



**Job Aid ENR 020-0600
TK, K or 1st Grade Students Missing Oral
Health Assessment or Waiver**

February 19, 2026

This job aid provides instruction on how to access and update the Oral Health Assessment information for a student.

BUL-3585.9 Oral Health Assessment for Transitional Kindergarten, Kindergarten or First Grade, addresses AB 2630, which passed in September 2024, and took effect on January 1, 2025. This new legislation clarifies that the existing Kindergarten Oral Health Assessment (KOHA) requirement (EC 49452.8) will now apply to children enrolled in Transitional Kindergarten (TK). As a result, students enrolled in TK or K will be required to complete the KOHA form, ensuring earlier oral health screening and intervention. Proof shall be required only once during a two-year Kindergarten program. Transitional Kindergarten, Kindergarten students while enrolled in a public school, or First Grade students not previously enrolled in a public school, must present evidence of having received an oral health assessment by May 31 of the school year. This assessment may be performed no earlier than 12 months prior to the date of the initial enrollment of the student into a public school. This law will impact students enrolled in Transitional Kindergarten, Kindergarten, or First Grade who have not previously enrolled in public school.

Users with the **Office Manager, Health Office, and Nursing Office Admin** will be able to perform the tasks outlined in this document. The job aid was created using the **Office Manager** role at an **elementary** school.

Log in

1. Log in to MiSiS at <http://misis.lausd.net/start>, using your single sign-on (SSO).
2. Select the correct user role from the landing page.

MENU PATH

Student Profile > Miscellaneous > Health Screening

PROCEDURE

Step 1 Type the student’s name in the **Search Students** field and click **Search**.

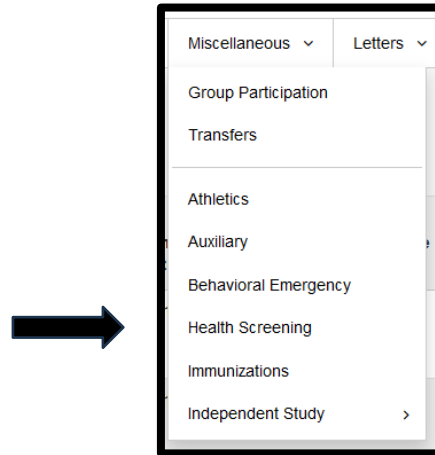
Step 2 When the results display, click on the student’s name to access the **Student Profile**.



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Step 3 Hover over the **Miscellaneous** menu and select the **Health Screening** option.



Step 4 Scroll down to the section, **Dental/Oral Health Assessment**. Enter the date and click on the drop-down list for the desired selection to update the student's health information.

Dental/Oral Health Assessment			
Waiver Date:	<input type="text" value="05/05/2024"/>	Dental Waiver Reason:	<input type="text" value="-Select Dental Waiver R..."/>
Dental Examination Date:	<input type="text"/>	Dental Examination Result:	<input type="text" value="-Select Dental Examinati..."/>

Note: You can *either* enter the Waiver Date and Dental Waiver Reason *OR* the Dental Examination Date and the Dental Examination Result. Once you enter the date for one, the other option will be greyed out (locked).

Step 5 Click the **Save** Button.