



## **SVCS Board Regular Meeting Minutes January 11, 2017**

### **I. PRELIMINARY**

#### **A. CALL TO ORDER**

1. Meeting was called to order with quorum by Darshan Mundy at 6:41 PM at 2301 Evergreen Avenue, West Sacramento, California 95691.

#### **B. ROLL CALL**

1. The following members were present: Chamkaur Dhattt, Narinder Thandi, Surjit Dhillon and Darshan Mundy. Absent: Bhajan Bhinder.

**Attendees:** Vicky Dali, Shelia Gibson, Steve Macias.

The following corporate actions were taken by appropriate motions duly made, seconded, and adopted by the majority vote of the directors entitled to vote.

#### **C. APPROVAL OF AGENDA AND MINUTES**

##### **1. Agenda**

**Motion: Darshan Mundy, Second: Narinder Thandi**

Approved by unanimous board consent with a typographic correction to Item B2, from "Washington Unified School District" to "ACLU."

##### **2. Minutes**

Minutes from December meeting to be retrieved from Dr. Amrik Singh to be approved at February meeting.

### **II. PUBLIC SESSION**

**No Public comments were delivered at this meeting.**

### **III. COMMUNICATIONS**

#### **A. For Information: Staff/Board Discussions**

##### **1. Prop 39 Energy Update:**

Vicky Dali reports progress on the Prop 39 Energy Grant. Mr. Sandhu has applied for on behalf of Sacramento Valley Charter School and working

through the energy expenditure plan application with California Energy Commission and PG&E and an additional progress is expected on the February 2017 meeting.

2. **Response to ACLU report**

Shelia Gibson has sent the ALCU a copy of new enrollment packet that remedies complaints. New enrollment packets include new provisions for acceptable enrollment information, e.g. baptismal certificate or a passport. A response was sent in early December to the ACLU and updated on the SVCS webpage and the SARP Report.

#### **IV. ITEMS SCHEDULED FOR ACTION**

##### **A. BUSINESS**

1. **Approve of the Revenue and Expense Reports (12/14/16 – 1/11/17)**

Report includes advertisement in Parent Magazine for SVCS, to continue in April. Parent's will receive reminder letter for incurred transportation costs.

**Motion: Darshan Mundy, Second: Surjit Dhillon.** Approved by unanimous consent.

2. **Enrollment Update**

Shelia Gibson reports the current enrollment is 212, with two additional students on 2017 waiting list for a total of 214 students. This is an increase from the 202 students when the school year began, also represents a 100% student retention rate from the start of the academic year. Three students are currently on independent study with SVCS.

3. **Approval of Board Policy for Obsolete Items (1<sup>st</sup> Reading) and Administrative Regulations (AR)**

SVCS is to develop a policy to purge and sell obsolete equipment. Shelia Gibson reports that sixteen computers need to be reviewed for obsolescence. Dr. Singh and Shelia Gibson will review inventory to bring a report back to board for review at February 2017 meeting.

4. **Advertisement in Sacramento Talent Magazine**

The Board votes to approve no more than \$1500 to purchase and deliver 1000 postcards to prospective student homes in the West Sacramento zipcodes (95691, 95605) to be sent in March 2017. Board requests additional information about Sacramento Talent Magazine.

**Motion: Narinder Thandi, Second by Surjit Dhillon.** Approved by unanimous consent.

5. **MOU's from WUSD – Tabled for February Meeting**

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. Curriculum and Instruction**

1. **Principal's Report:** Delivered by Shelia Gibson.  
Trip to Shakespeare Festival in Oregon was canceled due to cost. Mrs. Gibson gives an update on student progress using Accelerated Grammar and reviews student progress and assessment scores using Edmentum software according to ELA common core standards. Also suggests the SVCS creates an honor roll to recognize students with at least 3.0 grade point averages.

**B. Personnel**

1. **Increase Salary for School Clerk**  
Board recommends a \$1 per hour rate increase.  
**Motion by Darshan Mundy, Seconded by Surjit Dhillon.** Approved by unanimous consent.
2. **Change in Work Schedule for Social Studies Teacher**  
Board recommends no action.
3. **Principal and Vice Principal Schedule**  
**Principal:** All major decisions are approved by the principal. Evaluation of all staff. Planning and staff development. Supervision of SST meetings. Public Relations officer. Recommend yearly draft school instructional calendar.  
**Vice-Principal:** In the absence of the principal, is the administrator in charge. Job includes the supervision of yard supervisors, workers. Supervision of technology, Smart Balanced Scheduling, and CELDT testing. Discipline.

**C. Pupil Services**

1. **Purchase of Van for SVCS**  
Van for student transportation purchased from Folsom Lake Toyota on January 10, 2017 for \$33,237.20.

**VIII. ITEMS FROM THE BOARD**

**IX. ADJOURNMENT**

The meeting was adjourned at 9:38 pm