

MINUTES

**REGULAR MEETING**

BOARD OF DIRECTORS  
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

November 13, 2019

6:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and viewed online at <https://www.sacvalleycharter.org/board-meetings-2017-19.html>.

**I. OPEN SESSION**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 6:22 PM.

**B. ROLL CALL**

	Present	Absent
Chamkaur Dhatt	<u>  X  </u>	<u>      </u>
Narinder Thandi	<u>  X  </u>	<u>      </u>
Darshan Mundy	<u>  X  </u> (arrived 6:45PM)	<u>      </u>
Surjit S. Dhillon	<u>  X  </u>	<u>      </u>
Bhajan S. Bhinder	<u>      </u>	<u>  X  </u>

**II. APPROVED THE MEETING AGENDA** As Motioned by N. Thandi, Seconded by S. Dhillon and Approved by vote of 3 – Ayes, 2 – Absent.

**III. APPROVED MEETING MINUTES:** for the Regular Meeting October 23, 2019 as Motioned by S. Dhillon, Seconded by N. Thandi and Approved by vote of 3 – Ayes, 2 – Absent.

**IV. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes\* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. \*Persons requiring and interpreter shall receive a maximum of six (6) minutes.

**B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS:** Board and staff discuss items of mutual interest.

**V. CONSENT AGENDA ITEMS:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

**VI. PUBLIC HEARINGS**

**VII. ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS (5 minutes)**

1. Approved the Revenue and Expense Reports as Motioned by S. Dhillon, Seconded by C. Dhatt and Approved by vote of 3 – Ayes, 2 – Absent.

2. Approved the Overnight Fieldtrip to Alliance Redwoods as Motioned by S. Dhillon, Seconded by N. Thandi and Approved by vote of 3 – Ayes, 2 – Absent.
3. Approved Barbara J. Gross to prepare and file Forms 990 and 199 for year ended December 31, 2018 at a cost of \$1,000 and authorized Dr. Singh to sign the Engagement Letter as Motioned by S. Dhillon, Seconded by N. Thandi and Approved by vote of 4 – Ayes, 1 – Absent.
4. Approved the Principal and one other attendee to attend the 2020 CCSA conference March 16-19 in Long Beach to include conference costs, air fare, hotel, ground transportation and meals, etc. at a budget not to exceed \$3,000 as Motioned by N. Thandi, Seconded by D. Mundy and Approved by vote of 4 – Ayes, 1 Absent.
5. Approved SVCS representatives to attend the El Dorado Charter SELPA Potential New Partner Meeting in Long Beach on March 16, 2020 during the CCSA Conference in order to take the next steps for the SELPA application process as Motioned by S. Dhillon, Seconded by D. Mundy and Approved by vote of 4 – Ayes, 1 – Absent.

**B. CURRICULUM AND INSTRUCTION**

**C. PERSONNEL**

**D. PUPIL SERVICES**

**VIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

**A. BUSINESS**

1. Ethnic Balance Plan Update – Dr. Singh and Vicky shared the advertising and events that have been conducted and are planned. Another update will be brought to the January and/or February meeting(s).

**B. CURRICULUM AND INSTRUCTION (15 minutes)**

1. Update on California Dashboard Data Local Indicators
2. School Accountability Report Card (SARC)
3. Principal’s Report: This is a presentation of information which has occurred since the previous Board meeting. This also includes ongoing efforts for student performance and enrollment update.

**C. PERSONNEL (5 minutes)**

1. Staffing Update 2019-20
  - A. School Secretary – Lizvet Aguilera has been hired.
  - B. Other updates include changes in office staffing and the addition of a part-time Punjabi language instructor as a result of higher enrollment.

**D. PUPIL SERVICES (5 minutes)**

1. Updated on Transportation Services

**IX. ITEMS FROM THE BOARD**

**X. ADJOURNMENT**

The meeting was adjourned at 8:35 PM as Motioned by S. Dhillon, Seconded by D. Mundy and Approved by vote of 4 – Ayes, 1 - Absent