

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL
2301 Evergreen Ave, West Sacramento, CA (Library)
Wednesday, January 8, 2025
4:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>
2. Members of the public who wish to speak on any agenda items or under the general category of “Oral Communications” will need to attend the meeting in person.
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes* and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes* when the Board discusses that item.

Any person wishing to speak is asked to complete a Request to Speak Form which will be available at the meeting. Speakers are asked to state their full name when it is their turn to speak on an “Oral Communication” or a specific agenda item and adhere to the time limits set forth. *Persons requiring an interpreter shall receive a maximum of six (6) minutes.

3. The following Zoom link is being provided for members of the public who wish to observe the meeting (Zoom attendees will not attend closed session and will remain muted during open session):

Please click the link below to join the Board Meeting as an attendee:

<https://us06web.zoom.us/j/81704460464?pwd=5Db1BtPtxHqbRwrieQC14qt4XPT6LJ.1>

Passcode: 013230

4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>

X. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

No action was taken.

XI. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 minutes)

1. Reviewed and approved the Revenue and Expense Reports as Motioned by N. Thandi, Seconded by P. Thind, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
2. Nominated a candidate for the open Board member position based on the results of the Board Member Recommendation Committee and approved Harjit Singh as the new Board Member for the remainder of the term expiring August 31, 2025 as Motioned by N. Thandi, Seconded by T. Sandhu, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
3. Tabled the quote from EdPuzzle for \$2,380.00
4. Reviewed and approved a lease addendum with the Temple for two offices and a staff lounge for 1,044 sq ft @ \$1.733/sq ft for an additional \$1,809/month as Motioned by T. Sandhu, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
5. Tabled the \$3,250 estimate from Mister Paint for the two offices, staff lounge including the ceiling.
6. Reviewed and approved the Board meeting calendar for the rest of the year including changing the regular meeting day from Wednesday to Thursday and moving the June meeting from June 11th to June 26th as Motioned by T. Sandhu, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
7. Appointed Dr. Vendetta Dozier-Brown as the Title IX and Uniform Compliant Officer as Motioned by N. Thandi, Seconded by T. Sandhu, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
8. Approved the remittance of the 2024 employer matching on the 401(k) totaling \$112,501 for 30 participants eligible at 12/31/2024 and keep the same matching rate for calendar year 2025 as Motioned by T. Sandhu, Seconded by N. Thandi, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

B. CURRICULUM AND INSTRUCTION (20 minutes)

1. ~~Review and approve~~ the Attendance Policy was moved to Information/Discussion
2. Reviewed and approved the updated Independent Study Policy ~~and forms~~ as Motioned by N. Thandi, Seconded by T. Sandhu, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
3. Tabled the Student Discipline Handbook addendum.

C. PERSONNEL (30 minutes)

1. Tabled the job description for Lead Bus Driver.
2. Tabled the job description for Bus and Van Driver.
3. Tabled the job description for Bus Driver Trainer/Coordinator.

4. Reviewed and approved the job description for Budget and Accounting Specialist as Motioned by N. Thandi, Seconded by P. Thind, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes
5. Reviewed and approved the job descriptions for Instructional Associates TK and VAPA as Motioned by N. Thandi, Seconded by T. Sandhu, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
6. Reviewed and approved the Holiday Policy with a maximum of ten (10) paid holidays per year as Motioned by N. Thandi, Seconded by T. Sandhu, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

D. PUPIL SERVICES

XII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (5 Minutes)

1. Discussed next steps with GrowSchools regarding long term facilities solutions and timing and the need for a special meeting for facilities.

B. CURRICULUM AND INSTRUCTION (5 minutes)

1. Principal's Report
2. Discussed the Attendance Policy will seek input from stakeholders.

C. PERSONNEL (2 minutes)

1. Clarification of pay rate for Computer Support Technician is an increase of \$1.00 from \$28.00 to \$29.00 (it is a \$1.00 per hour increase as the \$30.00 to \$31.00 mentioned at the last meeting was in error).

D. PUPIL SERVICES

XIII. ITEMS FROM THE BOARD

XIV. ADJOURNMENT

The meeting was adjourned at 6:24 PM as Motioned by N. Thandi, Seconded by T. Sandhu, and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.