

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL
2301 Evergreen Ave, West Sacramento, CA (Library)
Thursday, May 15, 2025
4:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>
2. Members of the public who wish to speak on any agenda items or under the general category of “Oral Communications” will need to attend the meeting in person.
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes* and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes* when the Board discusses that item.

Any person wishing to speak is asked to complete a Request to Speak Form which will be available at the meeting. Speakers are asked to state their full name when it is their turn to speak on an “Oral Communication” or a specific agenda item and adhere to the time limits set forth. *Persons requiring an interpreter shall receive a maximum of six (6) minutes.

3. The following Zoom link is being provided for members of the public who wish to observe the meeting (Zoom attendees will not attend closed session and will remain muted during open session):

Please click the link below to join the Board Meeting as an attendee:

<https://us06web.zoom.us/j/81704460464?pwd=5Db1BtPtxHqbRwrieQC14qt4XPT6LJ.1>

Passcode: 013230

4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at 4:08 PM.

B. ROLL CALL

	Present	Absent
Narinder Thandi	<u>X</u>	
Daljit Ghuman		<u>X</u>
Pritam S. Thind	<u>X</u>	
Tirath Pal Sandhu	<u>X</u>	
Harjit Singh	<u>X</u>	

II. OPEN SESSION

- III. APPROVED THE MEETING AGENDA** with correction of typo in Personnel C. 6. Certified to Certificated as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.

- IV. APPROVED THE MEETING MINUTES** from the April 3, 2025 Regular Meeting with the correction from Agenda to Minutes and page numbering fixed as Motioned by H. Singh; Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.

V. COMMUNICATIONS

- A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

*Persons requiring an interpreter shall receive a maximum of six (6) minutes.

- B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS:** Board and staff discuss items of mutual interest

VI. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

VII. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

VIII. CLOSED SESSION (began at approximately 4:19 PM)

- A.** Public Employee: Discipline, Dismissal, Release

- B.** Conference With Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9: 1 case

- C.** Conference With Legal Counsel – Existing Litigation (Government Code Section 54957.1)

Significant Exposure to Litigation Pursuant to Section 56956.9(b): 2 cases

IX. RECONVENED TO OPEN SESSION (at approximately 5:55 PM)

X. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

N. Thandi announced that no action was taken.

XI. PUBLIC HEARINGS (10 minutes)

- A. Preliminary 2025-26 LCAP opened at 5:56 pm and closed at 6:02 pm after discussion with the board and received no public comments.
- B. Preliminary 2025-26 Budget opened at 6:02 pm and closed at 6:08 pm after discussion with the board and received no public comments.

XII. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (15 minutes)

- 1. Reviewed and approved the Revenue and Expense Reports as Motioned by T. Sandhu, Seconded by H. Singh and approved by a vote of 4 – Ayes, 1 – Absent.
- 2. Tabled action on the revised effective date for lease addendum #4 with Sikh Temple Sacramento for 1,044 square feet upstairs at 2301 Evergreen Ave effective April 1, 2025.
- 3. Tabled the agreement with Bamboo HR for comprehensive on-line HR platform, employee records managements, etc. at a cost of \$3,950.67 implementation month then \$950.67 monthly.
- 4. Approved the rental agreement for up to 70 band instruments for an after-school music program in 2025-26, not to exceed \$20,000.00 (ELOP-funded) as Motioned by N. Thandi, Seconded by H. Singh and approved by a vote of 4 – Ayes, 1 – Absent.
- 5. Tabled the purchase of two sets of hand bells for music program at a cost not to exceed \$15,000 (Art and Music in Schools-funded)

B. CURRICULUM AND INSTRUCTION (15 Minutes)

- 1. Reviewed and approved the purchase of five-year licensing and consumable materials Wonders Curriculum for grades TK – 6th grades for ELA, Social Studies and Science at an estimated cost not to exceed \$215,000 as Motioned by N. Thandi, Seconded by H. Singh and approved by a vote of 4 – Ayes, 1 – Absent.
- 2. Reviewed and approved Teacher Created Materials (TCM) Corp. for TK – 6th (ELOP-funded) and 7-8th (LREBG-funded) summer school curriculum at \$25,643.95 as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.
- 3. Reviewed and approved TCM Corp. for TK – 6th (ELOP-funded) and 7-8th (LREBG-funded) afterschool program curriculum \$31,547.83 as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 4 – Ayes, 1 – Absent.
- 4. Reviewed and approved TCM Corp. for TK – 8th (Title I-funded) family engagement program \$6,355.22 as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.

5. Reviewed and approved the Revised 2025-26 Academic Calendar with 175 student instructional days and 180 teacher workdays as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.

C. PERSONNEL (60 minutes)

1. Reviewed and approved summer school positions for 19 days, approx. 5.5 hours/day:
 - A. Summer School Coordinator (1), Teachers (10), Instructional Aides (5), Bus/Van Drivers, Yard Duty (4), and Food Service Workers (2).
 - B. Summer school pay rates of \$60.00/hour for Summer School Coordinator; \$50.00/hour for credentialed teachers; and current hourly rates for classified staff.As Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.
2. Accepted resignations of seven employees (K. Medina, T. Nguyen, D. Singh, N. Kaur, J. Janday, H. Sandhu, and H. Kaur) as Motioned by N Thandi, Seconded by T. Sandhu and approved by a vote of 4 – Ayes, 1 – Absent.
3. Reviewed and approved hiring Salvador Valadez to the position of Budget & Accounting Specialist for 210 duty days per fiscal year at a rate of \$35.00/hour with a start date of June 9, 2025 (16 duty days in 2024-25) as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.
4. Tabled the layoff of the Office Assistant position effective June 6, 2025 and close the position of Office Assistant.
5. Tabled the Food Service Department reorganization:
 - A. Lay-off and close one 6-hour Food Service Worker Position
 - B. Reduce one 6-hour Food Service Worker Position to a maximum of 4.0 hours per day, as needed.
 - C. Approve 2025-26 food service worker pay rate of \$20.00/hour for the two 6-hour/day positions for 175 days per year; \$19.00/hour for one 4-hour/day position for 175 days per year; and \$19.00/hour for substitute food service worker, if needed.
6. Reviewed and approved the Certificated Salary Schedule adding Column 2 for Credential plus Master's Degree with a 5% pay differential and remove reference to the \$1,000 master's degree stipend as Motioned by P. Thind, Seconded by N. Thandi and approved by a vote of 4 – Ayes, 1 – Absent.
7. Reviewed and approved the Doctorate and Longevity stipend increases effective 7/1/2025 as Motioned by P. Thind, Seconded by N. Thandi and approved by a vote of 4 – Ayes, 1 – Absent.
8. Reviewed and approved the list of 2025-26 stipends, extra duty pay, discontinued stipends and certificated grandfathering as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.
9. Tabled action on the 2025-26 At-Will Agreements for teaching positions using the board-approved certificated salary schedule and stipends.
10. Reviewed and approved increasing the Instructional Coaching position from 2 days/week to up to 5 days/week at a pay rate of \$450 to \$475/day for up to 190

days a year as Motioned by P. Thind, Seconded by T. Sandhu and approved by a vote of 4 – Ayes, 1 – Absent.

11. Reviewed and approved an Afterschool Assistant job description at \$25.00 - \$28.00/hour for 4 hour per day up to 175 days per year as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.
12. Tabled the Bus Driver Trainer/Safety Officer/Bus Driver job description for 8 hours a day, 195 days per year, pay range \$28.00 - \$33.00/hour.
13. Reviewed and approved the revised job description for the After School Program Coordinator for hours and pay rate updates as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 4 – Ayes, 1 – Absent.
14. Reviewed and approved the reduction of Instructional Aide (IA) positions from 21 to 12. Five IAs do not meet the qualifications to remain in the position and will be considered layoffs. The other six positions will be reduced through attrition where resignations have been received, and the positions will be closed. IAs will be prioritized for Special Education, Title I/EL, TK and K with the other grades receiving shared IA support as Motioned by H. Singh, Seconded by T. Sandhu and approved by a vote of 4 – Ayes, 1 – Absent.

D. PUPIL SERVICES

XIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (10 Minutes)

1. Forms 990 and 199 filing for fiscal year ended June 30, 2024
2. Transportation update
 - A. Hiring van drivers vs. existing school employees being pulled to drive
 - B. New buses
 - C. Bus financing, bus purchase without financing
 - D. Status of inspection

B. CURRICULUM AND INSTRUCTION (20 minutes)

1. Facilities
 - A. Status of permits for TK House and Playground pending planning commission next meeting
 - B. Fire alarm permit update for 2399 Sellers Way in underway
 - C. Scheduling a tour of a WUSD school
2. Principal's Report

C. PERSONNEL

D. PUPIL SERVICES

XIV. ITEMS FROM THE BOARD

XV. ADJOURNMENT

The meeting was adjourned at 7:55 PM as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 4 – Ayes, 1 - Absent.