

MINUTES

REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

August 22, 2018

6:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chairman at 6:16 PM.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	<u> X </u>	_____
Narinder Thandi	<u> X </u>	_____
Darshan Mundy	<u> X </u>	_____
Surjit S. Dhillon	<u> X </u>	_____
Bhajan S. Bhinder	<u> X </u>	_____

Attendees: Dr. Amrik Singh, SVCS Principal and Vicky Dali, Fiscal Consultant

C. APPROVED MINUTES OF: June 6, 2018 Regular Board Meeting

Motioned by: S. Dhillon; Seconded by: N. Thandi; Approved 5-Ayes; 0-Noes

II. PUBLIC SESSION

III. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest. None.

IV. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal recommends approval of all consent agenda items.

A. Approved the Meeting Agenda

Motioned by: S. Dhillon; Seconded by: B. Bhinder; Approved 5-Ayes; 0-Noes

V. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (15 minutes)

1. Approved Revenue and Expense Reports
Motedioned by: C. Dhatt; Seconded by: D. Mundy; Approved 5-Ayes; 0-Noes
2. Approved 2017-18 Education Protection Account (EPA) Results
Motedioned by: S. Dhillon; Seconded by: N. Thandi; Approved 5-Ayes; 0-Noes
3. Approved 2018-19 45-Day Budget Revision
Motedioned by: N. Thandi; Seconded by: S. Dhillon; Approved 5-Ayes; 0-Noes
4. Approved Opening an Amazon Business Account
Motedioned by: B. Bhinder; Seconded by: S. Dhillon; Approved 5-Ayes; 0-Noes
5. Approved Amendment to the Facility Lease Agreement and Approved N. Thandi to sign on behalf of SVCS. Mr. Dhillon and Mr. Mundy recused themselves and left the room for all discussion and abstained from voting on this item.
Motedioned by: B. Bhinder; Seconded by: N. Thandi; Approved 3-Ayes; 2-Recused and Abstained

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL

VI. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (10 minutes)

1. Charter Renewal Timing – V. Dali will contact YMC and Procopio for availability and price estimates for renewal assistance. Based on CCSA suggested timing, SVCS staff will bring the renewal document to the Oct 10 SVCS meeting for submission to authorizer on Oct 11.
2. Prop 39 Energy Update – V. Dali shared that Mr. Sandhu had filed the annual expense report and the \$28,397 in the budget represents the amount left to be spent (program funds plus matching) by 6/30/19.
3. Status of Custodial Services – Dr. Singh shared that the current custodian will continue to provide contracted custodial services in 2018-19.
4. Enrollment Update – 257 enrolled with 250 attending today.

B. CURRICULUM AND INSTRUCTION (15 minutes)

1. Principal's Report: Dr. Singh presented information which has occurred since the previous Board meeting. This also includes ongoing efforts for student performance. A copy of the Principal's Report is filed with the office set.

C. PERSONNEL

1. New hires – the names and brief bios of the new teachers, long-term sub and IA were included in the Principal's Report.
2. Staffing changes – the Fiscal Clerk's hours were increased from 4 to 6 hours per day.

3. Recruitment of Teachers – the Board and the Principal discussed the process for hiring as well as events occurring during the school’s hiring history. It was decided that the charter document should be reviewed and the policy/process followed until it can be modified, if needed, as part of this year’s renewal document. Dr. Singh will continue to ask Mr. Dhatt to attend teacher interviews and will contact Mr. Mundy as an alternate if Mr. Dhatt is not available. The interview can be held if neither Board member is available and rescheduling is not practical. Dr. Singh agreed that he will continue to come to the Board before adding new positions, splitting/consolidating classes, etc.

D. PUPIL SERVICES (10 minutes)

1. Update on Transportation Services
 - A. Cameras on buses and vans can be installed with DVR-style to record 2 – 3 weeks of activity
 - B. Air conditioning on buses – too expensive at \$25k per bus to retrofit and then potentially have issues. The Board will consider cost of factory-installed AC when new buses are being considered.
 - C. New driver – she has started working.
 - D. Use of vehicles – need for a van? Mr. Thandi to obtain quotes for a large school bus and forward the quotes to the Board.

VII. ITEMS FROM THE BOARD

VIII. CLOSED SESSION

None.

IX. ADJOURNMENT

The meeting was adjourned at 8:35 PM.

Motioned by: S. Dhillon; Seconded by: B. Bhinder; Approved 5-Ayes; 0-Noes

Future Agenda Items:

Suicide Prevention Policy (to include training and materials) - Sept

School Safety Review - TBD

CCSA Governance Academy – dates TBD

Charter Renewal – Sept/Oct

Unaudited Actuals - Sept