



**LOS ANGELES UNIFIED SCHOOL DISTRICT
MEMORANDUM**

TITLE: 2019-2020 L.A. Unified Comprehensive Assessment Program

NUMBER: MEM-6700.3

ISSUER: Frances Gipson, Ph.D., Chief Academic Officer
Division of Instruction

DATE: May 17, 2019

PURPOSE: The purpose of this memorandum is to provide information about the District assessments for 2019-2020. This document specifies the District assessments by subject and/or course, and eligible student population, inclusive of grades Expanded Transitional Kindergarten (ETK) through 12. It also provides the 2019-2020 assessment schedules in calendar form.

MAJOR CHANGES: This memorandum replaces MEM-6700.2, dated June 18, 2018. Instructions on how to access the K-2 mathematics interim assessment bank have been added, and dates have been updated to reflect the 2019-2020 academic year.

BACKGROUND: The Comprehensive Assessment Program (CAP) includes a portfolio of interim and diagnostic assessments to support and inform instruction. In addition, the CAP includes assessments designed to meet state and federal guidelines and mandates, as well as optional assessments for instructional support. For detailed information regarding state and federal mandated testing, please refer to reference guide REF-050096.1, *State and National Mandated Testing Calendars*, dated October 29, 2018.

GUIDELINES: For 2019-2020, the CAP provides a portfolio of required assessments for instructional support, as well as assessments required in order to meet state and federal mandates. See these tables below containing assessment information.

ROUTING
Local District Superintendents
Administrators of Instruction
School Principals
Assistant Principals
Department Chairs
GATE Coordinators
PSAT Coordinators
Testing Coordinators



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**Portfolio of Required Assessments for Elementary Grades
Expanded Transitional Kindergarten (ETK) - Grades 5/6**

Elementary Assessments	Students/ Subject(s)	Grade(s)	Frequency/Windows
Desired Results Developmental Profile 2015 (DRDP)**	All	ETK/ Early Education Centers/ California State Preschool Programs	Initial assessment required within 60 days of enrollment; subsequent assessments required every 6 months
Dynamic Indicators of Basic Early Literacy Skills (DIBELS)**	ELA All	K-5/6	Three times a year: BOY: August 12-September 27 MOY: December 2-February 7 EOY: May 4-June 12
Curriculum Embedded Unit Assessment for Benchmark or Wonders	ELA All	K-2	At least once a year
District Interim Assessment	Math All	K-2	At least once a year
Otis-Lennon School Ability (OLSAT-8)***	All	2	Once during early spring
IDEL–Spanish Language Literacy	Dual Language Education Programs, Spanish	K-3	Three times a year: BOY: August 12-September 27 MOY: December 2-February 7 EOY: May 4-June 12
California Spanish Assessment (CSA)****	English Learners Dual Language Education Programs, Spanish	3-5/6	March 11-June 12
Korean Language Test (KLT)	Dual Language Education Programs, Korean	1-5/6	Once a year May 1-29
Mandarin Language Test (MLT)	Dual Language Education Programs, Mandarin	3-5/6	Once a year April 24-May 29



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Elementary Assessments	Students/ Subject(s)	Grade(s)	Frequency/Windows
Initial English Language Proficiency Assessments for California (ELPAC)**	English Learners	ETK-5/6	August 20-May 29 Administered only once in the student’s school experience within 30 calendar days from enrollment.
Summative ELPAC**	English Learners	ETK-5/6	Once annually until reclassification: <ul style="list-style-type: none"> • Students enrolled at the school through end of April 2020: February 3-April 30. • Students who enroll at the school in May 2020: May 1-May 29.
Smarter Balanced (SB) Interim Assessment Block (IAB)*	ELA All	3-6	At least once during August 20-November 22 and at least once during December 2-March 2
SB IAB*	Math All	3-6	At least once during August 20-November 22 and at least once during December 2-February 21
Reading Inventory**	English Learners	6 for reclassification purposes	Twice a year October 21-November 15 April 27-May 22
Language Assessment Scales (LAS) Links*****	Probable Standard English Learners Standard English Learners	1-5/6	BOY: August 26-September 27 MOY: January 21-February 28

* Schools electing to administer an assessment other than the recommended SB IAB, shall submit the waiver request, Attachment C, by October 14, 2019, to their respective Local District Director.

**Required assessments that meet state/federal mandates. Results from DIBELS BOY, MOY and EOY are used for EL reclassification purposes.

***Required District Assessment for Gifted/Talented Identification.

**** The CSA is to be administered to Spanish-speaking English Learners in Grades 3-11 who have been enrolled in a U.S. school for 12 months or less as of April 15, 2020. The CSA will also be administered to students in Grades 3-8 who are enrolled in Spanish dual language education programs, regardless of their language classification (See REF-050096.1).



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*****Probable Standard English Learners who receive one or more At Risk Data Warnings (see Chapter 5 EL/SEL Master Plan) will take the LAS Links Assessment to receive Academic Language Proficiency Levels and formative data that can be used to provide targeted academic language support for Standard English Learners.

The mathematics interim assessments for K-2 can be found in the LAUSD assessment bank at <http://achieve.lausd.net/ccss>. The bank includes researched and recommended tasks and assessments. Grade levels should administer a common task or assessment to inform instructional planning.

Portfolio of Required Assessments for Secondary Grades 6-12

Secondary Assessments	Students/ Subject(s)	Grade(s)	Frequency/Windows
SB IAB*	ELA	6-11	One each semester Fall: August 20-November 22 Spring: December 2-March 2
SB IAB*	Math	6-11	One each semester Fall: August 20-November 22 Spring: December 2-February 21
PSAT/NMSQT	ELA/Math	10 (Required) 11 (Optional)	Once a year during October
Reading Inventory**	English Learners	6-12 for reclassification purposes	Twice a year October 21-November 15 April 27-May 22
Initial English Language Proficiency Assessments for California (ELPAC)**	English Learners	6-12	August 20-May 29 Administered only once in the student's school experience within 30 calendar days from enrollment.
Summative ELPAC**	English Learners	6-12	Once annually until reclassification <ul style="list-style-type: none"> • Students enrolled at the school through the end of April 2020: February 3-April 30. • Students who enroll at the school in May 2020: May 1-May 29.



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Secondary Assessments	Students/ Subject(s)	Grade(s)	Frequency/Windows
California Spanish Assessment (CSA)***	English Learners Dual Language Education Programs, Spanish	6-11 3-8	March 11-June 12
Korean Language Test (KLT)	Dual Language Education Programs, Korean	6-12	Once a year May 1-29
Mandarin Language Test (MLT)	Dual Language Education Programs, Mandarin	6-7	Once a year April 24-May 29
Language Assessment Scales (LAS) Links****	Probable Standard English Learners Standard English Learners	6-11	BOY: August 26 – September 27 MOY: January 21-February 28

* Schools electing to administer an assessment other than the recommended SB IAB, shall submit the waiver request, Attachment C, by October 14, 2019, to their respective Local District Director.

**Required assessments that meet state/federal mandates.

**** The CSA is to be administered to Spanish-speaking English Learners in Grades 3-11 who have been enrolled in a U.S. school for 12 months or less as of April 15, 2020. The CSA will also be administered to students in Grades 3-8 who are enrolled in Spanish dual language education programs, regardless of their language classification (See REF-050096.1).

****Probable Standard English Learners who receive one or more At Risk Data Warnings (see Chapter 5 EL/SEL Master Plan) will take the LAS Links Assessment to receive Academic Language Proficiency Levels and formative data that can be used to provide targeted academic language support for Standard English Learners.



K-2 English Language Arts Interim Assessment Guidance

Optional Schedule for K-2 English Language Arts Interim Assessments

Schools are required to administer one K-2 curriculum embedded unit assessment a year, but are highly encouraged to administer one each semester. Below is a suggested schedule for administering the K-2 ELA assessments twice per year.

Grade	Fall Testing Window	Spring Testing Window
K-2	Benchmark Unit 2	Benchmark Unit 6 (does not include writing for Kindergarten)
	Wonders Unit 1	Wonders Unit 4

The tables below include the recommended 2019-2020 IABs in ELA and mathematics for each grade level. Schools are required to administer two IABs for both ELA and mathematics during the assessment windows of August 20-November 22 and December 2-March 2.

Smarter Balanced Interim Assessment Blocks Guidance

This document outlines the District elementary and secondary IABs for English language arts and mathematics. Schools electing to administer an assessment other than the recommended SB IAB, shall submit the waiver request, Attachment C, by October 14, 2019, to their respective Local District Director.

Elementary ELA Recommended IABs

Grade	Fall Testing Window	Spring Testing Window
3	Read Informational Text	Read Literary Texts
4	Read Informational Text	Read Literary Texts
5	Read Informational Text	Read Literary Texts
6*	Read Informational Text	Read Literary Texts

*This recommendation is for 6th grade classes at elementary schools only.
Note: On both the Read Informational Text and Read Literacy Text IABs, one item requires hand scoring. For information on how to hand score, visit the Elementary Literacy website at <https://achieve.lausd.net/Page/5223>.



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Elementary Mathematics Recommended IABs

Grade	Fall Testing Window	Spring Testing Window
3	*Numbers and Operations in Base Ten (NBT) OR Operations and Algebraic Thinking (OA)	Performance Task
4	NBT	Performance Task
5	NBT	Performance Task
6	Performance Task	Expressions and Equations

*Grade 3 in schools following the My Math scope and sequence will likely not be finished teaching all of the domains of OA content until mid-February. In Grade 3, NBT does not have major clusters, and is not critical work of the grade, but the NBT would be appropriate as a fall semester IAB for schools following the scope and sequence of My Math. Schools that want to give an assessment that has major clusters at grade 3 might consider using the OA IAB as a formative assessment, even though instruction may not be completed in the domain, in lieu of NBT for the fall.

Secondary ELA Recommended Interim Assessment Blocks

Grade	Fall Testing Window	Spring Testing Window
6	Argument Performance Task	Editing
7	Explanatory Performance Task	Editing
8	Explanatory Performance Task	Edit/Revise
9	Grade 8 Research	High School Read Info Text
10	High School Revision	High School Read Literary Text
	OR ICA (computer & teacher scoring) *no IAB in Spring	
11	High School Explanatory Performance Task	High School Editing

*In Grade 10, schools that administer an ICA are yielding better results on the SB summative assessment. Schools are encouraged to administer the ICA for formative purposes.



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Secondary Mathematics Recommended Interim Assessment Blocks

Grade	Fall Testing Window	Spring Testing Window
6	Cell Phone Performance Task	Expressions and Equations
7	Camping Performance Task	Expressions and Equations
8	Expressions & Equations I	Baseball Tickets Performance Task
Algebra 1	Algebra and Functions I Linear Functions, Equations, and Inequalities	Seeing Structure in Expressions/Polynomial Expressions
Geometry	Congruence	Geometry and Right Triangle Trigonometry
Algebra 2	Algebra and Functions II Quadratic Functions, Equations, and Inequalities	Teen Driving Restrictions Performance Task

For continuous enrollment schools (Option, Continuation, etc.), administration of required SB IAB Performance Task can be scheduled to accommodate school programming.

Important Information Regarding Smarter Balanced Interim Assessments

- Every school is expected to designate a CAASPP Testing Coordinator who will be trained by the Student Testing Branch in all procedures and policies regarding the Smarter Balanced system. Contact the Student Testing Branch at (213) 241-4104 for more information.
- The Test Operation Management System (TOMS), which is the interface for management of Smarter Balanced Assessments, is likely to be updated for the 2019-2020 school year near the start of September 2019. School-site CAASPP Coordinators will be aware of the implications for interim assessment administration before and after that date.
- **STANDARDIZED vs NON-STANDARDIZED** (manner of administration): When creating test sessions for the IABs or ICA, a prompt will appear asking the user to select between **STANDARDIZED** or **NON-STANDARDIZED** as the manner of administration. We recommend **NON-STANDARDIZED**, but be aware, regardless of selection, the assessment content and reporting will be identical (beyond an indicator of which manner of administration was selected).



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Portfolio of *Optional Assessments*

Assessment	Subject	Grades	Source
Desired Results Developmental Profile	All	ETK	achieve.lausd.net/Page/489
Program Assessments (Benchmark and Wonders)	ELA	3-5/6	Benchmark Universe McGraw Hill Connect-Ed
District Interim Assessments	ELA/Math	3-12	achieve.lausd.net/ccss
District Integrated Unit	Science/History	3-5	achieve.lausd.net/ccss
NGSS Interim Assessments	Science	3-5	achieve.lausd.net/ccss
District Interim Assessments	Science/History	6-12	achieve.lausd.net/ccss
ACT	ELA/Math	9-11	ACT
SAT	ELA/Math	9-11	College Board

**RELATED
RESOURCES:**

For further information on assessment descriptions, access, eligibility, and reporting requirements, please refer to the respective policies listed here:

REF-5777.5 *Transitional Kindergarten Implementation*, dated July 12, 2016

MEM-051137.0 *Elementary Literacy Assessments DIBEL Next/IDEL/TRC*, dated June 7, 2018

MEM-5936.6 *2018-2019 OLSAT-8 Administration to Second Grade Students*, dated February 7, 2019

REF-5619.7 *Reclassification of English Learners*, dated August 27, 2018

MEM-6543.3 *2018 PSAT/NMSQT Administration*, dated July 24, 2018

REF-050096.1 *State and National Mandated Testing Calendars*, dated October 29, 2018

2018 Master Plan for English Learners and Standard English Learners

For elementary and secondary ELA intervention programs and resources, please visit the respective website:

- Elementary: <https://achieve.lausd.net/Page/5223>
- Secondary: <https://achieve.lausd.net/Page/4469>



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ASSISTANCE: LAUSD Office Help

Assessments	Platforms	Help Contact Information
DIBELS/TRC/ IDEL	mClass	Division of Instruction, Elementary Literacy, (213) 241-5333
SB IABs	TOMS	Office of Data and Accountability, Student Testing Branch, (213) 241-4104
Reading Inventory	Web-based	Division of Instruction, Multilingual and Multicultural Education Department, (213) 241-5582
OLSAT-8	Paper	Division of Instruction, Advanced Learning Options, (213) 241-6444
ELPAC	Web-based/ Paper	Office of Data and Accountability Student Testing Branch, (213) 241-4104
PSAT/NMSQT	Paper	Division of Instruction, Advanced Learning Options, (213) 241-6444
KLT and MLY	Paper	Division of Instruction, Dual Language/Bilingual Programs Department (213) 241-5582
LAS Links	Web-based	Division of Instruction, Access, Equity and Acceleration, (213) 241-3340

For additional information or support regarding access, contact the Comprehensive Assessment Program, Student Testing Branch at (213) 241-4104. For assessment content or policy inquiries, contact P-12 Instruction at (213) 241-5333.

- ATTACHMENTS:** Attachment A: *Glossary of Terms*
Attachment B: *Elementary and Secondary Comprehensive Assessment Program Schedule for Grades K-12*
Attachment C: *Alternative Assessment Waiver Request*



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ATTACHMENT A

Glossary of Acronyms	
ACA	Alternative Curriculum Assessment
ACT	American College Testing
BOY	Beginning of the year
CELDT	California English Language Development Test
CAA	California Alternate Assessment for Science
CAASPP	California Assessment of Student Performance and Progress
CAP	Comprehensive Assessment Program
CAST	California Science Test
CSA	California Spanish Assessment
DIBELS	Dynamic Indicators of Basic Early Literacy Skills
DOI	Division of Instruction
DRDP	Desired Results Developmental Profile
ELPAC	English Language Proficiency Assessment for California
EOY	End of the year
IAB	Interim Assessment Block
ICA	Interim Comprehensive Assessment
IDEL	Indicadores Dinámicos del Éxito en la Lectura
KLT	Korean Language Test
LAS LINKS	Language Assessment Scales Links
MLT	Mandarin Language Test
MOY	Middle of the year
OLS	Oral Language Screener
OLSAT-8	Otis-Lennon School Ability Test, Eighth Edition
PSAT 1, NMSQT	Preliminary Scholastic Aptitude Test 1, National Merit Scholarship Qualifying Test
RI	Reading Inventory
SAT	Scholastic Aptitude Test
SBA	Smarter Balanced Assessment
TOMS	Test Operations Management System
TRC	Text Reading Comprehension



SCHOOL NOT IN SESSION/
UNASSIGNED/
HOLIDAY

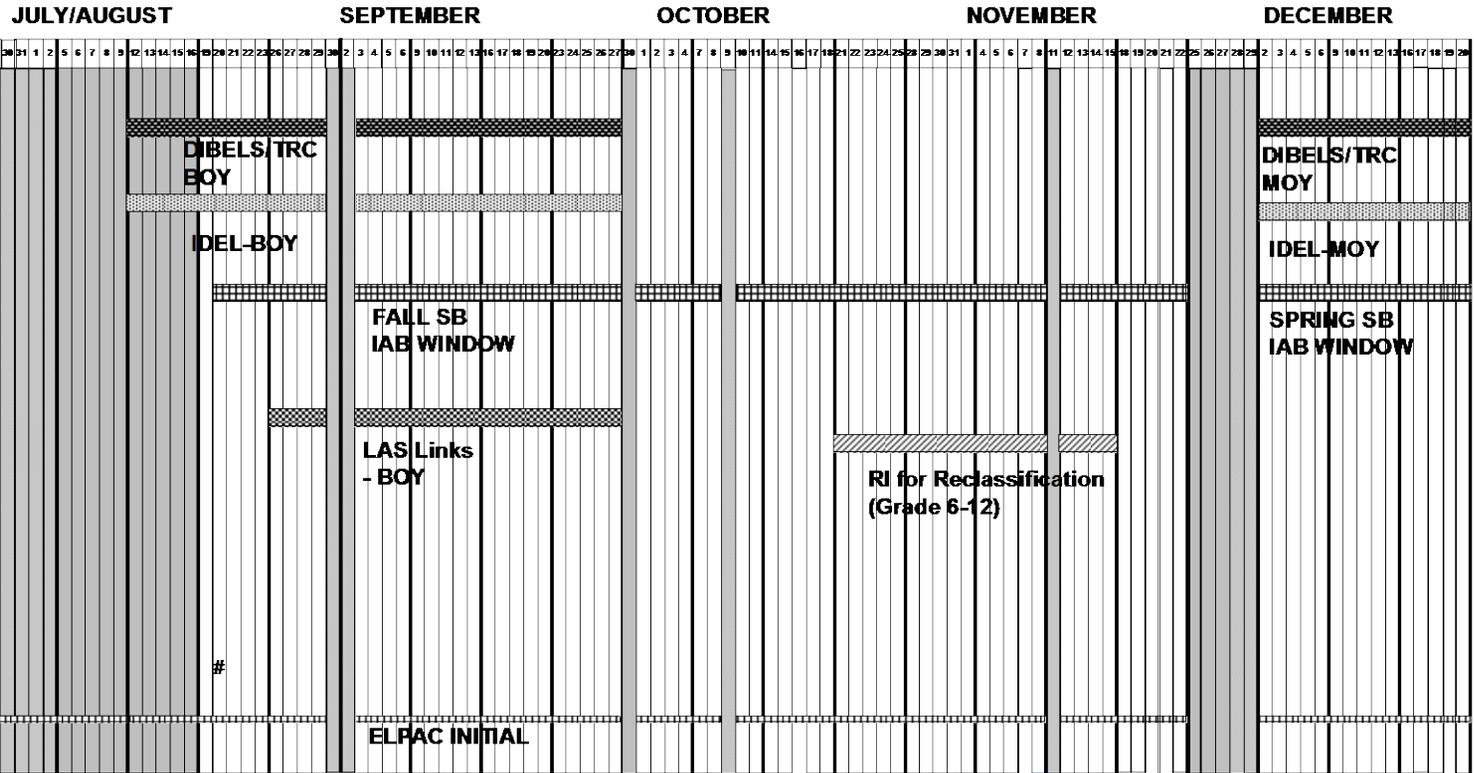


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2019-2020 Comprehensive Assessment Program Schedule

ATTACHMENT B

K-12



COMPREHENSIVE ASSESSMENT PROGRAM KEY

DIBELS/TRC
 BOY – Beginning of Year
 MOY – Middle of Year
 EOY – End of Year

IDEL
 I-BOY – Beginning of Year
 I-MOY – Middle of Year
 I-EOY – End of Year

INTERIM ASSESSMENTS

FALL and SPRING WINDOWS

GRADES 3-11: Smarter Balanced Interim Assessment Blocks (1 fall and 1 spring each for ELA and Mathematics)

LAS Links

RI for Reclassification (Grade 6-12)

ELPAC Initial should be administered in first 30 days of enrollment
 # = First Day of Instruction

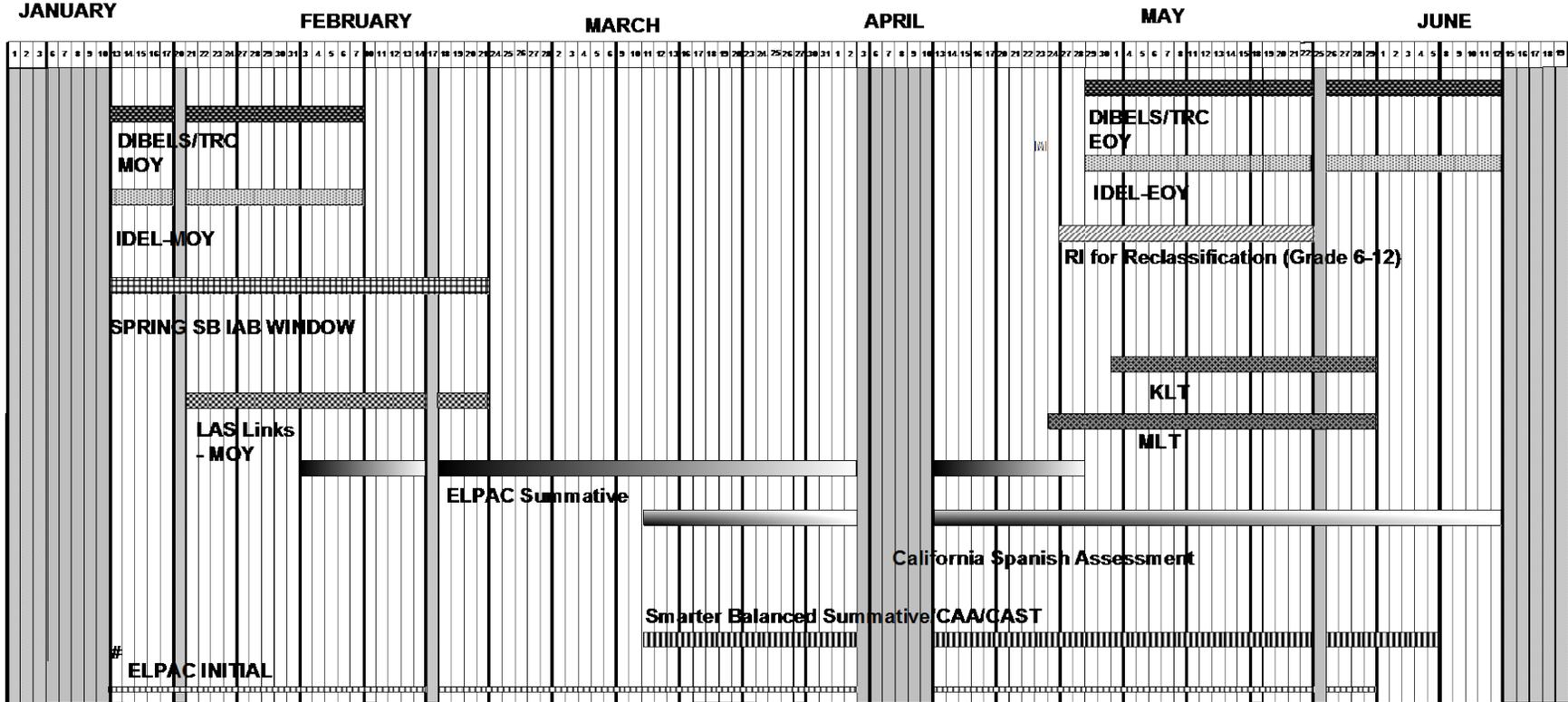


SCHOOL NOT IN SESSION/
UNASSIGNED/
HOLIDAY

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2019-2020 Comprehensive Assessment Program Schedule

ATTACHMENT B

K-12



First Day of Second Semester
 ELPAC SUMMATIVE (May 2019 enrollees test through May)
 Smarter Balanced Summative/CAACAST
 For more information on the State's federal tests in the bottom half of the calendar, please see the California Spanish Assessment 2017-2018 State and National Testing Calendars

COMPREHENSIVE ASSESSMENT PROGRAM KEY

DIBELS EOY - Beginning of Year MOY - Middle of Year EOY - End of Year	RI for Reclassification (Grade 6-12)	INTERIM ASSESSMENTS
IDEL EOY - Beginning of Year MOY - Middle of Year EOY - End of Year	KLT/Korean Language test (Gr. 1-12) MLT/Mandarin Language Test (Gr. 3-7)	GRADES 3-11: SB Interim Assessment Blocks (1 fall and 1 spring each for ELA and Mathematics)
LAS Links for Probable SEL and SELs, Grades 1-11		



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ATTACHMENT C

Alternative Assessment Waiver Request <i>Due to Local District by October 14, 2019</i>			
School leadership will meet and consult on choosing to use the Smarter Balanced Assessment Interim Assessment Blocks (SB IAB) or an alternative assessment to support student success on the SB Summative. If their chosen interim assessment is an assessment other than the SB IABs then schools must submit this waiver request by October 14, 2019, to their respective Local District Director.			
Required Assessment	Waiver Requested <i>Check all that apply</i>	Subject/Grade Levels <i>e.g. Algebra 1; Grades 3-5</i>	Alternative Assessment <i>Describe the replacement assessments</i> <input type="checkbox"/> See attachment, check if applicable
English Language Arts SB IAB	<input type="checkbox"/> #1 Window <input type="checkbox"/> #2 Window		
Mathematics SB IAB	<input type="checkbox"/> #1 Window <input type="checkbox"/> #2 Window		

School Name: _____ Local District: (Check one)
 Central East Northeast Northwest South
 West

Location Code: _____ Director: _____

Principal Name: _____

Principal Signature: _____ Date: _____

-----Office Use Only-----

Local District Superintendent or Designee Print Name: _____

Local District Superintendent or Designee Signature: _____ Date: _____

Approved Not Approved

Return signed form to school, file copy in Local District offices, and forward a copy to the Division of Instruction at instruction@lausd.net.