

MINUTES

REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

September 11, 2019

6:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and viewed online at <https://www.sacvalleycharter.org/board-meetings-2017-19.html>.

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the acting Board Chair at 6:43 PM and a moment of silence was observed in remembrance of 9-11.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	_____	<u> X </u>
Narinder Thandi	<u> X </u>	_____
Darshan Mundy	<u> X </u>	_____
Surjit S. Dhillon	<u> X </u>	_____
Bhajan S. Bhinder	_____	<u> X </u>

II. APPROVED THE MEETING AGENDA as motioned by N. Thandi, seconded by S. Dhillon and approved by vote of 3 ayes, 2 absent.

III. APPROVED MEETING MINUTES: of the Regular Meeting August 21, 2019 as motioned by S. Dhillon, seconded by N. Thandi and approved by vote of 3 ayes, 2 absent.

IV. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

V. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

VI. PUBLIC HEARINGS

VII. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 minutes)

1. Approved Revenue and Expense Reports as motioned by N. Thandi, seconded by S. Dhillon and approved by vote of 3 ayes, 2 absent.

2. Approved 2018-19 EPA Results as motioned by D. Mundy, seconded by S. Dhillon and approved by vote of 3 ayes, 2 absent.
3. Approved 2018-19 Unaudited Actuals as motioned by D. Mundy, seconded by N. Thandi and approved by vote of 3 ayes, 2 absent.
4. Approved the Substitute Teacher daily rate of \$160.00 and long-term rate of \$210 per day as motioned by S. Dhillon, seconded by D. Mundy and approved by a vote of 3 ayes, 2 absent.

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL

D. PUPIL SERVICES

VIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS

B. CURRICULUM AND INSTRUCTION (10 minutes)

1. Principal's Report: This is a presentation of information which has occurred since the previous Board meeting and includes ongoing efforts for student performance and enrollment update.

C. PERSONNEL (15 minutes)

1. Provided a review of Employee Handbook changes since 2018-19 for biometric time reporting and pay dated.
2. Staffing Update 2019-20 consisted of resignation of school secretary with last day 9-27-19 and that the Fiscal Clerk may continue maintaining QuickBooks during the transition training period including the audit dates in October.

D. PUPIL SERVICES (15 minutes)

1. International Baccalaureate (IB) Program will be further investigated for next year at an estimated cost of \$15,000 - \$20,000 as an option to continue providing academic opportunities to SVCS students.
2. Update on Transportation Services including trade in/sale of three existing buses for three new buses with air conditioning. All three new buses should be ready by Sept 21.

IX. ITEMS FROM THE BOARD

- X. ADJOURNMENT** The meeting was adjourned at 8:37 PM as motioned by N. Thandi, seconded by D. Mundy and approved by vote of 3 ayes, 2 absent.

Future Meeting Agenda Items:
Fiscal Policies
Board Governance Policies