

Accessing Assessment Data in Benchmark Universe

1. Click on the “Reports icon on your landing page.



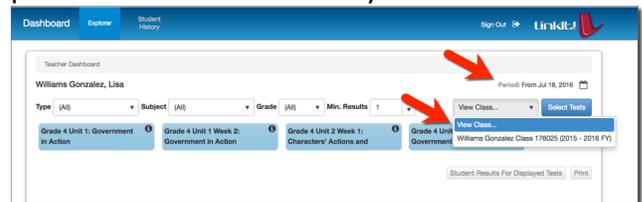
2. Click on the “Dashboard” button.



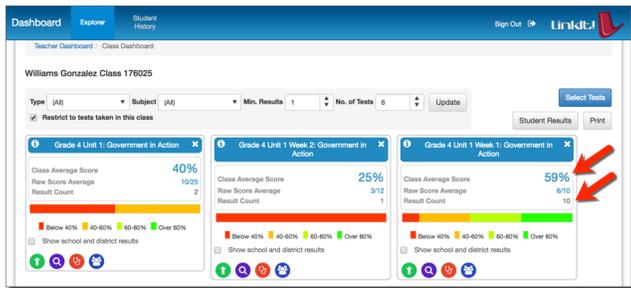
3. Choose your class from the pull-down menu.



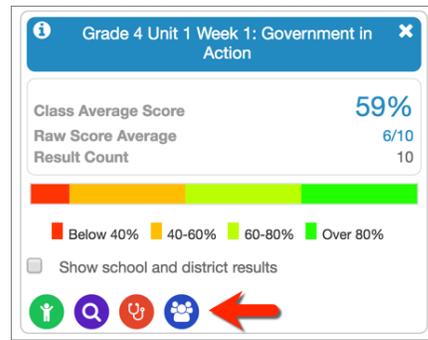
4. To access assessment given in the previous month, change the date range and then use the pull-down menu to choose your class.



5. The Class Dashboard allows you to see overall student performance and how many students took the assessment.

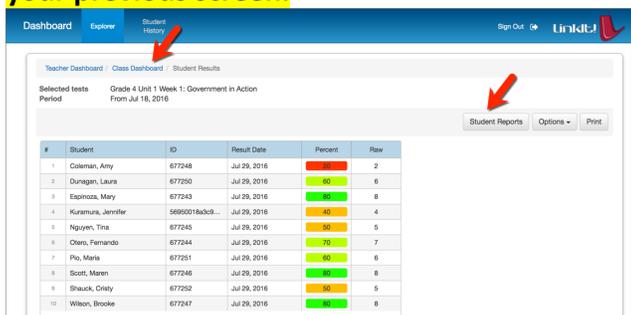


6. Clicking on each of the icons will give you a different look at the data.

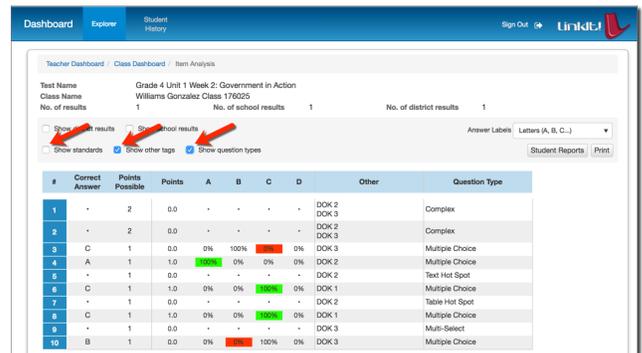


7. Click on the green icon to see Student Results as a class. Click on the “Student Reports” to see individual student results.

Always click on “Class Dashboard” to go back to your previous screen.



8. Click on the purple icon to see “Item Analysis”. When you click on the boxes, you will receive additional information on each item.



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9. Click on the red icon to see the “Class Diagnostic” report. This will identify the standards tested. Use the toggle to determine the number standards represented in each question. Click on the standard to see how each individual student performed on that standard.

Standard	Description	Items	Avg
L.4.4	Determine or clarify the meaning of unknown and multiple-meaning words and phrases based on grade 4 reading and content, choosing flexibly from a range of strategies.	2	80%
RF.4.3	Know and apply grade-level phonics and word analysis skills in decoding words.	1	100%
RF.4.3.a	Use combined knowledge of all letter-sound correspondences, syllabication patterns, and morphology (e.g., roots and affixes) to read accurately unfamiliar multisyllabic words in context and out of context.	1	100%
RI.4.1	Refer to details and examples in a text when explaining what the text says explicitly and when drawing inferences from the text.	2	45%
RI.4.2	Determine the main idea of a text and explain how it is supported by key details; summarize the text.	2	37%
RI.4.3	Explain events, procedures, ideas, or concepts in a historical, scientific, or technical text, including what happened and why, based on specific information in the text.	2	50%
RI.4.4	Determine the meaning of general academic and domain-specific words or phrases in a text relevant to a grade 4 topic or subject area.	2	90%

10. Click on the blue icon to see “Grouping” options. Click “Continue”.

11. Click the Standards and number of groups you wish to create and then click “Create Groups”.

Standards	Student	(1)	(2)	Avg	Group
☑ (1) RI.4.1	Nguyen, Tina (877245)	0	1		Group 1
	Shauck, Cristy (877252)	0	1		
☑ (2) RI.4.2	Coleman, Amy (877248)	14	2		Group 2
	Kuramasa, Jennifer (86960018a3c95b08b4568)	14	2		
☑ (3) RI.4.3	Pfo, Maria (877251)	14	2		Group 3
☑ (4) RI.4.4	Dunagan, Laura (877250)	71	3		Group 4
	Espinosa, Mary (877243)	71	3		
	Scott, Maren (877248)	71	3		
☑ (5) RI.4.3	Otero, Fernando (877244)	88	4		Group 5
	Wilson, Brooke (877247)	88	4		