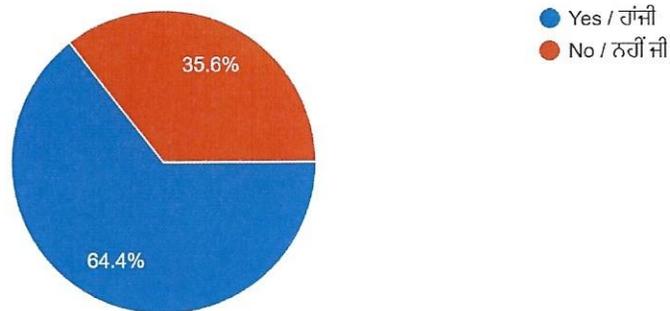
104 responses



March Reopening Parent Survey Report

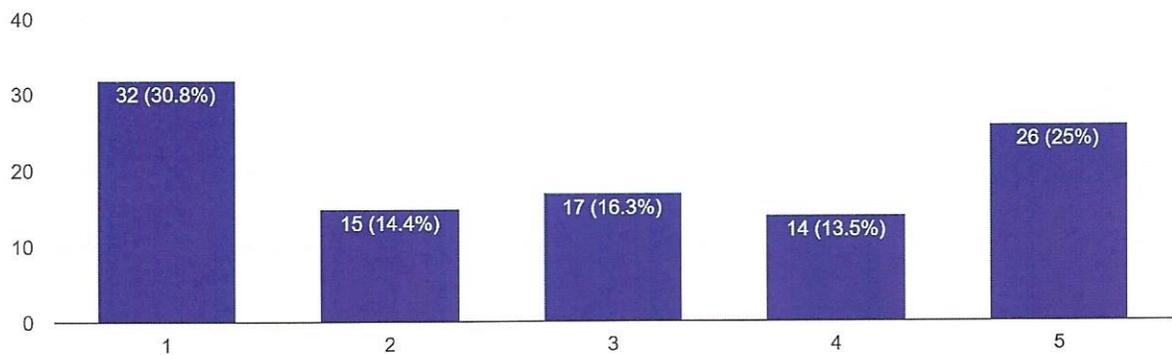
13. If the school reopens and your child is eligible for transportation, do you anticipate using SVCS transportation? ਜੇ ਸਕੂਲ ਦੁਬਾਰਾ ਖੁੱਲ੍ਹਦਾ ਹੈ ਅਤੇ ਤੁਹਾਡਾ ਬੱਚਾ... ਤੁਸੀਂ ਐਸਵੀਸੀਐਸ ਟ੍ਰਾਂਸਪੋਰਟੇਸ਼ਨ ਦੀ ਵਰਤੋਂ ਦੀ ਉਮੀਦ ਕਰਦੇ ਹੋ?

104 responses



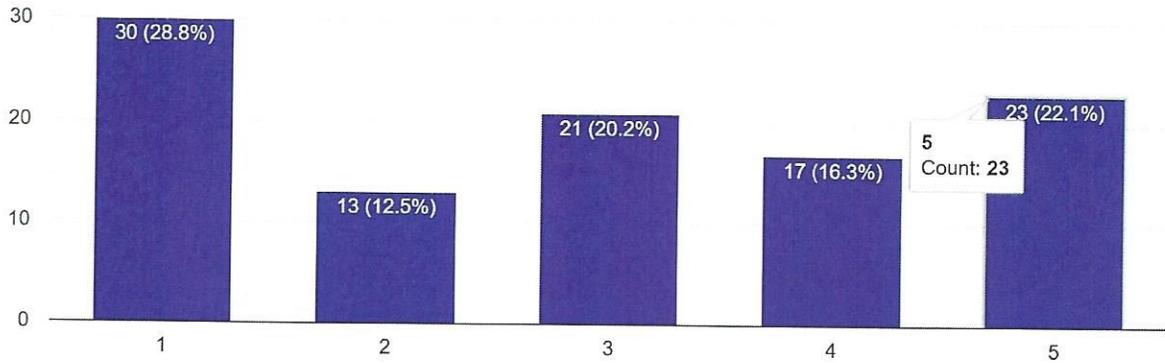
14. On a scale of 1-5, how concerned are you about your child's social-emotional well-being? 1-5 ਦੇ ਪੈਮਾਨੇ ਤੇ, ਤੁਸੀਂ ਆਪਣੇ ਬੱਚੇ ਦੀ ਸਮਾਜਕ-ਭਾਵਨਾਤਮਕ ਤੰਦਰੁਸਤੀ ਬਾਰੇ ਕਿੰਨੇ ਚਿੰਤਤ ਹੋ?

104 responses



March Reopening Parent Survey Report

15. On a scale of 1-5, how concerned are you about your child's peer relationships because of social distancing? 1-5 ਦੇ ਪੈਮਾਨੇ 'ਤੇ, ਸਮਾਜਕ ਦੂਰੀਆਂ ਕਾਰਨ ਤੁਸੀਂ ਆਪਣੇ ਬੱਚੇ ਦੇ ਰਾਣੀਆਂ ਦੇ ਸੰਬੰਧਾਂ ਬਾਰੇ ਕਿੰਨੇ ਚਿੰਤਤ ਹੋ?
104 responses





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Dr. Amrik Singh, -Principal

Principal Report: March 10, 2021

School Site Council: A meeting of the School Site Council was held on March 5th, virtually. Six members of the Site Council consist of three staff members and three parents. The next meeting will be held on April 2 at 5:30pm via Zoom.

Read a Thon: To celebrate “Read Across America”, scholars were encouraged to read books across the schools curriculum. The top reader in each class was picked for an award. At the conclusion of the event, a shared reading experience was organized virtually. Middle school scholars read to the elementary scholars virtually.

English Learners Advisory Committee Meeting, January 27, 2021: Parents of Els attended an ELAC meeting at 3:00pm. Anwyn Tompkins, ELD teacher gave a presentation about resources and additional support made available to all English learners at SVCS.

Women’s History Month: The theme of the year 2021 Women’s History Month is "Valiant Women of the Vote: Refusing to Be Silenced." The contribution of women in building this nation has been significant in all fields. But there were times when it was not recognized due to prevailing biases and discriminations. It is in part due to these contributions and great effort against sometimes insurmountable odds that we are fortunate to live in an era where equal opportunity and inclusion are prevailing notions in society, and ones that we must continue to strive for. A major glass ceiling was broken when Ms. Kamala Harris became the first woman vice president of the nation after 245 years of American independence.

EL Dorado SELPA Support Session: A session was held to get information about rules and regulations of special education services.

Curriculum Conferences: Curriculum conferences with teachers were individually organized to align course content standards with the instructional planning and pacing guide. The feedback was given to teachers to improve on their teaching practices.

Parents Involvement: Parents are encouraged to contact teachers and the office for getting first hand information about their scholars. Their feedback is sought through surveys, phone calls, emails and other alternative methods so that SVCS can provide the best services to them.

Staff Update: Yesenia Curiel was hired earlier for the secretary's position. However, she declined the offer after initially accepting it. Sunnee Rabbetts, has now been hired for the same position. Sunnee worked for SVCS as a substitute teacher for 2-3 years and is quite familiar with the school. Arashdeep Grewal, majoring in political science at Sac State has been hired to assist a 4th grade teacher. Nadine Ibrahim who worked as EL instructional assistant until February 24th, expressed her inability to work with a group of students at school.

Awards Assembly: The achievement awards assembly was held today, Wednesday, March 10th. The virtual award ceremony recognized the extraordinary achievement and their overall participation in classes. The awards were given away in two rounds for grade 4 through 8. High achievers got honor roll and principal honor roll awards additionally. **K-3rd @ 8:30am 4th-5th @ 9:20am 6th-8th @ 10:10am**

School Reopening Plan: We sent a survey to parents, students, and staff about the proposed plan to open school with effect from April 1, 2021. Most parents, students and the staff indicated the continuance of the virtual learning until the end of the school year. The matter was also discussed in the school site council. The discussion centered around the question of opening schools in April and it was feared that the sudden change would disrupt the education taking place virtually. The hybrid learning would do more harm than good in the remaining two months of the school year.

Joining the Consortium for Title III funds for English Learners: In 2019-2020, SVCS had only 86 English Learners, making us ineligible for getting \$10,000 funds. However, it was possible only through joining a consortium that we could get funds. After a lot of efforts by Vicky and the office, we have been accepted in San Miguel Joint Union for which we have yet to complete paperwork.