

Minutes of

REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

Wednesday, September 14th, 2016

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Director Darshan Mundy at 6:15 PM

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	_____	__X__
Narinder Thandi	__X__	_____
Darshan Mundy	__X__	_____
Surjit S. Dhillon	__X__	_____
Bhajan S. Bhinder	_____	__X__

Attendees: Shelia Gibson, Amrik Singh and Vicky Dali

C. APPROVAL OF MINUTES of August 9, 2016. Motioned: Surjit Dhillon,

Seconded: Narinder Thandi and Darshan Mundy: Yes

II. PUBLIC SESSION None

III. COMMUNICATIONS

ORAL COMMUNICATIONS: None

IV. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 min)

1. Receipt and Expense Reports: Passed with a motion by Surjit Dhillon, Seconded by Darshan Mundy and Yes by Narinder Thandi.
2. 2015-2016 Unaudited Actuals
Motion to approve 2015-2016 Unaudited Actuals moved by Darshan Mundy, seconded by Surjit Dhillon, and Yes by Narinder Thandi.
3. 2015-2016 EPA Actual Expenses
Motion to approve 2015-2016 EPA Actual Expenses moved by Narinder Thandi, seconded by Surjit Dhillon and Yes by Darshan Mundy.
4. 2016-2017 Budget Update

The issue of hiring a part-time driver and a standby van came up in view of running two buses to Elk Grove. Mr. Thandi will explore van alternative within a week. In the meanwhile, Gurdwara van will be run at the rate \$500/ a week (van rent and driver's hourly rate included). Budget update is for information of the board.

5. Approval of Internal Control

Mrs. Gibson brought to the notice of the board, a process of internal controls in fiscal matters. The draft of the fiscal plan is in progress and will be placed in the next board meeting.

6. Charter Safe on Site Visit Report (Aug. 4, 2016)

Mrs. Gibson and Dr. Singh will work on addressing issues brought out by Charter Safe report. The information will be provided in the next board meeting.

7. Change in Payroll Company

Mrs. Gibson brought to the attention of the Board inadequate services provided by Paycheck and the need of hiring another company known as ADP. Motion to approve was moved by Surjit Dhillon, seconded by Narinder Thandi and Yes by Darshan Mundy. The motion passed.

8. MOU to Washington Unified School District

Motion to approve Memorandum of Understanding with Washington Unified School District for Teachers' Induction Program (BTSA) was moved by Narinder Thandi, seconded by Darshan Mundy and Yes by Surjit Dhillon. The chairman Chamkaur Dhatt will sign the MOU.

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL

D. PUPIL SERVICES

V. ITEMS SCHEDULED FOR INFORMATION

A. CURRICULUM AND INSTRUCTION

1. For Information: Principal's Report: This is a presentation of information which has occurred since the previous Board meeting. This also includes ongoing efforts for student performance.

Mrs. Gibson presented Principal's report from August 9- September 14. Updates on ESL intervention, PTO and Edmentum program were given

B. PERSONNEL

1. Fair Labor Standards Acts changes to exempt employees effective 12/1/2016. Vicki Dali presented the requirements of the new law and compliance issues.

2. Retroactive Salary Adjustments for Unrepresented Employees. It was for information.

C. PUPIL SERVICES

VI. ITEMS FROM THE BOARD

VII. CLOSED SESSION

1. Receipt of Letter Re: Bank Credit Card
2. Review of Financial Services

VIII. ADJOURNMENT

The meeting was adjourned at ____8:45 PM_____