

MINUTES

REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

November 7, 2018

5:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the acting Board Chair at 5:22 PM.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	_____	<u> X </u>
Narinder Thandi	<u> X </u>	_____
Darshan Mundy	<u> X </u>	_____
Surjit S. Dhillon	<u> X </u>	_____
Bhajan S. Bhinder	<u> X </u>	_____

Meeting was attended by Dr. Amrik Singh, Principal and Vicky Dali, Fiscal Consultant.

C. APPROVED MINUTES OF: October 10, 2018 Regular Board Meeting with edit to the Pupil Services section. Motioned by Darshan Mundy; Seconded by Surjit Dhillon; Approved 4 Ayes, 0 Noes, 1 Absent.

II. PUBLIC SESSION

III. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

IV. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal recommends approval of all consent agenda items.

A. Approval of Meeting Agenda

Approved the Consent Agenda with Action Item #4 removed from the Meeting Agenda. Motioned by Darshan Mundy; Seconded by Bhajan Binder; Approved 4 Ayes, 0 Noes, 1 Absent.

V. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 minutes)

1. Approved Revenue and Expense Reports

Motioned by Bhajan Binder; Seconded by Narinder Thandi; Approved 4 Ayes, 0 Noes, 1 Absent.

2. Approved Barbara J. Gross to prepare and file Forms 990 and 199 for year ended December 31, 2017 at a cost of \$1,000 and authorized Dr. Singh to sign the Engagement Letter.

Motioned by Narinder Thandi; Seconded by Darshan Mundy; Approved 4 Ayes, 0 Noes, 1 Absent.

3. Approved preference in admissions as contained in the Charter Renewal Petition and continue to grant preference in admission to students attending the local elementary school or residing in the elementary boundaries consistent with Education Code 47605(d)(2)(B) and (i).

Motioned by Narinder Thandi; Seconded by Bhajan Binder; Approved 4 Ayes, 0 Noes, 1 Absent.

- ~~4. Approve the Charter Renewal Petition to be submitted to the Authorizer.~~

5. Accept the generous donation of four school bus occupancy sensors and 32 Chromebooks from North Valley Fleet Services, Inc.

Motioned by Bhajan Binder; Seconded by Surjit Dhillon; Approved 4 Ayes, 0 Noes, 1 Absent.

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL

VI. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (60 minutes)

1. 2017-18 Audit Update

A. Prop 39 Energy replied with all requested documents and explanations

B. Other items requested by auditor have been provided

2. 2018-19 Budget to Actual update provided and discussed

3. SB740 Update – Facility Lease/MOU - CSFA email confirmed that MOUs do not modify the existing lease agreement for purposes of funding awards. When the existing lease expires June 30, 2019, the new lease between SVCS and the Temple will be subject to the new provisions of the SB740 funding (i.e. appraisal, COLA as described in the CSFA webinar).

4. Charter Renewal Petition Update

A. Dr. Singh and Vicky Dali attended a meeting with Asst Supts of Instruction - Amber and Andy – at WUSD 10-23-18 to discuss instructional program in relation to the charter renewal

B. Shared key items from discussion(s) with YMC

C. Discussed WUSD requests to be addressed:

- a. Accounts Payable, Cash Flow and Reserves
- b. Enrollment Action Plan

- c. Existing MOUs, any additional services desired

B. CURRICULUM AND INSTRUCTION (20 minutes)

- 1. Principal's Report: Dr. Singh gave a verbal presentation of information which has occurred since the previous Board meeting. This also includes ongoing efforts for student performance and enrollment update. Topics included Parent-Teacher Conferences, LCAP workshop, Writing Program Professional Development, PTO Fall Festival, recent student fieldtrips and that Special Ed IEP meetings are being held with WUSD.

C. PERSONNEL

D. PUPIL SERVICES (10 minutes)

- 1. Update on Transportation Services
 - A. Purchase of new bus at 6.1% for 6 years
 - B. Occupancy sensors installed on two buses, other two will have installation in 2019, new bus will include sensor.
 - C. Installation of cameras still being evaluated for number of cameras needed per bus and cost.

VII. ITEMS FROM THE BOARD

VIII. CLOSED SESSION

IX. ADJOURNMENT

The meeting was adjourned at 6:51 PM .

Motioned by Narinder Thandi; Seconded by Darshan Mundy; Approved 4 Ayes, 0 Noes, 1 Absent.